

The Youngwood Borough Council met in special session during the agenda meeting on the above date with the following members present:

President Palmquist, Mr. Cowherd, Mr. Crago, Ms. Fernandez, Mr. Hajdukiewicz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio and Administrative Assistant Moore.

Mr. Lutz and Borough Manager Schaefer were absent.

Public Attendance: 0

**Public Comment**

None

**Engineer's Report**

Reported the following:

South 5<sup>th</sup> & Hillis Street Culvert Project is tentatively scheduled to begin on August 11<sup>th</sup>.

Recommended Council to possibly consider doing the downstream side of the culvert.

Engineer is to contact the grant analyst to discuss the cost for that portion of the project and if it can be added.

Northend Paving Project (200 block of South 5<sup>th</sup> Street & Alley between 6<sup>th</sup> & Sherwood Circle) will go out to bid this week.

**Solicitor's Report**

Reported the following:

Worked on codification.

Tax Exemption letter for property needs signed by Council President.

Still is discussion with MAWC regarding the dissolution of the Authority.

Working on amending the sign ordinance to allow for only ten billboards along both sides of the Route 119 corridor.

**Borough Manager**

In the absence of the Manager, Administrative Assistant Moore reported:

Treasurer's Report and Financial Report as of 06/30/2025 were distributed.

Park'N'Pool Board member appointment for Karie McCafferty will be on the agenda for the August 4<sup>th</sup> meeting. The PNP Board did recommend approving Ms. McCafferty.

Presented the PNP report from meeting on July 16<sup>th</sup>:

Councilman Peoria attended meeting to discuss the Bare Root Tree Grant. A tree inventory of the pool grounds will be completed.

Plaques to recognize past board members, Marilyn Brown, Jeff & Janice Hawk and Rob Genard are in process.

There have not been any issues or incidents at the pool with kids.

Themed night swims have been going well.

Staff are being trained on the AED machine.

Pool will close August 20<sup>th</sup> and reopen for August 23<sup>rd</sup> and August 24<sup>th</sup> with August 24<sup>th</sup> being the last day.

**Report of Mayor**

No report.

**Finance/Personnel - Mr. Cowherd**

Motion by Mr. Cowherd, seconded by Mr. Peoria, to ratify the approval of the Workers' Compensation insurance in the amount of \$33,045.00 through AmTrust.

**Roll Call Vote:**

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Absent		
6 – Yes	1 – Absent		

Motion carried.

**Public Works/Equipment/Buildings & Grounds – Mr. Lutz**

In the absence of Mr. Lutz, President Palmquist reported:

There has been a question about when the Borough removes trees, who should be permitted to take the firewood. He will meet with the Committee to draft a policy and waiver.

**Ordinance/Public Safety – Mr. Crago**

Reported the following:

The Committee did have a meeting with the Code Enforcement Officers regarding improvements to following up on complaints, looking at properties as they go through the Borough and process for filing at the Magistrate.

Thanked the PNP Board for allowing the Fire Department to train at the pool for a water rescue test. All 4 firefighters passed the test.

**Stormwater Management – Mr. Hajdukiewicz**

Reported the following:

The catch basins are continuing to be checked.

**Grants/Planning – Mr. Peoria**

Reported the following:

The Comprehensive Plan needs reviewed. He recommends submitting a grant application for the review.

Working on recommended projects/equipment list for upcoming grant applications. LSA Cat 4 grant needs submitted by September 30<sup>th</sup>.

Will look into what PennDOT approves to be planted in chicanes.

Recommended the Public Works Committee come up with plan after the holes are dug for the planting of the trees from grant to cover them until the trees are planted.

Foothills COG President is slated to come to the August 25<sup>th</sup> meeting at 6:15 PM.

**Recreation – Ms. Fernandez**

Reported the following:

In the process of scheduling a meeting with the Recreation Board to discuss plans for the future.

**Report of President Palmquist**

No report.

**Adjournment**

Motion by Mr. Peoria, seconded by Mr. Hajdukiewicz, to adjourn the meeting.

The meeting adjourned at 9:15 PM.

In the absence of the Borough Manager, the meeting minutes were prepared by  
Administrative Assistant, Shannon Moore.

Respectfully submitted,

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL