

Thought for the Day – “May is the month of expectation, the month of wishes, the month of hope.”

~ Emily Bronte

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor Thomas and Borough Manager Schaefer.

Mrs. Wojtseck-Carty and Junior Councilperson Wentzel were absent.

Mr. Lutz opened the meeting with a prayer.

Mayor Long led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve the minutes of February 24, 2025, April 7, 2025 and April 28, 2025, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report for the period ending March 31, 2025.

<u>Treasurer's Report of Fund Balances as of March 31, 2025</u>	
Capital Improvement Fund – General	\$201,445.78
Liquid Fuels Fund	332,605.15
Capital Improvement Fund - P & P	38,199.01
Fire Equipment & Apparatus	51,718.33
Fire Equipment & Apparatus – C.D.	52,556.66
Fire Equipment & Apparatus – C.D.	51,226.62
Act 13 Fund	35,295.65
Cemetery Fund	12,848.09
Perpetual Care Fund	8,306.55
Perpetual Care – C.D.	6,300.52
Perpetual Care – C.D.	14,001.34
C.D.-Mellon Bank	4,136.78
Playground Fund	4,427.93
ARPA Fund	28,603.43

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending March 31, 2025.

General Fund Balance Sheet	
Total Assets	\$2,125,797.27
Total Liabilities	93,717.79
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,797.10
Total Deficit 03/31/2025	17,250.47
Total Liabilities & Equity	\$2,125,797.27
Total Revenues	\$ 42,936.69
Total Expenses	58,449.19

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended April 30, 2025, for real estate tax collection \$112,758.96.

The Borough Manager distributed the report from Berkheimer Tax Administrator for April 30, 2025, Earned Income Tax \$16,045.18; Local Service Tax, \$14,548.78.

Report of permits issued April 1, 2025 through April 30, 2025.

Report of Realty Transfer Fees for the period April 1, 2025 through April 30, 2025 total received \$1,755.50.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated May 5, 2025, List 05-2025, General Fund \$172,272.35.

Motion by Mr. Hajdukiewicz, seconded by Mr. Peoria, to approve Bills for Approval List 05-2025, as presented.

Roll Call Vote:

Mr. Crago - Yes
Mr. Peoria - Yes
Mr. Cowherd - Yes
Mr. Lutz - Yes

Mr. Hajdukiewicz - Yes
Mrs. Wojtseck-Carty - Absent
Mr. Palmquist - Yes

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for May rent.
2. Received and emailed Code Enforcement Reports for the month of April as submitted by Mark Cypher and Luke Aucker.
3. Received thank you letter from Mutual Aid for donation. Borough Manager read the letter.
4. Received complaint regarding drones. Borough Manager read the letter. The Borough has no ordinance regarding drones.
5. Received letter of resignation from Councilperson Anna Wojtseck-Carty. Borough Manager read the letter.

REPORT OF THE MAYOR

Community Updates

125th Time Capsule/History Book – The Committee is looking for old pictures or articles regarding the borough for the 125th history book.

Received a complaint from Ben Policastro regarding the increased traffic and speeding on Burton Avenue.

At this time, the Mayor congratulated Borough Manager Schaefer on receiving the Governor's Award for Outstanding Service to Local Government.

COMMITTEE ACTION ITEMS

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

2025 Street Project

Motion by Mr. Lutz, seconded by Mr. Cowherd, to authorize preparation of specifications for the 2025 Street Project and advertise the same. Streets proposed are North 5th Street from Depot to Lincoln; Roosevelt from Overhead Bridge Road to North 6th Street; Haller from North 6th to Sherwood Circle; North 8th Street from Roosevelt to dead end and

North 5th Street from Washington to Haller. This project entails 2" of milling and 2" of wearing course only. No stormwater work is included with this project. An inspector will be needed to oversee the project.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No

Motion carried.

A grant has been received to replace the section of North 5th Street between Lincoln and Washington.

Discussion was held on the way MAWC patches the streets after water issues. A meeting will be held to discuss this issue.

Street Closure

Motion by Mr. Lutz, seconded by Mr. Cowherd, to close Lincoln Street from Christ Church of Youngwood to North 6th Street, North 6th Street to Depot Street, and South 6th Street from Depot to Chestnut Street for the Memorial Day Parade on May 26th at 9:00 AM.

Motion carried.

Grants/Planning – Mr. Peoria

Bare Root Tree Program

Motion by Mr. Peoria, seconded by Mr. Cowherd, to approve submitting an application for the Bare Root Tree Program to receive 10-20 trees.

Motion carried.

Recreation – Mrs. Wojtseck-Carty

Concession Stand Employees

Motion by Mr. Hajdukiewicz, seconded by Mr. Crago, to re-hire Carden Lippman and Alexandra Harvey as concession stand employees at a rate of \$10.00 per hour.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No

Motion carried.

Council Resignation

Motion by Mr. Palmquist, seconded by Mr. Lutz, to amend the agenda to accept the resignation of Anna Wojtseck-Carty from Council.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Cowherd	- Yes
Mr. Palmquist	- Yes		
Mr. Lutz	- Yes		

6 – Yes 0 – No

Motion carried.

Motion by Mr. Palmquist, seconded by Mr. Peoria, to accept the resignation of Anna Wojtseck-Carty from Council.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mr. Cowherd	- Yes

Mr. Palmquist - Yes

Mr. Lutz - Yes

6 – Yes 0 – No

Motion carried.

Motion by Mr. Palmquist, seconded by Mr. Lutz, to amend the agenda to accept letters of interest for the Council vacancy.

Roll Call Vote:

Mr. Crago - Yes

Mr. Peoria - Yes

Mr. Palmquist - Yes

Mr. Lutz - Yes

6 – Yes 0 – No

Motion carried.

Mr. Hajdukiewicz - Yes

Mr. Cowherd - Yes

Motion by Mr. Palmquist, seconded by Mr. Lutz, to accept letters of interest for the Council vacancy. Letters are to be submitted by May 19th.

Roll Call Vote:

Mr. Crago - Yes

Mr. Peoria - Yes

Mr. Palmquist - Yes

Mr. Lutz - Yes

6 – Yes 0 – No

Motion carried.

Mr. Hajdukiewicz - Yes

Mr. Cowherd - Yes

ADJOURNMENT

President Palmquist announced the following dates:

May 20 - Election Day

May 26 - Memorial Day, Holiday, Office Closed

May 27 - Agenda Meeting @ 7:00 PM

June 2 - Council Meeting @ 7:00 PM

Motion by Mr. Peoria, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 8:20 PM.

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL