

The Youngwood Borough Council held its regular meeting on the above date with the meeting being called to order at 7:00 PM and the following members present:

Mr. Palmquist, Mr. Cowherd (via telephone), Mr. Crago, Mr. Hajdukiewicz, Mr. Peoria, Mr. Shipley, Mayor Fernandez, Solicitor DiMascio and Borough Manager Schaefer.

Mr. Lutz was absent.  
Public Attendance – 0

**PUBLIC COMMENT - STORMWATER**

None

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Motion by Mr. Peoria, seconded by Mr. Hajdukiewicz, to approve the minutes of February 23, 2026 and March 2, 2026, as presented.

Motion carried.

**TREASURERS REPORT**

The Borough Manager presented the Treasurer’s Report for the period ending February 27, 2026.

Treasurer's Report of Fund Balances as of February 27, 2026

Capital Improvement Fund – General	\$207,665.78
Liquid Fuels Fund	176,985.21
Capital Improvement Fund - P & P	49,177.46
Fire Equipment & Apparatus	132,579.37
Fire Equipment & Apparatus – C.D.	54,774.62
Act 13 Fund	40,984.21
Cemetery Fund	9,624.37
Perpetual Care Fund	9,311.32
Perpetual Care – C.D.	6,716.41
Perpetual Care – C.D.	14,581.59
C.D.-Mellon Bank	4,098.28
Playground Fund	4,542.28

**REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended March 31, 2026 for real estate tax collection; total real estate tax collected \$92,779.20.

The Borough Manager distributed the report from Berkheimer Tax Administrator for February 28, 2026, Earned Income Tax \$69,806.86; Local Service Tax, \$10,845.30.

The Borough Manager distributed the report from Berkheimer Tax Administrator for March 31, 2026 , Earned Income Tax \$23,024.46; Local Service Tax, \$993.97.

Permits issued March 1, 2026 through March 31, 2026.

Realty Transfer Taxes collected for the month of February 2026 were \$2,431.29.

Realty Transfer Taxes collected for the month of March 2026 were \$6,314.50.

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated April 6, 2026, List 04-2026, General Fund \$116,731.79.

Motion by Mr. Crago, seconded by Mr. Shipley, to approve Bills for Approval List 04-2026, as presented.

Roll Call Vote:

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		

6 – Yes      0 – No

Motion carried.

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending December 31, 2026.

General Fund Balance Sheet	
Total Assets	\$1,788,121.73
Total Liabilities	96,880.88
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,797.10
Total Deficit 12/31/2025	358,089.10
Total Liabilities & Equity	\$1,788,121.73
Total Revenues	\$ 1,330,940.17
Total Expenses	1,689,029.97
Total Deficit	\$358,089.10

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending January 31, 2026.

General Fund Balance Sheet	
Total Assets	\$1,721,527.07
Total Liabilities	94,844.30
Fund Balance Reserve	82,000.20
Retained Earnings	1,609,708.00
Total Deficit 01/31/2026	64,558.08
Total Liabilities & Equity	\$1,721,527.07
Total Revenues	\$ 23,903.72
Total Expenses	88,461.80
Total Deficit	\$ 64,558.08

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending February 28, 2026.

General Fund Balance Sheet	
Total Assets	\$1,871,629.25
Total Liabilities	112,909.28
Fund Balance Reserve	82,000.20
Retained Earnings	1,609,708.00
Total Deficit 01/31/2026	64,558.08
Total Liabilities & Equity	\$1,871,629.25
Total Revenues	\$ 231,296.68
Total Expenses	99,259.48
Total Income	\$ 132,037.20

**COMMUNICATIONS**

1. Received deposit in the amount of \$804.54 from Crown Communications for April rent.
2. Received deposit in the amount of \$120,169.00 from the Commonwealth of PA for reimbursement of the 5<sup>th</sup> & Hillis Street Stormwater Project. The grant amount awarded was \$660,000.00 and includes the Depot Street Stormwater Project.
3. Received deposit in the amount of \$3,198.75 from Westmoreland County Treasurer for 1<sup>st</sup> Quarter 2026 delinquent tax collections.
4. Received Youngwood Library Report for the month of March as submitted by Librarian Jeanne Casey. 364 Patron Visits 24 Computer Users 5 New Registrations

**NEW BUSINESS**

**Lot Line Revision**

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to authorize the Council President and Borough Secretary to sign the Aroma Joe's Lot Line Revision Plan.

**Roll Call Vote:**

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		
6 – Yes	0 – No		

Motion carried.

**COMMITTEE ACTION ITEMS**

**Finance/Personnel – Mr. Cowherd**

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to close two Recreation accounts at Somerset Trust  
Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Shipley, to approve BNY Mellon GO Bond Interest Payment in the amount of \$18,371.88.

**Roll Call Vote:**

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		
6 – Yes	0 – No		

Motion carried.

Motion by Mr. Hajdukiewicz, seconded by Mr. Crago, to approve Diane Schaefer and William Cowherd to attend the PSAB Annual Conference in Hershey, May 31<sup>st</sup> to June 3<sup>rd</sup>.

**Roll Call Vote:**

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- No
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	Abstained		
4 – Yes	1 – No	1 - Abstained	

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve the Website with Course Vector at a cost not to exceed \$2,500.00.

**Roll Call Vote:**

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		
6 – Yes	0 – No		

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve the purchase of laptops and/or tablets at a cost not to exceed \$10,000.00.

**Roll Call Vote:**

Mr. Shipley	- Yes	Mr. Lutz	Absent
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- No	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		
5 – Yes	1 – No		

Motion carried.

**Public Safety – Mr. Crago**

Motion by Mr. Crago, seconded by Mr. Shipley, to contact LTAP to conduct a traffic study at Depot Street, Silvis Farm Road and Racetrack Road.

Motion carried.

**President Palmquist**

Motion by Mr. Crago, seconded by Mr. Shipley, to appoint Diane Schaefer as the PSAB Voting Delegate and William Cowherd as the alternate.  
Motion carried.

**ADJOURNMENT**

President Palmquist announced the following dates:

April 18	- Earth Day Clean-Up @ 8:00 AM
April 24	- WCBA Banquet @ 5:30 PM
April 27	- Agenda Meeting at 7:00 PM
May 4	- Council Meeting @ 7:00 PM

Motion by Mr. Shipley, seconded by Mr. Hajdukiewicz, to adjourn the meeting.

The meeting adjourned at 7:38 PM.

*Diane M. Schaefer*

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL