

Thought for the Day – “A person who never made a mistake never tried anything new.”
~ Albert Einstein

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mr. Lutz, Mr. Peoria, Engineer Schmitt, Solicitor DiMascio and Borough Manager Schaefer.

Mrs. Long was absent.
Mayor Long arrived at 7:07 PM.
Mr. Cowherd opened the meeting with a prayer.
Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 3

PUBLIC COMMENT – STORMWATER MANAGEMENT

Engineer Schmitt announced he received inlet markers from the 3 Rivers Wet Weather to be installed when the Public Works Department updates a catch basin.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Crago, to approve the minutes of January 4, 2023, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended December 31, 2022 for real estate tax collection \$7,899.46. She distributed the report from Berkheimer Tax Administrator for month ending January 31, 2023, Earned Income Tax, \$12,902.69; Local Service Tax, \$1,963.61.

Report of permits issued January 1, 2023 through January 31, 2023.

Report of Realty Transfer Fees from January 1, 2023 through January 31, 2023, \$1,351.39 was received.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending December 31, 2022.

General Fund Balance Sheet

Total Assets	\$2,766,383.35
Total Liabilities	73,806.11
Fund Balance Reserve	82,000.20
Retained Earnings	2,052,349.37
Income 12/31/2022	558,695.02
Total Liabilities & Equity	\$2,766,383.35
Total Revenues	\$ 115,622.59
Total Expenses	87,633.69
Total Deficit	\$ 27,988.90

The Borough Manager presented the Treasurer's Report, for the period ending December 31, 2022

<u>Treasurer's Report of Fund Balances as of December 31, 2022</u>	
Capital Improvement Fund – General	\$189,724.96
Liquid Fuels Fund	85,171.29
Capital Improvement Fund - P & P	21,270.28
Fire Equipment & Apparatus	95,031.84
Act 13 Fund	21,452.77

Cemetery Fund	2,448.86
Perpetual Care Fund	5,959.86
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,873.55
C.D.-Mellon Bank	4,204.71
Playground Fund	6,282.60
ARPA Fund	299,985.42

BILLS FOR APPROVAL

The secretary presented Bills for Approval date February 6, 2023, List 02-2023, General Fund - \$70,530.43.

Motion by Mr. Crago, seconded by Mr. Peoria, to approve Bills for Approval List 02-2023, as presented.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
6 – Yes	0 – No		

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for February rent.
2. Received and emailed the Code Enforcement Report for the month of January submitted by Mark Cypher.
3. Received email dated January 22, 2023 from Corey Rhodes of 609 Overhead Bridge Road concerning road conditions. Letter was read.
4. Received deposit in the amount of \$583.11 from Westmoreland County for 4th quarter 2022 delinquent taxes.

REPORT OF THE ENGINEER

Reported he attended the DCNR workshop.

Reported he inspected a sinkhole near an inlet on Painter Street. The interior walls needed repaired. The Public Works Department did make the repairs.

The update that was required to be submitted for the Green Light Go Grant was completed.

REPORT OF THE SOLICITOR

Reported she will be preparing a draft business registration ordinance.

Discussion was held about Constable’s limited duties and enforcement of ordinances.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Jeff & Michele Daub Lot Consolidation Plan

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the Council President’s and Secretary’s signatures on the lot consolidation plan for Jeff & Michele Daub.
Motion carried.

Michael Daly/Penny’s Property’s Lot Consolidation Plan

Motion by Mr. Lutz, seconded by Mr. Crago, to approve the Council President’s and Secretary’s signatures on the lot consolidation plan for Michael Daly/Penny’s Property’s.
Motion carried.

2022 CDBG Project

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Peoria, to advertise for bids for the 2022 CDBG alley resurfacing project.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
6 – Yes	0 – No		

Motion carried.

Handicap Parking Request

Motion by Mr. Crago, seconded by Mr. Peoria, to approve handicap parking requests at the locations listed: 210 North 5th Street – renewal, 109 North 5th Street – renewal, 219 North 6th Street – renewal, 201 North 5th Street (Lincoln Street side) – renewal, 502 Depot Street (South 5th Street side) – new.
Motion carried.

Red X Ordinance

Motion by Mr. Crago, seconded by Mr. Lutz, to table the motion to approve advertising the Red X Ordinance.
Motion carried.

Quality of Life Ordinance

Motion by Mr. Crago, seconded by Mr. Lutz, to table the motion to approve advertising the Quality of Life Ordinance.
Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced the Five Star Trail Comedy Night on February 11th.
Announced the 125th Anniversary Bingo Fundraiser on March 26th at the Youngwood Fire Hall.

FINANCE/PERSONNEL – MR. COWHERD

Police Survey/Questionnaire

Discussion of creating a clear-cut survey for the residents regarding a police department. The cost, hours of coverage and other items should be spelled out to do a proper survey/questionnaire.

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Public Works Update

Reported the following:
- Boom Mower has a hydraulic leak
- cleaning out Public Works building
- continuously patching potholes

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

Handicap Parking Spaces

The length of handicap parking spaces was questioned. It was determined the Borough will only paint the blue line in accordance with the minimum required length of 20'. In addition, the Committee will continue to discuss the safety of handicap parking spaces on 3rd and 4th streets.

STORMWATER MANAGEMENT – MRS. WOJTSECK-CARTY/MR. PEORIA

Mr. Peoria reported the Engineer did send a digital copy of the stormwater system. Committee will meet to discuss.

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Social Media

Reported on the statistics of Social Media followers for the Borough Facebook page for January.

RECREATION – MRS. WOJTSECK-CARTY

Recreation Update

Reported the following:

- Ball sign-ups are still in progress.
- Discussion was held on pickleball and the possibility of getting sponsors to help get it started.

REPORT OF PRESIDENT PALMQUIST

No report.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|---------------------------|-----------------------------|
| February 27 th | - Agenda Meeting @ 7:00 PM |
| March 6 th | - Council Meeting @ 7:00 PM |

Motion by Mr. Lutz, seconded by Mrs. Wojtseck-Carty, to adjourn the meeting.

Meeting adjourned at 9:24 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL