

Thought for the Day – “October’s Autumn casts a gentle light and a calm serenity before the stark barrenness of Winter is born to November.”
~ Terri Guillemets

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor Thomas, and Borough Manager Schaefer.

Mrs. Wojtseck-Carty was absent from the meeting.

Mr. Crago opened the meeting with a prayer.
Mr. Hajdukiewicz led the Pledge of Allegiance to the Flag.

Public Attendance – 0

PUBLIC COMMENT – STORMWATER MANAGEMENT

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Cowherd, to approve the minutes of September 4, 2024, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending August 31, 2024.

General Fund Balance Sheet	
Total Assets	\$2,501,502.96
Total Liabilities	69,143.12
Fund Balance Reserve	82,000.20
Retained Earnings	1,996,574.72
Total Income 8/31/2024	354,252.27
Total Liabilities & Equity	\$2,501,502.96
Total Revenues	\$ 128,724.21
Total Expenses	69,710.63
Total Income	\$ 59,013.58

The Borough Manager presented the Treasurer’s Report, for the period ending August 31, 2024.

<u>Treasurer's Report of Fund Balances as of August 31, 2024</u>	
Capital Improvement Fund – General	\$197,202.02
Liquid Fuels Fund	244,746.20
Capital Improvement Fund - P & P	32,619.76
Fire Equipment & Apparatus	24,402.76
Fire Equipment & Apparatus – C.D.	51,260.27
Fire Equipment & Apparatus – C.D.	50,828.87
Act 13 Fund	34,552.09
Cemetery Fund	6,354.09
Perpetual Care Fund	6,351.20
Perpetual Care – C.D.	6,169.83

Perpetual Care – C.D.	13,655.97
C.D.-Mellon Bank	4,038.64
Playground Fund	6,487.25
ARPA Fund	230,692.41

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Tax Collector, Kenneth W. Reger for the period ended August 31, 2024, for real estate tax collection \$1,414.12.

The Borough Manager distributed the report from Berkheimer Tax Administrator for September 30, 2024, Earned Income Tax \$19,824.04; Local Service Tax, \$210.22.

Report of permits issued September 1, 2024, through September 30, 2024.

Report of permits issued September 1, 2024, through September 30, 2024.

Report of Realty Transfer Fees was received from August 1, 2024 through September 30, 2024.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated October 7, 2024, List 10-2024, General Fund \$61,319.55.

Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve Bills for Approval List 10-2024, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for October rent.
2. Received Code Enforcement Reports for the month of September as submitted by Mark Cypher and Luke Aucker.
3. The Westmoreland County Boroughs Association meeting will be held on October 24, 2024 at 5:30 PM at Hoss's Steak & Sea Restaurant. Natalie Reese, Program Director of Westmoreland Cleanways, will be the speaker. An RSVP is needed by October 18th.
4. Received deposit in the amount of \$5,317.59 from Westmoreland County for 3rd quarter delinquent 2024 taxes.
5. Received thank you letter from Commissioner Doug Chew for his participation in the 125th parade.
6. Received deposit in the amount of \$1,450.00 for 2024 liquor license fees.
7. Received deposit in the amount of \$11,034.08 for the 2024 Commonwealth General Municipal Pension system state aid allocation. The Borough's 2024 MMO was \$15,480.00 therefore the general fund obligation is \$4,445.92.
8. Received deposit in the amount of \$15,987.42 for the 2024 Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The funds are to be paid over within 60 days.
9. Received compliance audit report of the Youngwood Volunteer Hose Company No. 1 Relief Association for the period January 1, 2021 to December 31, 2023.
10. Received audit of Tax Collector Kenneth Reger for the years ended December 31, 2022 and December 31, 2023 as submitted by DeBlasio & DeBlasio Associates.
11. Received and distributed email from Ken Bacha, Mutual Aid Ambulance Service,

regarding number of calls in Youngwood and funding support.

- 12. Announced Halloween Parade/Trick or Treat will be held on Thursday, October 31, 2024 from 6:00 PM to 8:00 PM.
- 13. Announced Halloween House Decorating Contest – Entries will be accepted via email and/or phone at the Borough office from October 1st through October 23rd.
- 14. Announced Santa in the Park will be held on Thursday, December 5th.

REPORT OF THE MAYOR

Community Updates

Thanked the 125th Committee, staff, organizations and the community who participated in events throughout the year by donating, volunteering, etc. The 125th Committee will hand out candy bars and pens at the end of the Halloween parade. The committee will be working on the history book throughout the next few months. In addition, the 125th Committee is discussing a smaller fireworks show for Santa in the Park.

COMMITTEE ACTION ITEMS

New Business

Resolution No. 09-2024 – Westmoreland County America 250PA

Motion by Mr. Peoria, seconded by Mr. Lutz, to adopt Resolution No. 09-2024, supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA).
Motion carried.

Resolution No. 10-2024 – Intergovernmental Agreement for the establishment of the Central Westmoreland UCC Board of Appeals and appoint a Selection Committee Member

Motion by Mr. Peoria, seconded by Mr. Cowherd, to adopt Resolution No. 10-2024.
Motion carried.
Motion by Mr. Cowherd, seconded by Mr. Lutz, to appoint Matthew Peoria as the Selection Committee Member.
Motion carried.

Resolution No. 11-2024 – Authorizing Broadband Ready Communities Program Application

No motion was made to adopt.

Finance/Personnel – Mr. Cowherd

BNY Mellon GO Bond

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve the BN“Y Mellow GO Bond payment in the amount of \$95,696.88.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		
6 – Yes	0 – No		

Motion carried.

Cemetery Agreement

Motion by Mr. Cowherd, seconded by Mr. Luta, to approve an agreement with D.L. Muellerleile Landscaping & Supplies LLC for cemetery maintenance including grave opening/closing/restoration and grass cutting for a two year period beginning January 1, 2025 through December 31, 2026.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes

Mr. Lutz - Yes
6 – Yes 0 – No
Motion carried.

Solicitor Agreement

Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve an agreement with Maiello, Brungo & Maiello effective January 1, 2025.
Motion carried.

ARPA Funding

Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve the equipment/project list presented utilizing ARPA funding.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No
Motion carried.

Public Works/Equipment/Buildings & Grounds – Mr. Lutz

Christmas Decorations

Motion by Mr. Lutz, seconded by Mr. Crago, to ratify the purchase of 30 Christmas pole decorations in the amount of \$14,290.00.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No
Motion carried.

Genie Lift

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to purchase a used genie lift for the Public Works Department at a cost not to exceed \$20,000.00.

Roll Call Vote:

Mr. Crago	- No	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

5 – Yes 1 – No
Motion carried

Clawson Avenue

Motion by Mr. Lutz, seconded by Mr. Crago, to approve emergency repairs on a portion of Clawson Avenue pending review and approval of the Engineer with a cost not to exceed \$18,650.00.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	Absent
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

6 – Yes 0 – No
Motion carried.

Ordinance/Public Safety – Mr. Crago

Handicap Parking Renewal

Motion by Mr. Crago, seconded by Mr. Lutz to deny the handicap the handicap parking request at 108 North 4th Street due to it does meet the guidelines of the policy.
Motion carried.

Zoning Hearing Board Appointments

Motion by Mr. Crago, seconded by Mr. Peoria, to appoint Chad Lacko to the Zoning Hearing Board. Term will expire October 1, 2027.
Motion carried.

Motion by Mr. Crago, seconded by Mr. Peoria, to re-appoint Rita Naugle to the Zoning Hearing Board. Term will expire October 1, 2029.
Motion carried.

Street Closure

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the Tots'N'Tikes street closing request for October 25th.
Motion carried.

Grants/Planning – Mr. Peoria

DGLVR Extension

Motion by Mr. Peoria, seconded by Mr. Cowherd, to authorize signatures on the Dirt, Gravel and Low Volume Road Grant amendment agreement for Chestnut Street for an extension to December 31, 2025.
Motion Carried

ADJOURNMENT

President Palmquist announced the following dates:

October 16 th	- 125 th Committee Meeting @ 6:30 PM
October 21 st	- Budget Meeting @ 7:00 PM
October 24 th	- WCBA Meeting @ 7:00 PM
October 28 th	- Agenda Meeting @ 7:00 PM
October 31 st	- Halloween Parade/Trick or Treat
November 4 th	- Council Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mr. Cowherd, to adjourn the meeting.

The meeting adjourned at 8:12 PM.

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL