

Thought for the Day – “The summer looks out from her brazen tower, through the
flashing bars of July.”

~ Francis Thompson

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Crago, Ms. Fernandez, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor DiMascio and Borough Manager Schaefer.

Mr. Cowherd arrived at 7:07 PM.

Mr. Peoria opened the meeting with a prayer.

President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Peoria, to approve the minutes of May 5, 2025, May 27, 2025, and June 2, 2025, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report for the period ending May 31, 2025.

Treasurer's Report of Fund Balances as of May 31, 2025

Capital Improvement Fund – General	\$202,606.45
Liquid Fuels Fund	325,975.84
Capital Improvement Fund - P & P	40,839.75
Fire Equipment & Apparatus	103,310.48
Fire Equipment & Apparatus – C.D.	52,556.66
Act 13 Fund	35,499.01
Cemetery Fund	5,737.72
Perpetual Care Fund	8,430.20
Perpetual Care – C.D.	6,300.52
Perpetual Care – C.D.	14,001.34
C.D.-Mellon Bank	4,152.51
Playground Fund	4,427.93
ARPA Fund	28,603.43

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2025

General Fund Balance Sheet

Total Assets	\$2,407,303.19
Total Liabilities	100,428.70
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,452.89
Total Income 05/31/2025	257,888.75
Total Liabilities & Equity	\$2,407,303.19
Total Revenues	\$ 393,713.05
Total Expenses	81,210.73
Total Deficit	\$ 312,502.32

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended May 31, 2025, for real estate tax collection \$285,617.60; for the period ended June 30, 2025, for real estate tax collection \$14,412.71.

The Borough Manager distributed the report from Berkheimer Tax Administrator for May 31, 2025, Earned Income Tax \$70,598.96; Local Service Tax, \$12,831.58 and for June 30, 2025, Earned Income Tax \$22,638.85; Local Service Tax, \$2,803.57.

Report of permits issued May 1, 2025 through June 30, 2025.

Report of Realty Transfer Fees for the period May 1, 2025 through May 31, 2025, total received \$4,812.00. For the period June 1, 2025 through June 30, 2025, total received \$2,139.45.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated July 7, 2025, List 07-2025, General Fund \$226,614.54.

Motion by Mr. Hajdukiewicz, seconded by Mr. Peoria, to approve Bills for Approval List 07-2025, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for July rent.

2. Received check in the amount of \$4,523.80 for 2024 Act 13 funding. At the next meeting, Council will allocate the funding.

3. Received letter dated July 2, 2025 regarding Bells Across PA unveiling in Westmoreland County. Borough Manager read the letter.

4. Received letter dated June 30, 2025 from PMRS regarding the 2023 Excess Interest Award in the amount of \$29,119.00.

5. Received deposit in the amount of \$9,405.68 from Westmoreland County for 2nd quarter 2025 delinquent tax collections.

REPORT OF THE MAYOR

Community Updates

He received a call from resident Paula Johnson regarding the fire siren. Mrs. Johnson stated the fire siren is not set on the same cycle as before. Mayor Long did hear the siren during the day, and it is on the same daytime cycle.

Questioned if there were any incidents with fireworks. Discussion was had regarding the number of fireworks that were set off in town and the time off day that they occurred.

NEW BUSINESS

Bobnar Subdivision

Motion by Mr. Crago, seconded by Mr. Lutz, to authorize the President's signature on the lot line subdivision for Michael and Tina Bobnar.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Ms. Fernandez	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

COMMITTEE ACTION ITEMS

Finance/Personnel – Mr. Cowherd

2024 Audit

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve the 2024 audit as submitted by DeBlasio & DeBlasio.

Motion carried.

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

2025 Street Project

Mr. Lutz announced the 2025 Street Project: North 5th Street from Depot to Lincoln; North 5th Street from Washington to North 6th Street; Roosevelt from Overhead Bridge Road to Dead End; Haller from North 6th to Sherwood Circle; North 7th Street from Roosevelt to Dead End. This project entails 2" of milling and 2" of wearing course only. No stormwater work is included with this project. An inspector will be needed to oversee the project.

Mr. Lutz reported that a sink hole was found on South 7th Street at the intersection of Burton Avenue. The Public Works Department will be repairing an old stormwater pipe.

Ordinance/Public Safety – Mr. Crago

Handicap Parking

Motion by Mr. Crago, seconded by Mr. Peoria, to reject the handicap parking space at 209 North 6th Street per the policy of one space per block.

Motion carried.

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the renewal for a handicap parking space at 24 South 5th Street.

Motion carried.

Road Closing Request

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the Road Closing Request for the 700 block of South 6th Street from Burton to Painter for its annual block party on August 16, 2025 from 2:00 PM to 7:00 PM.

Motion carried.

Mr. Crago did reiterate that the fire siren has been repaired, and it is cycling correctly. In addition, as of date, there has been a positive response to the Knox Box ordinance from the Churches and Businesses.

ADJOURNMENT

President Palmquist announced the following dates:

July 28	- Agenda Meeting @ 7:00 PM
August 2	- Council Meeting @ 7:00 PM

Motion by Mr. Hajdukiewicz, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:36 PM.

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL