

Thought for the Day – “I like to see a man proud of the place in which he lives. I like to see a man live so that his place will be proud of him.”
~ Abraham Lincoln

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:
President Palmquist, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long by phone, Mr. Peoria, Mayor Long, Engineer Steve Schmitt, Solicitor DiMascio by phone and Borough Manager Schaefer

Mayor Long, Vice-President Cowherd and Mr. Lutz were absent.

Mrs. Wojtseck-Carty opened the meeting with a prayer.
Mr. Peoria led the Pledge of Allegiance to the Flag.

Public Attendance – 2

PUBLIC COMMENT

1. Janelle Narduzzi, Library liaison, was present to give a Library update. There were 19 new library cards issued in June. Lion’s Club donated \$2000.00 from the May strawberry festival. Children’s summer reading program is in full swing. Going to be working on Youngwood Anniversary Events such as a coloring page contest and history of the Youngwood Library. In addition, Mrs. Narduzzi commented that the Park’N’Pool is looking fabulous.

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve the minutes of May 22, 2023 and June 5, 2023, as presented.
Motion carried.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2023.

General Fund Balance Sheet	
Total Assets	\$2,532,601.32
Total Liabilities	59,349.99
Fund Balance Reserve	82,000.20
Retained Earnings	2,572,347.43
Total Deficit 05/31/2023	180,628.95
Total Liabilities & Equity	\$2,532,601.32
Total Revenues	\$ 336,774.44
Total Expenses	48,843.96
Total Income	\$ 287,930.48

The Borough Manager presented the Treasurer’s Report, for the period ending April 30, 2023.

<u>Treasurer's Report of Fund Balances as of May 31, 2023</u>	
Capital Improvement Fund – General	\$189,843.51
Liquid Fuels Fund	180,580.48
Capital Improvement Fund - P & P	25,307.77
Fire Equipment & Apparatus	95,091.22
Act 13 Fund	21,466.18
Cemetery Fund	4,532.67
Perpetual Care Fund	6,009.00
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,873.55
C.D.-Mellon Bank	3,977.17
Playground Fund	6,287.30
ARPA Fund	299,985.42

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated July 3, 2023, List 07-2023, General Fund \$51,571.79.

Motion by Mr. Crago, seconded by Mr. Peoria, to approve Bills for Approval List 07-2023, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Wojstreck-Carty	- Yes	Mr. Cowherd	Absent
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

5 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for July rent.

2. Received letter regarding creating a Uniform Construction Code (UCC) Board of appeals for the Central Planning District. Letter was read.

REPORT OF THE ENGINEER

Engineer Update

Public Works Site – Sent out 5 RFP's for the excavating work at the new Public works building. Sent 5 RFP's out that are due on Wednesday. He is not sure where the costs may come in. It was discussed to entertain a motion to advertise the project if RFP's come in over the bid requirements.

Meeting with Stormwater Committee on July 5th to discuss MS4 midsummer update.

Met with Columbia Gas regarding locating the depth of the lines in the alleys from Chestnut to Lowe between 4th and 5th due to the alley reclamation CDBG Project.

REPORT OF THE SOLICITOR

Solicitor Update

The assessment was waived, and an exemption was received for the Public Works building at 818 Chestnut Street.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Street Closure Request

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the request for street closures for the Labor Day Race for Autism on Monday, September 4th.

Motion carried.

Park'N'Pool Capital Improvement Fund Request

Motion by Mr. Crago, seconded by Mrs. Wojstreck-Carty, to approve the request of the Park'N'Pool Board to utilize \$4,745.00 from the PNP Capital Improvement Fund for emergency repairs to the pool pump.

Motion carried.

Workers' Compensation

Motion by Mr. Peoria, seconded by Mrs. Wojtseck-Carty, to approve the workers' compensation renewal in the amount of \$22,897.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Wojstreck-Carty	- Yes	Mr. Cowherd	Absent
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

5 – Yes 0 – No

Motion carried.

Miller Lot Line Revision Plan

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to approve the Council President and Secretary's signatures on the Miller lot line revision plan for David & Patrica Miller.

Motion carried.

Ordinance No. 533

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to advertise Ordinance No. 533, requiring the registration of businesses operating within the Borough.

Motion carried.

Ordinance No. 534

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to advertise Ordinance No. 534, prohibiting litter.

Motion carried.

Ordinance No. 535

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to advertise Ordinance No. 535, designating vacant buildings as "Red X" due to questionable structural integrity which poses high risks to first responders.

Motion carried.

Ordinance No. 536

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to table advertising for Ordinance No. 536, establishing a quality-of-life standards and a violation ticketing process.

Motion carried.

Park'N'Pool Appointment

Motion by Mr. Peoria, seconded by Mr. Crago, to appoint Jessica Hartle to the PNP Board as recommended by the PNP Board. Term will expire December 31, 2026.

Motion carried.

Veteran's Memorial – Hillis Street

Motion by Mr. Peoria, seconded by Mr. Crago, to proceed with the prescriptive easement for the Veteran's Memorial on Hillis Street.

Motion carried.

Handicap Parking

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the handicap parking renewals at 24 South 5th Street, 15 South 7th Street and 9 South 2nd Street.

Motion carried.

Resolution No. 09-2023

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to adopt Resolution No. 09-2023 for the Traffic Signal Maintenance Agreement.

Motion carried.

Amend Agenda

Motion by Mr. Peoria, seconded by Mr. Crago, to amend the agenda to include a motion to advertise for bids for the excavation at the Public Works Building at 818 Chestnut Street contingent upon RFP's exceeding the bid requirements.

Motion carried.

Public Works Building Excavation

Motion by Mr. Crago, seconded by Mrs. Wojsteck-Carty, to advertise for bids for the excavation at the Public Works Building at 818 Chestnut Street contingent upon RFP's exceeding the bid requirements of \$22,500.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Wojsteck-Carty	- Yes	Mr. Cowherd	Absent

Mr. Lutz - Absent Mr. Palmquist - Yes
Mr. Peoria - Yes
5 – Yes 0 – No
Motion carried.

REPORT OF MAYOR LONG

Absent

FINANCE/PERSONNEL – MR. COWHERD

Absent

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Absent

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No report

STORMWATER MANAGEMENT – MRS. WOJTSECK-CARTY/MR. PEORIA

Reported the MS4 meeting will be held on Wednesday to review the requirements for the report. A follow-up meeting will be held in August.

Requested the Engineer to speak with the Westmoreland Conservation District regarding visiting the Park’N’Pool perimeter road again for DGLVR grant funding.

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Reported a meeting with T-Mobile to discuss the Boroughs needs has been scheduled.

Reported he has posted on social media posts about pets and fireworks, and the police survey.

Reported on the grants that are available and deadlines of said grants.

RECREATION – MRS. WOJTSECK-CARTY

Reported she is working on scheduling a meeting to discuss pickleball.

REPORT OF PRESIDENT PALMQUIST

Discussed the Borough establishing a Civic Group to help organize Borough events and possibly other ideas that may be thought about. He said a letter will be posted on the Borough’s website, social media and savvy, if all of the Council agrees.

The Council agreed to proceed to see how much interest from resident’s is received.

ADJOURNMENT

President Palmquist announced the following dates:

July 4 th	- Holiday, Independence Day, Office Closed
July 17 th	- 125 th Committee Meeting @ 6:30 PM
July 31 st	- Agenda Meeting @ 7:00 PM
August 7 th	- Council Meeting @ 7:00 PM

Motion by Mrs. Long, seconded by Mrs. Wojsteck-Carty, to adjourn the meeting.

The meeting adjourned at 8:06 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL