

The Youngwood Borough Council held its regular meeting on the above date with the meeting being called to order at 7:00 PM and the following members present:

Mr. Palmquist, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mr. Shipley, Mayor Fernandez, Solicitor DiMascio and Borough Manager Schaefer.

Public Attendance – 1

PUBLIC COMMENT – STORMWATER

None

PUBLIC COMMENT

1. Maggie Mullooly of S 7th Street was present to suggest the Borough hold an Easter Egg hunt at the park/playground.

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the minutes of January 5, 2026, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report for the period ending December 31, 2025.

Treasurer's Report of Fund Balances as of December 31, 2025

Capital Improvement Fund – General	\$206,662.96
Liquid Fuels Fund	302,274.20
Capital Improvement Fund - P & P	47,336.73
Fire Equipment & Apparatus	131,939.14
Fire Equipment & Apparatus – C.D.	53,644.05
Act 13 Fund	40,786.30
Cemetery Fund	5,523.93
Perpetual Care Fund	9,161.32
Perpetual Care – C.D.	6,588.73
Perpetual Care – C.D.	14,280.63
C.D.-Mellon Bank	4,098.28
Playground Fund	4,542.28

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended December 31, 2025, for real estate tax collection \$7,588.83 and period ended November 30, 2025, real estate tax collection \$772.88;

The Borough Manager distributed the report from Berkheimer Tax Administrator for December 31, 2025, Earned Income Tax \$21,614.25; Local Service Tax, \$3,241.76.

Permits issued January 1, 2025 through January 31, 2025.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated February 2, 2026, List 02-2026, General Fund \$82,472.33.

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve Bills for Approval List 02-2026, as presented.

Roll Call Vote:

Mr. Shipley	- Yes	Mr. Lutz	- Yes
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for February rent.
2. Received resignation letter from Luke Aucker as Code Enforcement Officer. Letter was received.
3. The Youngwood Library will be hosting a Tech Class on Cybersecurity on Friday, February 27th at 10:00 AM that is free and open to the public. You may contact the Library to register for the event.
4. As of date in 2026, the Borough has purchased 159.73 tons of salt for a total cost of \$14,077.00. Approximately 92 additional tons were ordered on January 23rd that have yet to be delivered.
5. The Borough spent an additional \$4200.00 to aid with snow removal.
6. HVAC in the Borough Building went down on Saturday, January 31st.
7. Announced the Westmoreland Conservation District Annual Municipal Roundtable on Friday, February 20, 2026. Cost is \$15.00 per person.

COMMITTEE ACTION ITEMS

Public Safety – Mr. Crago

Motion by Mr. Crago, seconded by Mr. Peoria, to accept the resignation Robert Coletta as the Borough Emergency Management Coordinator.

Motion carried.

Motion by Mr. Crago, seconded by Mr. Shipley, to appoint David Barlock as the Borough Emergency Management Coordinator.

Roll Call Vote:

Mr. Shipley	- Yes	Mr. Lutz	- Yes
Mr. Hajdukiewicz	- Yes	Mr. Peoria	- Yes
Mr. Crago	- Yes	Mr. Palmquist	- Yes
Mr. Cowherd	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to approve submission of the demolition application to Westmoreland County for Tax Map #41-01-08-0-065.

Motion carried.

Committee Comments

Community Involvement, Growth & Development

Mayor Fernandez stated she will discuss the Easter Egg Hunt suggestion and other community events with the committee.

Finance/Personnel

Mr. Cowherd stated the committee will be watching the finances as the winter season has cost more than anticipated.

Public Works/Equipment/Buildings & Grounds

Mr. Lutz reported the Borough has removed snow in the chicanes and parking lanes. He stated there were many sidewalks that were never shoveled along 3rd & 4th streets.

Grant Research/Stormwater Management

Mr. Peoria reported he will be updating the grant scorecard. The Foothills COG has discussed a circuit rider for Code Enforcement.

Ordinance/Code Enforcement

Mr. Shipley reported he will be developing policies, procedures and reporting requirements for Code Enforcement. He stated the Borough should be proactive and not reactive against those in violation. Discussion was held on the skills games located in various places. Code Enforcement will have to complete an inventory of the machines.

Parks, Recreation & Park'N'Pool

Mr. Hajdukiewicz reported a meeting will be set-up with the Rec Board regarding the

ADJOURNMENT

President Palmquist announced the following dates:
February 23 - Agenda Meeting @ 7:00 PM
March 2 - Council Meeting @ 7:00 PM

Motion by Mr. Hajdukiewicz, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:55 PM.

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL