

Thought for the Day – “Coming together is a beginning. Keeping together is progress.
Working together is success.”
~ Henry Ford

Prior to the start of the meeting, an Executive Session was held from 6:37 PM to 7:14 PM to discuss litigation and personnel.

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:15 PM and the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mrs. Wojtseck-Carty, Mayor Long, Engineer Schmitt, Solicitor DiMascio, and Borough Manager Schaefer.

Mr. Hajdukiewicz opened the meeting with a prayer.
Mr. Peoria led the Pledge of Allegiance to the Flag.

Public Attendance – 2

PUBLIC COMMENT – STORMWATER MANAGEMENT

1. Lewis Gaudi of 105 North 1st Street was present concerning water runoff from the neighboring property. He explained he has been nice for many years, but it is now a serious problem that needs corrected.

Engineer Schmitt stated a certified letter regarding the situation will be sent to the property owner.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Hajdukiewicz, to approve the minutes of May 6, 2024, May 20, 2024, June 3, 2024, June 24, 2024, July 1, 2024 and July 29, 2024, as presented.

Motion carried.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending June 30, 2024.

General Fund Balance Sheet	
Total Assets	\$2,518,575.62
Total Liabilities	103,621.52
Fund Balance Reserve	82,000.20
Retained Earnings	1,996,574.72
Total Income 6/30/2024	336,846.53
Total Liabilities & Equity	\$2,518,575.62
Total Revenues	\$ 91,808.20
Total Expenses	74,551.92
Total Income	\$ 17,256.28

The Borough Manager presented the Treasurer’s Report, for the period ending May 31, 2024.

<u>Treasurer's Report of Fund Balances as of June 30, 2024</u>	
Capital Improvement Fund – General	\$195,851.22
Liquid Fuels Fund	246,577.28
Capital Improvement Fund - P & P	29,991.19
Fire Equipment & Apparatus	24,235.61
Act 13 Fund	29,655.90
Cemetery Fund	10,270.97
Perpetual Care Fund	6,306.27

Perpetual Care – C.D.	6,043.21
Perpetual Care – C.D.	12,984.50
C.D.-Mellon Bank	4,038.64
Playground Fund	6,487.25
ARPA Fund	299,985.42

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 30, 2024, for real estate tax collection \$20,145.85 and July 31, 2024, for real estate tax collection \$2,973.24. She distributed the report from Berkheimer Tax Administrator for month ending June 30, 2024, Earned Income Tax, \$20,129.72; Local Service Tax, \$3,417.58; July 31, 2024, Earned Income Tax \$16,489.46; Local Service Tax, \$3,027.02.

Report of permits issued July 1, 2024 through July 31, 2024.

Report on Realty Transfer Fees from June 1, 2024 through June 30, 2024, \$5,909.00 was received and July 1, 2024 through July 31, 2024, \$5,646.51 was received.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated August 5, 2024, List 08-2024, General Fund \$125,779.37.

Motion by Mr. Crago, seconded by Mr. Peoria, to approve Bills for Approval List 08-2024, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for August rent.
2. Received information from the Westmoreland County Redevelopment Authority and Land Bank regarding a sponsorship for their free workshop on community development tactics. Information was read.
3. Received Code Enforcement Report from Luke Aucker and Mark Cypher for the month of July.
4. Letters of interest to serve on the Zoning Hearing Board will be accepted until August 23, 2024.

REPORT OF THE MAYOR

125th Anniversary

Motion by Mr. Hajdukiewicz, seconded Mr. Cowherd, to approve the street closures for the 125th Anniversary Parade as follows: Lowe Street, Newill Street, Locust Street, and Walnut Street from 4th Street to 3rd Street, Depot Street from 4th Street to Railroad Tracks, Chestnut Street from 4th Street to 1st Street, Walnut Street from 3rd Street to 1st Street, 1st Street from Walnut Street to Depot Street, and 2nd Street from Depot Street to Chestnut Street on August 24th from 11:30 PM to 2:00 PM.

Motion carried.

Motion by Mr. Peoria, seconded by Mr. Cowherd, to allocate funding for the parade not to exceed \$2,500.00 to assist with traffic control contingent upon 125th funding.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

COMMITTEE ACTION ITEMS

Finance/Personnel – Mr. Cowherd

Republic Waste Contract

Motion by Mr. Cowherd, seconded by Mr. Crago, to request the two-year option extension of the Republic Waste Contract with 2025 rates at \$76.50 and \$61.20 for senior citizens and 2026 rates at \$83.01 and \$66.39 for senior citizens.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Tax Refund

Motion by Mr. Cowherd, seconded by Mrs. Wojtseck-Carty, to ratify the tax refund in the amount of \$124.95 to Shirley Smith.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

2023 CDBG Project

Motion by Mr. Cowherd, seconded by Mr. Lutz, to ratify the approval and submit the same to Westmoreland County the final payment to Tresco Paving in the amount of \$2,378.12 for the 2023 CDBG Project.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

All Traffic Solutions

Motion by Mr. Cowherd, seconded by Mr. Crago, to approve the All Traffic Solutions renewal invoice in the amount of \$4,500.00 for the speed alert trailer and signs.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Act 13 Funds

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to allocate the Act 13 Funds received in the amount of \$4,675.30 with 60% to Emergency Preparedness and 40% to Stormwater.

Motion carried.

Public Works Laborer

Motion by Mr. Cowherd, seconded by Mr. Lutz, to hire Ryan Kulik as a full-time Public Works Laborer at the rate of \$17.75/hour contingent upon successful completion of meeting all pre-employment requirements.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Employee Termination

Motion by Mr. Cowherd, seconded Mr. Crago, to terminate employee #3-2024 effective immediately.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

Ordinance/Public Safety – Mr. Crago

Block Party/Road Closing Request

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to accept the resignation of Troy Wade on the Zoning Hearing Board.

Motion carried.

Zoning Hearing Board

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the agreement with Columbia Gas for the Fall 2025/2026 south end proposed gas line project.

Motion carried.

Ordinance No. 536

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to adopt Ordinance No. 536 – Knox Box.

AN ORDINANCE OF THE BOROUGH OF YOUNGWOOD, REQUIRING THE PLACEMENT OF KEYED ENTRY SYSTEMS FOR COMMERCIAL PROPERTIES, CHURCHES AND CERTAIN MULTI-FAMILY RESIDENTIAL DWELLINGS WITHIN THE BOROUGH.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

August 12	- 125 th Committee Meeting @ 6:30 PM
August 26	- Agenda Meeting @ 7:00 PM
September 2	- Labor Day, Holiday, Office Closed
September 4	- Council Meeting @ 7:00 PM

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:48 PM.

Respectively submitted,

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL