

Thought for the Day – “You have power over your mind-not outside events. Realize this, and you will find strength.”  
~ Marcus Aurelius

Prior the start of the regular Council Meeting, Council held an executive session from 6:53 PM - 7:02 PM to discuss litigation.

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:02 PM and the following members present:

President Palmquist, Mrs. Wojtseck-Carty, Mr. Crago, Mr. Lutz, Mayor Long, Solicitor Mangulis, Engineer Schmitt and Administrative Assistant Moore in place of Borough Manager Schaefer.

Mr. Cowherd, Mr. Hajdukiewicz, Mr. Peoria, Borough Manager Schaefer and Junior Councilperson Horchak were absent from the meeting.

Council President Palmquist opened the meeting with a prayer.  
Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 5

#### **PUBLIC COMMENT – STORMWATER MANAGEMENT**

1. Debbie Buffer of South 6<sup>th</sup> Street expressed her concern with stormwater continuing to run down the sloped hillside onto her property and under the pool, washing the sand out, and then across the sidewalk.

Engineer Schmitt commented that this problem was looked at and he feels that the drain in the rain garden may be blocked by the overgrowth causing the rain garden to overflow and run onto her property. The Public Works Department will work on getting the rain garden cleaned out to see if this will alleviate the water problem.

#### **PUBLIC COMMENT**

1. Mimi Demorest of South 7<sup>th</sup> Street expressed her concern regarding kids playing football in the playground, running in the street, hitting cars, etc. while playing football in the field across the street from her house. She has asked them to play parallel to the street instead of perpendicular to the street. The kids are playing late at night, being loud, running up and down the street, hiding behind vehicles, etc.

President Palmquist said that Council will discuss what they feel needs to be done and they will contact her.

2. Eric Brandt of South 3<sup>rd</sup> Street inquired about the traffic coming through town not slowing down and if we have looked into speed radar signs on 3<sup>rd</sup> and 4<sup>th</sup> Streets. Sheriff's Deputies are speeding through town and if they are not adhering to the speed limits how do we expect everyone else driving through to follow the speed limit. He asked if there is someone that we can reach out to regarding the speeding including the sheriff's deputies. He also inquired about some of the speed limit signs being in people's yards.

President Palmquist recommended that he contact State Representative Nelson's Office regarding the speed. President Palmquist said that the Borough will contact PennDOT to see if it is allowed to put up its own speed limit signs along 3<sup>rd</sup> and 4<sup>th</sup> Streets.

3. Mayor Kris Long thanked Council for making the Memorial Day Parade happen. Numerous organizations participated in the parade. He apologized for not following through with the parade planning like he said, so he is thanking those that stepped up and helped make it happen.

**TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending April 30, 2024.

General Fund  
Balance Sheet

Total Assets	\$2,273,787.78
Total Liabilities	147,115.20
Fund Balance Reserve	82,000.20
Retained Earnings	1,997,137.21
Total Income 4/30/2024	48,002.52
Total Liabilities & Equity	\$2,273,787.78
Total Revenues	\$ 253,529.39
Total Expenses	164,935.32
Total Income	\$ 88,594.07

The Borough Manager presented the Treasurer’s Report, for the period ending April 30, 2024.

Treasurer's Report of Fund Balances as of April 30, 2024

Capital Improvement Fund – General	\$194,594.44
Liquid Fuels Fund	251,868.48
Capital Improvement Fund - P & P	28,192.29
Fire Equipment & Apparatus	23,992.95
Act 13 Fund	29,465.60
Cemetery Fund	8,650.64
Perpetual Care Fund	6,244.17
Perpetual Care – C.D.	6,043.21
Perpetual Care – C.D.	12,984.50
C.D.-Mellon Bank	4,025.08
Playground Fund	6,423.37
ARPA Fund	299,985.42

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated June 3, 2024, List 06-2024, General Fund \$164,690.63.

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve Bills for Approval List 06-2024, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Absent
Mr. Peoria	- Absent	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

4 – Yes            0 – No

Motion carried.

**COMMUNICATIONS**

1. Received deposit in the amount of \$804.54 from Crown Communications for May rent.
2. Received and emailed the Code Enforcement Reports for the month of May submitted by Mark Cypher and Luke Aucker.
3. Received deposit in the amount of \$11,898.99 from Comcast for 1<sup>st</sup> quarter 2024 franchise fee.
4. Received 2023 Audit Report for the Westmoreland County Land Bank.

**COMMITTEE ACTION ITEMS**

**Public Works/Equipment/Buildings & Grounds – Mr. Lutz**

Request from Council for an update from the Engineer on pricing of wedge curb versus concrete curb and/or the possibility of using hybrid curbing for Depot Street project. Engineer Schmitt reported that the cost for webbed curb is \$5-\$10 per foot and for concrete curb \$30-\$40 per foot. Engineer Schmitt recommends 4" curbs on Depot Street.

**Curbing – Depot Street Project**

Motion on Depot Street curbing was tabled for the committee to discuss.

**CDBG Payment**

Motion by Mr. Lutz, seconded by Mr. Crago, to approve and submit to the County for the CDBG payment in amount of \$45,049.68 to Tresco Paving. This payment does not include the 5% retainage.

**Roll Call Vote:**

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Absent
Mr. Peoria	- Absent	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

4 – Yes 0 – No

Motion carried.

**Payment to Tresco Paving for Painter Avenue project**

Motion by Mr. Lutz, seconded by Mr. Crago, to approve payment in the amount of \$35,159.40 to Tresco Paving for the Painter Avenue project.

**Roll Call Vote:**

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Absent
Mr. Peoria	- Absent	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

4 – Yes 0 – No

Motion carried.

**Ordinance/Public Safety – Mr. Crago**

**Ordinance No. 536 – Knox Box**

Motion by Mr. Crago, seconded Mr. Lutz, to advertise Ordinance No. 536 for adoption on August 5, 2024 – Knox Box - requiring the placement of keyed entry systems for commercial properties, churches and certain multi-family residential dwellings with the Borough.

**Roll Call Vote:**

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Absent
Mr. Peoria	- Absent	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

4 – Yes 0 – No

Motion carried.

**Handicap Parking Request**

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve the handicap parking request for 206 North 6<sup>th</sup> Street.

**Roll Call Vote:**

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Absent
Mr. Peoria	- Absent	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Absent	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

4 – Yes 0 – No

Motion carried.

Mr. Crago reported that to date the fire department responded to 53 calls in the Borough, 37 calls outside the Borough for a total of 53 calls and averaged 6.1 members per call for a total of 224.60 staff hours.

**ADJOURNMENT**

President Palmquist announced the following dates:

June 8 <sup>th</sup>	- Community Yard Sale
June 17 <sup>th</sup>	- 125 <sup>th</sup> Committee Meeting @ 6:30 PM
June 19 <sup>th</sup>	- Juneteenth, Holiday, Office Closed
June 24 <sup>th</sup>	- Agenda Meeting @ 7:00 PM
July 1 <sup>st</sup>	- Council Meeting @ 7:00 PM

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Lutz, to adjourn the meeting.

The meeting adjourned at 7:48 PM.

In the absence of the Borough Manager, the meeting minutes were prepared by Administrative Assistant, Shannon Moore.

Respectively submitted,

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL