

Thought for the Day – “Every day may not be good....but there is something good in every day.”

~ Alice Morse Earl

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Crago, Ms. Fernandez, Mr. Lutz, Mr. Hajdukiewicz, Mayor Long, Solicitor DiMascio, and Administrative Assistant Moore in place of Borough Manager Schaefer.

Mr. Cowherd, Mr. Peoria, Borough Manager Schaefer and Junior Councilperson Wentzel were absent from the meeting.

Mr. Hajdukiewicz opened the meeting with a prayer.
Council President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 0

PUBLIC COMMENT – STORMWATER MANAGEMENT

None

PUBLIC COMMENT

None

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending April 30, 2025.

General Fund Balance Sheet

Total Assets	\$2,174,917.37
Total Liabilities	179,839.54
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,797.10
Total Deficit 4/30/2025	54,252.12
Total Liabilities & Equity	\$2,174,917.37
Total Revenues	\$ 147,439.97
Total Expenses	187,875.45
Total Deficit	\$ 40,435.48

The Borough Manager presented the Treasurer’s Report, for the period ending April 30, 2025.

Treasurer's Report of Fund Balances as of April 30, 2025

Capital Improvement Fund – General	\$202,025.28
Liquid Fuels Fund	325,053.68
Capital Improvement Fund - P & P	39,115.75
Fire Equipment & Apparatus	51,867.11
Act 13 Fund	35,397.19
Cemetery Fund	2,849.07
Perpetual Care Fund	8,236.09
Perpetual Care – C.D.	6,300.52
Perpetual Care – C.D.	14,001.34
C.D.-Mellon Bank	4,152.51
Playground Fund	4,427.93
ARPA Fund	28,603.43

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 2, 2025, List 06-2025, General Fund \$146,290.09.

Motion by Mr. Crago, seconded by Mr. Lutz, to approve Bills for Approval List 06-2025, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Absent	Ms. Fernandez	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

5 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for June rent.
2. Received deposit in the amount of \$11,256.61 from Comcast for 1st quarter 2025 franchise fee.
3. Received check in the amount of \$6,336.80 from Glatfelter for the wind damage to the fence at the ballfields.

MAYORS REPORT

Mayor Long thanked everyone that came out, watched, organized and helped with the Memorial Day Parade. The next 125th meeting will be held on June 16th at 6:30pm. They are currently working on the History Book and the Time Capsule.

COMMITTEE ACTION ITEMS

Finance/Personnel – Mr. Cowherd

Insurance Renewal – Municipal/Auto/Public Officials Liability

Discussion/Consideration for approval of insurance renewal for Municipal/Auto/Public Officials Liability with Glatfelter claims contingent upon review of the Finance Committee was tabled per Council President Palmquist with the possibility of needing to have an emergency meeting.

Cyber Liability Coverage – Higbee Insurance

Discussion/Consideration for approval to add cyber liability coverage with Higbee Insurance contingent upon recommendation of the Finance Committee was tabled per Council President Palmquist with the possibility of needing to have an emergency meeting.

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

Boom mowing has started. The closing of the two parcels at 815 Chestnut Street will be Friday, June 6th. The Public Works maintenance employees will be directing traffic on Route 119 for Schulteis while the traffic light box is being fixed. Work has begun on moving the storage bins at the Public Works Maintenance Building. Mr. Crago asked if the Public Works maintenance employees could check the trees that are overgrown and blocking signs along the right side of Wagner Road. Council President Palmquist thanked everyone that helped in organizing the Memorial Day Parade.

Award Bid – 1999 F-350

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz to award the bid for the 1999 F-350 as completed on Municibid to the highest bidder in the amount of \$3,800.00.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Absent	Ms. Fernandez	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

5 – Yes 0 – No

Award Bid – Galion Grader

Motion by Mr. Lutz, seconded by Mr. Crago to award the bid for the Galion Grader as completed on Municibid to the highest bidder in the amount of \$3,000.00.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Absent	Ms. Fernandez	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

5 – Yes 0 – No

Motion carried.

Ordinance/Public Safety – Mr. Crago

Demolition Application

Motion by Mr. Crago, seconded Mr. Hajdukiewicz to submit demolition application to Westmoreland County for property located at 303-307 Depot Street owned by Eland Properties, LLC.

Motion carried.

Recreation – Ms. Fernandez

Board Appointment

Motion to appoint John Ofcansky to a one-year term on the Youngwood Recreation Board.

Motion Carried

My Works Program

Motion to utilize the My Works Program at Park N Pool through the CWCTC for the dates of June 9th through July 3rd. Park N Pool has authorized utilizing the program.

Motion Carried

ADJOURNMENT

President Palmquist announced the following dates:

June 14 th	- Community Yard Sale
June 19 th	- Juneteenth, Holiday, Office Closed
June 30 th	- Agenda Meeting @ 7:00 PM
July 4 th	- Independence Day, Holiday, Office Closed
July 7 st	- Council Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to adjourn the meeting.

The meeting adjourned at 7:26 PM.

In the absence of the Borough Manager, the meeting minutes were prepared by Administrative Assistant, Shannon Moore.

Respectively submitted,

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL