

Thought for the Day – “Individual commitment to a group effort, gentlemen, that’s what makes a team work, a company work, a society work, a civilization work.”

~ Vince Lombardi

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mrs. Wojtseck-Carty, zMr. Cowherd, Mr. Crago, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor DiMascio and Borough Manager Schaefer.

Mr. Hajdukiewicz and Junior Councilperson Wentzel were absent.

Mr. Cowherd opened the meeting with a prayer.  
Mr. Peoria led the Pledge of Allegiance to the Flag.

Public Attendance – 0

#### **PUBLIC COMMENT**

None

#### **APPROVAL OF MINUTES**

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Lutz, to approve the minutes of January 6, 2025, as presented.

Motion carried.

#### **TREASURERS REPORT**

The Borough Manager presented the Treasurer’s Report, for the period ending December 31, 2024.

<u>Treasurer's Report of Fund Balances as of December 31, 2024</u>	
Capital Improvement Fund – General	\$199,717.23
Liquid Fuels Fund	233,598.41
Capital Improvement Fund - P & P	35,464.46
Fire Equipment & Apparatus	51,274.55
Fire Equipment & Apparatus – C.D.	51,260.27
Fire Equipment & Apparatus – C.D.	51,224.51
Act 13 Fund	34,992.79
Cemetery Fund	6,932.04
Perpetual Care Fund	8,165.63
Perpetual Care – C.D.	6,169.83
Perpetual Care – C.D.	13,655.97
C.D.-Mellon Bank	4,136.78
Playground Fund	4,390.05
ARPA Fund	120,311.86

#### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended December 31, 2024, for real estate tax collection \$4,021.42.

The Borough Manager distributed the report from Berkheimer Tax Administrator for January 31, 2025, Earned Income Tax \$10,844.64; Local Service Tax, \$932.11.

Report of permits issued January 1, 2025 through January 31, 2025.

Report of Realty Transfer Fees for the period December 1, 2024 through December 31, 2024 total received \$1,982.50.

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated February 3, 2025, List 02-2025, General Fund \$146,373.20.

Motion by Mr. Lutz, seconded by Mr. Cowherd, to approve Bills for Approval List 02-2025, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	Absent
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes      0 – No

Motion carried.

**COMMUNICATIONS**

1. Received deposit in the amount of \$804.54 from Crown Communications for February rent.
2. Received and emailed Code Enforcement Reports for the month of January as submitted by Mark Cypher and Luke Aucker.
3. Received audit of the Liquid Fuels Fund for the period January 1, 2022 to December 31, 2023. No findings were issued.
4. Received letter of resignation from John Sweeney as the Solicitor for the Youngwood Zoning Hearing Board.
5. In 2024 total overtime hours for Public Works was 144 hours at \$4,338.21. As of date, in 2025, total overtime hours is 99.5 hours at \$3,100.71.
6. As of January 1<sup>st</sup>, the Borough purchased 184.35 tons of salt at a cost of \$16,431.12.

An Executive Session was held from 7:14 PM to 7:40 PM to discuss litigation.

**REPORT OF THE MAYOR**

Community Updates

Reported the 125<sup>th</sup> Committee is working on the History Book.

**COMMITTEE ACTION ITEMS**

**Finance/Personnel – Mr. Cowherd**

Employee Resignation

Motion by Mr. Cowherd, seconded by Mr. Lutz, to accept the resignation of employee Ryan Kulik effective January 28, 2025.

Motion carried.

Uniform Contract

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve the contract with Cintas for uniforms at prices submitted.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	Absent
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes      0 – No

Motion carried.

**Ordinance/Public Safety – Mr. Crago**

Handicap Parking Request

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve the request for a handicap parking space at 207 South 5<sup>th</sup> Street.

Motion carried.

**Recreation**

**Recreation Board Appointment**

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Cowherd, to re-appoint Michael Lenhart to a two-year term on the Recreation Board. Term will expire December 31, 2026.  
Motion carried.

**Grants/Planning – Mr. Peoria**

Mr. Peoria gave an update and provided information on the DCNR grants that are available.

**ADJOURNMENT**

President Palmquist announced the following dates:

February 24	- Agenda Meeting @ 7:00 PM
March 3	- Council Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mrs. Wojtseck-Carty, to adjourn the meeting.

The meeting adjourned at 8:35 PM.

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL