

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Cowherd, Mr. Crago, Mr. Lutz, Mr. Hajdukiewicz, Mr. Peoria, Mr. Shipley, Mayor Fernandez, Solicitor DiMascio, and Borough Manager Schaefer.

Mr. Shipley opened the meeting with a prayer.
Mayor Fernandez led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT – STORMWATER

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mr. Shipley, to approve the minutes of June 29, 2026 and July 6, 2026, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer's Report for the period ending June 30, 2026, 2026.

Treasurer's Report of Fund Balances as of June 30, 2026

Capital Improvement Fund – General	\$209,808.42
Liquid Fuels Fund	264,589.28
Capital Improvement Fund - P & P	52,353.01
Fire Equipment & Apparatus	3,882.11
Fire Equipment & Apparatus – CD	54,774.62
Act 13 Fund	40,419.40
Cemetery Fund	17,164.46
Perpetual Care Fund	9,964.75
Perpetual Care – C.D.	6,716.41
Perpetual Care – C.D.	14,581.60
C.D.-Mellon Bank	4,098.28
Playground Fund	4,429.20

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending June 30, 2026.

General Fund Balance Sheet

Total Assets	\$2,397,356.16
Total Liabilities	84,963.20
Fund Balance Reserve	82,000.20
Retained Earnings	1,609,708.00
Total Income 5/31/2026	621,152.11
Total Liabilities & Equity	\$2,397,356.16
Total Revenues	\$ 223,847.68
Total Expenses	223,994.71
Total Deficit	\$ 147.03

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated August 3, 2026, List 08-2026, General Fund \$209,057.97.

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to ratify and approve the Bills for Approval List 08-2026, as presented.

Roll Call Vote:

Mr. Crago - Yes Mr. Hajdukiewicz - Yes

Mr. Peoria	- Yes	Mr. Shipley	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
7 – Yes	0 – No		

Motion carried.

LAND DEVELOPMENT

Motion by Mr. Peoria, seconded by Mr. Crago, to authorize the Council President to sign the land development plans to be submitted to the County for Hayden's Pharmacy.
Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$925.22 from Crown Communications for August rent.
2. Received check in the amount of \$47,915.65 from Glatfelter for the damage to the traffic controller box on June 14, 2026.
3. Received resignation letter from Robert Steinbrecher as public works laborer effective August 21st.
4. Received letter from Protect PT regarding data centers. Letter was read.

SOLICITOR

Solicitor recommended Council to hold off on repealing the skilled games ordinance.

COMMITTEE ACTION ITEMS

Finance/Personnel – Mr. Cowherd

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve allocation of Act 13 funds received in the amount of \$7,305.49 and the distribution of 20% to Emergency Preparedness and 80% to Stormwater.
Motion carried.

Ordinance/Code Enforcement – Mr. Shipley

Motion by Mr. Shipley, seconded by Mr. Crago, to accept the resignation of Mark Cypher.
Motion carried.

Motion by Mr. Shipley, seconded by Mr. Hajdukiewicz, to advertise Ordinance No. 541, for vacant buildings, maintenance/registration, for adoption on September 8th.
Motion carried.

Parks, Recreation and Park'n'Pool – Mr. Hajdukiewicz

Motion by Mr. Hajdukiewicz, seconded by Mr. Peoria, to appoint Craig Bushey, Karen White and Ashley Nye to the Park'n'Pool Board. Each term will be three years.
Motion carried.

President Palmquist

President Palmquist recommended to Council to seek Request for Proposals for Borough professionals.

Discussion was had regarding keeping the continuity of legal support due to outstanding litigation matters. It was discussed to seek RFP's for engineering only.

Motion by Mr. Shipley, seconded by Mr. Lutz, to seek request for proposals for Engineering.

Roll Call Vote:

Mr. Crago	- No	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Shipley	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
6 – Yes	1 – No		

Motion carried.

AMEND AGENDA

Motion by Mr. Cowherd, seconded by Mr. Peoria, to amend the agenda to include the following items:

- Motion to approve Curry & Kepple pay estimate #2 in the amount of \$232,118.33 (submitted on 08/03/2026)
- Motion to advertise for Code Enforcement, Zoning Officer and Building Inspector position
- Motion to accept resignation of Robert Steinbrecher and advertise Public Works Laborer position
- Motion to prepare an RFP for companies who handle code enforcement and building inspection

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve Curry & Kepple pay estimate #2 in the amount of \$232,118.33.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Shipley	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Shipley, seconded by Mr. Hajdukiewicz, to advertise for Code Enforcement, Zoning Officer and Building Inspector position.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Shipley	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to accept resignation of Robert Steinbrecher and advertise Public Works Laborer position.

Motion carried.

Motion by Mr. Shipley, seconded by Mr. Hajdukiewicz, to prepare an RFP for companies who handle code enforcement and building inspection and advertise the same at a cost not to exceed \$500.00.

Roll Call Vote:

Mr. Crago	- No	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Shipley	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 1 – No

Motion carried.

Committee Comments

Public Works/Equipment/Buildings & Grounds – Reviewed the Public Works Operation Report.

Grant Research/Stormwater Management – Mr. Peoria reported projects will need to be discussed to be submitted for the LSA Cat 4 grants. Mr. Peoria asked if bollards or something similar could be installed in front of the traffic control boxes to prevent the damage that keeps occurring.

Public Safety – Mr. Crago had no report.

ADJOURNMENT

President Palmquist announced the following dates:

July 14th - Zoning Meeting @ 6:00 PM

July 27th
August 3rd

- Agenda Meeting @ 7:00 PM
- Council Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mr. Cowherd, to adjourn the meeting.

The meeting adjourned at 8:10 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL