

Thought for the Day – “October is the month when the trees remind us how beautiful it is to let things go.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor Thomas and Borough Manager Schaefer.

Ms. Fernandez was absent.

Mr. Cowherd opened the meeting with prayer.

Mr. Peoria led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT

1. Bruce Baker of South 5th Street was present to question if the Borough had a place to dispose of yard waste. In addition, he asked if a roof could be placed on the Bocce Courts at the Park’N’Pool. President Palmquist explained the Borough no longer accepts yard waste due to people not complying with the rules. He explained that many people would place garbage and other unacceptable items in the yard waste piles. The Borough Manager stated brush pick-up is the last Tuesday of the month. Residents must contact the Borough Office to be included for the brush pick-up. President Palmquist stated when the Borough meets with the Park’N’Pool, he will bring a bocce roof up for discussion.

APPROVAL OF MINUTES

Motion by Mr. Hajdukiewicz, seconded by Mr. Peoria, to approve the minutes of September 2, 2025, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report for the period ending August 31, 2025.

<u>Treasurer's Report of Fund Balances as of August 31, 2025</u>	
Capital Improvement Fund – General	\$204,379.54
Liquid Fuels Fund	315,990.38
Capital Improvement Fund - P & P	42,813.96
Fire Equipment & Apparatus	104,214.59
Fire Equipment & Apparatus – C.D.	53,644.05
Act 13 Fund	40,335.65
Cemetery Fund	9,493.42
Perpetual Care Fund	8,502.13
Perpetual Care – C.D.	6,300.52
Perpetual Care – C.D.	14,280.63
C.D.-Mellon Bank	4,120.67
Playground Fund	4,466.57

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending August 31, 2025.

<u>General Fund Balance Sheet</u>	
Total Assets	\$2,196,701.12
Total Liabilities	71,191.04
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,530.72
Total Income 08/31/2025	76,446.51
Total Liabilities & Equity	\$2,196,701.12

Total Revenues	\$ 134,048.84
Total Expenses	85,366.52
Total Deficit	\$ 48,682.32

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended August 31, 2025, for real estate tax collection \$3,440.99.

The Borough Manager distributed the report from Berkheimer Tax Administrator for August 31, 2025, Earned Income Tax \$66,081.88; Local Service Tax, \$11,406.58. Report for September 30, 2025, Earned Income Tax \$20,530.61; Local Service Tax, \$181.94.

Report of permits issued August 1, 2025 through September 30, 2025.

Report of Realty Transfer Fees for the period August 1, 2025 through August 31, 2025, total received \$1,470.00. For the period September 1, 2025 through September 30, 2025, total received \$5,944.80.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated October 6, 2025, List 10-2025, General Fund \$156,229.50.

Motion by Mr. Peoria, seconded by Mr. Hajdukiewicz, to approve Bills for Approval List 10-2025, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for October rent.
2. Received deposit in the amount of \$8,617.75 from Westmoreland County for 3rd quarter delinquent 2025 taxes.
3. Received deposit in the amount of \$1,250.00 for 2025 liquor license fees.
4. Received deposit in the amount of \$7,685.80 for the 2025 Commonwealth General Municipal Pension system state aid allocation. The Borough's 2025 MMO was \$7,674.00. \$11.80 will be returned to PMRS for the municipal account.
5. Received deposit in the amount of \$17,648.58 for the 2025 Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The funds are to be paid over within 60 days.
6. Should know by the end of the week if the Borough was approved or denied the permit for the Halloween parade.

REPORT OF THE MAYOR

Community Updates

Reported he will handle contacting the judges and the Christ Church of Youngwood regarding the Halloween Parade.

COMMITTEE ACTION ITEMS

Finance/Personnel – Mr. Cowherd

BNY Mellon GO Bond Payment

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve the BNY Mellon GO Bond Payment in the amount of \$99,571.88.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No
Motion carried.

Ordinance/Public Safety – Mr. Crago

Handicap Parking Renewal

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the handicap parking renewal for 9 South 2nd Street.

Motion carried.

Street Closing Request

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the street closing request for Tots’N’Tikes to close South 8th Street from Depot Street to Chestnut Street on October 31, 2025 from 8:30 AM to 11:30 PM for its annual trunk or treat event.

Motion carried.

Zoning Hearing Board Appointment

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to re-appoint Alan Blahovec to the Zoning Hearing Board. Term to expire October, 2030.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

October 20	- Budget Meeting @ 7:00 PM
October 27	- Agenda Meeting @ 7:00 PM
October 30	- WCBA Meeting @ 5:30 PM
October 31	- Halloween Parade/Trick or Treating
November 3	- Council Meeting @ 7:00 PM

Motion by Mr. Peoria, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:34 PM.

A motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to enter an Executive Session to discuss legal contracts. 7:36 PM

Motion carried.

A motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to end the Executive Session. 8:20 PM

Motion carried.

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL