

Thought for the Day – “Logic is one thing, and common sense is another.”
~ Elbert Hubbard

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mrs. Wojtseck-Carty, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor DiMascio and Borough Manager Schaefer.

Junior Councilperson Wentzel was absent.

Mayor Long opened the meeting with a prayer.
Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 4

PUBLIC COMMENT

1. Dan Hewitt, representing DeNunzio Properties LLC, was present regarding if Council had any questions in regard to the proposed billboards that were submitted for Council approval along Route 119 North. He stated the lot is a commercial site with very limited use.

2. Tom Miller of 2 South 7th Street was present regarding the stop sign in front of his property and the speed limit sign on Depot Street that are leaning and lose.

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve the minutes of March 3, 2025, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report for the period ending January 31, 2025.

Treasurer's Report of Fund Balances as of February 28, 2025

Capital Improvement Fund – General	\$200,848.74
Liquid Fuels Fund	227,819.45
Capital Improvement Fund - P & P	38,085.80
Fire Equipment & Apparatus	51,565.05
Fire Equipment & Apparatus – C.D.	52,556.66
Fire Equipment & Apparatus – C.D.	51,226.62
Act 13 Fund	35,191.04
Cemetery Fund	8,785.10
Perpetual Care Fund	8,165.63
Perpetual Care – C.D.	6,300.52
Perpetual Care – C.D.	14,001.34
C.D.-Mellon Bank	4,136.78
Playground Fund	4,390.05
ARPA Fund	120,311.86

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending December 31, 2024.

General Fund Balance Sheet

Total Assets	\$2,263,841.55
Total Liabilities	214,511.60
Fund Balance Reserve	82,000.20
Retained Earnings	1,997,073.95
Total Deficit 12/31/2024	29,276.85
Total Liabilities & Equity	\$2,263,841.55

Total Revenues	\$ 20,904.89
Total Expenses	275,202.80
Total Deficit	\$ 254,297.91

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending January 31, 2025.

General Fund
Balance Sheet

Total Assets	\$2,210,426.74
Total Liabilities	196,862.12
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,797.10
Total Deficit 01/31/2025	35,765.33
Total Liabilities & Equity	\$2,210,426.74

Total Revenues	\$ 28,408.59
Total Expenses	64,173.92
Total Deficit	\$ 35,765.33

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending February 28, 2025.

General Fund
Balance Sheet

Total Assets	\$2,167,015.06
Total Liabilities	119,423.08
Fund Balance Reserve	82,000.20
Retained Earnings	1,967,797.10
Total Deficit 02/28/2025	1,737.97
Total Liabilities & Equity	\$2,167,015.06

Total Revenues	\$ 106,644.81
Total Expenses	72,617.45
Total Income	\$ 34,027.36

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended March 31, 2025, no report received as date.

The Borough Manager distributed the report from Berkheimer Tax Administrator for March 31, 2025, Earned Income Tax \$21,639.89; Local Service Tax, \$12,820.51.

Report of permits issued March 1, 2025 through March 31, 2025.

Report of Realty Transfer Fees for the period February 1, 2025 through February 28, 2025 total received \$108.04. For the period March 1, 2025 through March 31, 2025 total received \$3,862.70.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated April 7, 2025, List 04-2025, General Fund \$95,987.94.

Motion by Mr. Hajdukiewicz, seconded by Mr. Crago, to approve Bills for Approval List 04-2025, as presented.

Roll Call Vote:

Mr. Crago - Yes
Mr. Peoria - Yes
Mr. Cowherd - Yes
Mr. Lutz - Yes

Mr. Hajdukiewicz - Yes
Mrs. Wojtseck-Carty - Yes
Mr. Palmquist - Yes

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for April rent.
2. Received and emailed Code Enforcement Reports for the month of March as submitted by Mark Cypher and Luke Aucker.
3. Received deposits in the amount of \$1,000.00 from Glatfelter Insurance for subrogation of the claim for the date of loss 10/12/2024 at Route 119 and Haller-Traffic Signal.
4. Received deposit in the amount of \$2,603.26 from Westmoreland County for 1st quarter 2025 delinquent taxes.
5. Memorial Day Parade – Asked if the Borough would be holding a Memorial Day Parade. Decision to be made at April agenda meeting.
6. Mutual Aid has responded to 144 calls in the Borough as of March 31, 2025.
7. Coroner Tim Carson will be here at 6:30 PM prior to the Agenda Meeting on April 28th for an information meeting to explain what the Coroner's office entails and does.
8. Zoning Hearing Board will meet April 8th at 6:00 PM to interview and appoint a Solicitor.

REPORT OF THE MAYOR

Community Updates

Attended the 125th Committee Meeting, Five Star Trail meeting, VFW Breakfast and. Lions Club Breakfast.

COMMITTEE ACTION ITEMS

Ordinance/Public Safety – Mr. Crago

DeNunzio Properties LLC Billboard Requests

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the request of DeNunzio Properties LLC for billboard #1 on the drawings as submitted.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the request of DeNunzio Properties LLC for billboard #2 on the drawings as submitted.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- No
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 1 – No

Motion carried.

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the request of DeNunzio Properties LLC for billboard #3 on the drawings as submitted.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- No	Mr. Palmquist	- No
Mr. Lutz	- No		

4 – Yes 3 – No

Motion carried.

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to prepare specifications and advertise for the Northend Paving Project consisting of the alley between Lincoln and Haller between North 6th and Sherwood Circle and the 200 block of North 5th Street between Lincoln and Washington.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
7 – Yes	0 – No		

Motion carried.

Chestnut Street Extension Phase II – County Water & Sewage Grant

Motion by Mr. Lutz, seconded by Mr. Cowherd, to prepare specifications and advertise for the Chestnut Street Extension Project Phase II.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
7 – Yes	0 – No		

Motion carried.

Park & Pool Phase I Project – GTRP Grant

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to prepare specifications and advertise for the Park & Pool Phase I upgrade project.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
7 – Yes	0 – No		

Motion carried.

PSAB Conference Attendance

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to approve the attendance for Diane Schaefer and William Cowherd to attend the PSAB Annual Conference in Hershey, June 1st – June 4th.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	Abstained	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	Abstained	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
5 – Yes	0 – No	2 - Abstained	

Motion carried.

Finance/Personnel – Mr. Cowherd

BNY GO Bond Interest Payment

Motion by Mr. Cowherd, seconded by Mr. Crago, to approve the BNY GO Bond interest payment in the amount of \$19,571.88.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes

Mr. Lutz - Yes
7 – Yes 0 – No
Motion carried.

President Palmquist

PSAB Voting Delegate/Alternate

Motion by Mr. Palmquist, seconded by Mrs. Wojtseck-Carty, to appoint Diane Schaefer as the PSAB Voting Delegate and William Cowherd as the alternate.
Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

April 18	- Good Friday, Holiday, Office Closed
April 28	- Agenda Meeting @ 7:00 PM
May 5	- Community Event - Speaker from the Blackburn Center to discuss Human Trafficking @ 6:00 PM
May 5	- Council Meeting @ 7:00 PM

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:39 PM.

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL