

The Youngwood Borough Council held its agenda meeting on the above date with the following members and staff present:

President Palmquist, Mr. Cowherd, Mr. Crago, Ms. Fernandez, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio and Borough Manager Schaefer.

Public Attendance: 1

At this time, it was announced that Youngwood Borough was awarded to LSA Statewide Grants:

- Alleyway and Street Improvement Projects in the amount of \$227,682
- Park & Pool Facilities Upgrade in the amount of \$181,350

Thank you to Senator Ward and Representative Nelson for helping the Borough obtain these awards!

Public Comment

None

Engineer's Report

Reported the following:

- Chestnut Street Extension Stormwater Project 2-year maintenance bond has been received. Retainage may be paid.
- Depot Street Project will be bid in January.
- Recreation Lighting Grant – willing to set up a meeting with Co-Stars Vendors
- Silvis Farm Road Project – need to have completed prior to road work.
- MAWC reported they will extend the project 600' up Depot towards Grandview from 8th Street.

Solicitor's Report

Reported the following:

Once the deed for the two properties at 508 South 3rd Street is recorded, the process to dissolve the Sewage Authority can be completed.

Borough Manager

- Treasurer's Report as of 11/30/2025 was distributed.
- Annual Appointments:
Gibson Thomas Engineering
Maiello, Brungo, Maiello – Krisha DiMascio, Solicitor
DeBlasio & DeBlasio – Auditor
- Vacancy Board Appointment – John Moore
- Right to Know Officer – Borough Manager
- Resolution No. 01-2026 Fire Equipment/Apparatus Fund – authorizes payment of one mill of taxes for the year 2026 to the Youngwood Borough Fire Department Equipment and Apparatus Capital Improvement Fund.
- Resolution No. 02-2026 Borough Building Improvements – authorizes the payment of 4.3 mills of taxes for the year 2026 to the bond payment for the Borough building.
- Resolution No. 03-2026 Chief Administrative Officer for the Pension Fund – designating the Borough Manager as the Chief Administrative Officer.
- Resolution No. 04-2026 Bank Accounts/Safe Deposit Box – Authorizes two signatures on all bank accounts and safe deposit box.
- Resolution No. 05-2026 Robert's Rules of Order – Adopt Robert's Rules of Order

as procedural guidelines for the conduct of its meetings and the maintenance of order.

- 2026 IRS Mileage Rate has not been released as of date.

Report of Mayor

Mayor Long stated it was an honor to serve and contribute to our hometown, Youngwood and always had the best interest of the Borough first. He thanked everyone for their support over the years.

At this time, Council thanked Mayor Long for his twenty-four years of service to the Borough.

New Business

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve the tax refund for PAL Inc in the amount of \$1,574.37.

Roll Call Vote:

| | | | |
|-------------|-------|------------------|-------|
| Mr. Crago | - Yes | Mr. Hajdukiewicz | - Yes |
| Mr. Peoria | - Yes | Ms. Fernandez | - Yes |
| Mr. Cowherd | - Yes | Mr. Palmquist | - Yes |
| Mr. Lutz | - Yes | | |

7 – Yes 0 - No

Motion carried.

Motion by Mr. Cowherd, seconded by Ms. Fernandez, to authorize the President's signature on the deed transfer to the Municipal Authority of Westmoreland County for tax map numbers 41-02-03-0-234 and 41-02-03-0-235 (508 South 3rd Street).

Roll Call Vote:

| | | | |
|-------------|-------|------------------|-------------|
| Mr. Crago | - Yes | Mr. Hajdukiewicz | - Yes |
| Mr. Peoria | - Yes | Ms. Fernandez | - Yes |
| Mr. Cowherd | - Yes | Mr. Palmquist | - Abstained |
| Mr. Lutz | - Yes | | |

6 – Yes 0 - No 1 - Abstention

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve payment to CH&D in the amount of \$1,969.05 and the credit in the change order in the amount of \$507.50

Roll Call Vote:

| | | | |
|-------------|-------|------------------|-------|
| Mr. Crago | - Yes | Mr. Hajdukiewicz | - Yes |
| Mr. Peoria | - Yes | Ms. Fernandez | - Yes |
| Mr. Cowherd | - Yes | Mr. Palmquist | - Yes |
| Mr. Lutz | - Yes | | |

7 – Yes 0 - No

Motion carried.

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to adopt Ordinance No. 539.

AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR GENERAL BOROUGH PURPOSES FOR THE YEAR OF 2026 ESTABLISHING THE TAX RATE AT 20 MILLS

Roll Call Vote:

| | | | |
|-------------|-------|------------------|-------|
| Mr. Crago | - No | Mr. Hajdukiewicz | - Yes |
| Mr. Peoria | - No | Ms. Fernandez | - Yes |
| Mr. Cowherd | - Yes | Mr. Palmquist | - Yes |
| Mr. Lutz | - Yes | | |

5 – Yes 2 - No

Motion carried.

Motion by Mr. Crago, seconded by Mr. Peoria, to adopt Ordinance No. 540.

AN ORDINANCE CREATING RESTRICTIONS ON CERTAIN GAMBLING MACHINES AND SKILL
GAMES

Roll Call Vote:

| | | | |
|-------------|-------|------------------|-------|
| Mr. Crago | - Yes | Mr. Hajdukiewicz | - Yes |
| Mr. Peoria | - Yes | Ms. Fernandez | - Yes |
| Mr. Cowherd | - Yes | Mr. Palmquist | - Yes |
| Mr. Lutz | - Yes | | |

7 – Yes 0 - No

Motion carried.

Finance/Personnel - Mr. Cowherd

Items covered in New Business.

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

Thanked everyone who helped with Santa in the Park and those who came out to support the event.

Ordinance/Public Safety – Mr. Crago

Items covered in New Business.

Stormwater Management – Mr. Hajdukiewicz

No report.

Grants/Planning – Mr. Peoria

No report.

Recreation – Ms. Fernandez

No report.

Report of President Palmquist

Thanked everyone for a great Santa in the Park community event.

Adjournment

Motion by Mr. Lutz, seconded by Mr. Peoria, to adjourn the meeting.

The meeting adjourned at 7:43 PM.

Respectfully submitted,

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL