

Motion by Mr. Lutz, seconded by Ms. Fernandez, to hold an Executive Session prior to the meeting to discuss lease of real property 6:00 PM
Motion carried.

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to end the Executive Session. 7:10 PM
Motion carried.

The Youngwood Borough Council held its agenda meeting on the above date with the following members and staff present:

President Palmquist, Mr. Cowherd, Mr. Crago, Ms. Fernandez, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio and Borough Manager Schaefer.

Public Attendance: 2

Public Comment

1. Randall Chapman of South 6th Street was present to express to Council that it was a great pleasure to meet and be out with all of them during the election process. Mr. Chapman looks forward to working with Council and other organizations in the future.

Engineer's Report

Reported the following:

Depot Street Project Stormwater Project in the process of finalizing specifications for bid
Northend Paving Project - Maintenance Bond received.
Chestnut Street Extension Stormwater Project punch list completed. Holding 2% retainage until original 2-year bond is received.
PNP Phase I Upgrades Project – project is completed.

Solicitor's Report

Reported the following:

Matter was discussed in Executive Session.

Borough Manager

Treasurer's Report and Financial Report as of 10/31/2025 were distributed.
Santa in the Park on Thursday, December 4th. Fireworks and Food Trucks along with the Churches and organizations will be part of the event.
2026 Meeting Dates were reviewed and discussed for advertisement.
WCTA Local Share Assessment for 2025-2026 in the amount of \$\$1,543.50 was reviewed.

New Business

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to ratify final retainage payment in the amount of \$4,136.46 to G. Salandro Excavating LLC for completion of the South 5th Street & Hillis Street Culvert Replacement Project.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 - No

Motion carried.

Motion by Mr. Peoria, seconded by Mr. Cowherd, to approve final & retainage payment in the amount of \$66,580.00 to Roger Suter and Sons, Inc for the completion of the Park & Pool Facilities Upgrade Project.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 - No
Motion carried.

Motion by Mr. Lutz, seconded by Ms. Fernandez, to approve payment estimate #1 in the amount of \$96,483.45 to C. H. & D. Enterprises, Inc for the completion of the Chestnut Street Extension Improvements Phase I and II.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 - No
Motion carried.

Motion by Mr. Hajdukiewicz, seconded by Mr. Lutz, to approve the contract with Schaefer Fireworks for Santa in the Park Fireworks at a cost of \$10,000.00. Cost to be shared by Borough and 125th Committee.

Roll Call Vote:

Mr. Crago	- No	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- No	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

5 – Yes 2 - No
Motion carried.

Report of Mayor

Mayor Long reported the following:

Attended the Library Fundraiser, the Five Star Trail Meeting, Community Thanksgiving Service and the YARD Craft Show.

The 125th Committee will have a meeting to discuss the 125th History Book sometime in December.

Finance/Personnel - Mr. Cowherd

Reported the following:

2026 Final Budget with tax millage at 20 mills has been advertised and is ready for adoption at the December meeting. He explained this does include a 3 mill tax increase. A 1 mill increase on the average assessed value is \$18.59. The 3 mill increase would be \$55.77 on average assessed value. One mill of taxes in the Borough generates \$27,339.00.

Ordinance No. 539 provides for the levy of taxes for General Borough purposes for the year of 2026 setting the tax rate at 20 mills. Ordinance No. 539 needs to be advertised by a motion at the December meeting.

Will be making a motion to give \$100.00 gift cards to all full-time employees of the Borough.

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

Reported the following:

Hometown Heroes have been taken done.

Public Works Crew is in the process of decorating the Borough, parklet and Southpoint.

The trees for the Bare Root Tree Program have been planted at the Park & Pool.

Thanked the CWCTC for their help.

Ordinance/Public Safety – Mr. Crago

A handicap parking request has been received for 6 North 5th Street. The Committee will review the request.

The Fire Department will need to change the 911 readouts to remove Air 38 and replace with truck 79-2.

Stormwater Management – Mr. Hajdukiewicz

Thanked Hank Bradish from the WCD for talking with him regarding cleaning up Jacks Run.

Grants/Planning – Mr. Peoria

Reported the following:

The Foothills COG will be working on a Parks and Recreation Circuit Rider. Possibly a grant will be written to fund the circuit rider for 3 years. A way to get playgrounds better utilized and generate revenue.

The tree inventory is completed at Park & Pool.

The Pennsylvania Economy League has launched the Local Government Innovation Lab to help local governments to help with challenges. Application window is from November 20th to December 31, 2025 for projects in 2026. Two grants will be awarded in each of the 5 regions.

Recreation – Ms. Fernandez

No report.

Report of President Palmquist

Discussed the skill games fee not to include ATM's and suggested an ordinance regarding the same. Council discussed a fee of \$500.00 per machine.

Adjournment

Motion by Mr. Lutz, seconded by Ms. Fernandez, to adjourn the meeting.

The meeting adjourned at 8:14 PM.

Motion by Mr. Lutz, seconded by Ms. Fernandez, to enter into an Executive Session to discuss lease of real property at 8:15 PM.

Motion carried.

Motion by Mr. Peoria, seconded by Mr. Lutz, to end the Executive Session at 8:57 PM.
Motion carried.

Respectfully submitted,

Diane M. Schaefer

Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL