

Thought for the Day – “Positive thinking will let you do everything better than negative thinking will.”  
~ Zig Ziglar

The Youngwood Borough Council held an Executive Session at 6:36 PM prior to the meeting to discuss real estate and personnel. 6:36 PM – 6:54 PM

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio and Borough Manager Schaefer.

Mr. Lutz opened the meeting with a prayer.  
Mr. Cowherd led the Pledge of Allegiance to the Flag.

Public Attendance – 37

#### **PUBLIC COMMENT**

At this time, President Palmquist introduced representatives from Angel Light Addiction, Keith Greenberg and Jason Hoover, who were invited to explain what they will be doing at the property they purchased at 301 Depot Street.

Mr. Greenberg and Mr. Hoover explained they will be opening a licensed addiction treatment facility. The inpatient facility will house up to 15 people in recovery for 30-90 days. It will operate 24 hours a day, 7 days a week. Since it operates as a licensed facility there will be strict policies and procedures that they will have to adhere to. Inspections will occur every 6 months. They presently have a facility in Uniontown that has not had any issues. It will be supervised with counselors on staff. If a problem arises, a program director is available everyday to address said problem. The doors will be locked and secured with alarms. It will employ 8-10 individuals. When a patient is released, they are released to the area in which they came from. It is a regimented program for individuals who actively have to look for work.

1. Butch Poche of 7 South 2<sup>nd</sup> Street questioned if the individuals would be permitted to drive.

Response was no they are not permitted to drive own vehicles. They are permitted to work 20 hours per week. In addition, they will have a 4 hour pass.

2. Kim Cheran of 3 South 2<sup>nd</sup> Street questioned if there would be security officers.

Response was no there will not be. Patients will be searched on a regular basis for bringing in any type of drugs or alcohol. If it is found, they will be removed from the facility.

3. Jeff Janos of 11 South 2<sup>nd</sup> Street questioned about security and monitoring too. He also stated his property value would decrease.

4. Pastor Peter Nordby of St. Luke's Lutheran Church questioned where he could obtain information to refer to his congregation.

Response was information would be shared with him.

5. Jeff Daub of 207 North 6<sup>th</sup> Street questioned if there were any issues/incidents with neighbors at their Uniontown facility.

Response was there have been no issues/incidents with the neighbors. None have complained.

6. Paula Mazurek of 620 South 7<sup>th</sup> Street questioned the application for admissions and if sexual offenders are admitted.

Response was a 24/7 staff is at the facility. The patients that are in this program come to them after the 12 step program they have to complete.

7. Gary Naylor of 27 South 2<sup>nd</sup> Street stated he appreciated the neighbor's concerns but there have been group homes in residential neighborhoods for years. He questioned if it was active treatment and if there was a way to measure success data.

Response was there will be a 2 hour group session and 1 hour of one on one session. The main focus is integrating with a team. They try to track outcomes of recovery/relapse. Because they are licensed, if the individuals do not participate in counseling, they will be removed from the facility.

8. Kim Drahusz of 25 South 2<sup>nd</sup> Street stated if Megan's Law offenders are inpatients,

the public has to have that knowledge. She questioned if visitors were permitted.

Response was they are not with the exception of family group therapy sessions. The inpatients are constantly drug tested.

9. Chris Steele of 114 South 8<sup>th</sup> Street was concerned about PSP's response time as the Borough does not have it's own police department.

10. Joy Campbell of 606 North 7<sup>th</sup> Street was present to state her son is in recovery. She is thankful for specialist and places like this. People in recover fight the battle the rest of their lives. These places give them tools to get back into the world.

11. Erik Brandt of 226 South 3<sup>rd</sup> Street questioned if they people are convicted of drugs do they get released to them.

Response was if someone was in jail, the individual gets released to an inpatient program through the system and then they may get released to their program.

12. Ed Christofano of Hayden's Pharmacy questioned if they administer Narcan if there is a breach of protocol and an overdose occurs.

Response yes they do administer Narcan by trained employees.

13. Tom Miller of 2 South 2<sup>nd</sup> Street was present regarding all of access points to get to the upper streets from 4<sup>th</sup> Street have been blocked.

14. Erik Brandt of 226 South 3<sup>rd</sup> Street was present to ask if there was anyway to make the alley by Shop-N-Save one way.

15. Jessica Payne of 816 Clawson Avenue was present to ask if speed bumps could be installed on Clawson Avenue.

16. Art Kromel, representing Jessica Payne and Doug Woodward was present regarding a proposed subdivision for their properties.

17. Ed Christofano, President of Youngwood Area Park & Pool Board, was present to report the Pennsylvania Turnpike Commission is installing solar panels on its property. They have reached out to the PNP Board to remove some additional trees on the property to allow more sun to reach the panels. In exchange for permission to do so, the PTC will remove additional trees through the grounds.

Motion by Mr. Cowherd, seconded by Mr. Lutz to amend the agenda to permit for motion to be made.

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Lutz, to allow the Pennsylvania Turnpike Commission permission to remove trees along property line in exchange for removal of trees throughout the park.

Motion carried.

### APPROVAL OF MINUTES

Motion by Mrs. Long, seconded by Mr. Crago, to approve the minutes of September 26, 2022 and October 3, 2022, as presented.

Motion carried.

### REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended September 30, 2022 for real estate tax collection \$243.10. She distributed the report from Kenneth W. Reger for the period ended October 31, 2022 for real estate tax collection \$195.04. She distributed the report from Berkheimer Tax Administrator for month ending September 30, 2022, Earned Income Tax, \$16,628.33; Local Service Tax, \$453.58. She distributed the report from Berkheimer Tax Administrator for month ending October 31, 2022, Earned Income Tax, \$7,898.54; Local Service Tax, \$924.05.

Report of permits issued October 1, 2022 through October 31, 2022.

Report of Realty Transfer Fees from October 1, 2022 through October 31, 2022, \$2,467.50 was received.

### TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending September 30, 2022.

General Fund  
Balance Sheet

Total Assets \$2,837,458.61

|                            |                |
|----------------------------|----------------|
| Total Liabilities          | 60,159.00      |
| Fund Balance Reserve       | 35,058.33      |
| Retained Earnings          | 2,052,181.15   |
| Income 9/30/2022           | 690,527.48     |
| Total Liabilities & Equity | \$2,837,458.61 |
| Total Revenues             | \$ 211,923.80  |
| Total Expenses             | 42,604.75      |
| Total Income               | \$ 169,319.05  |

The Borough Manager presented the Treasurer’s Report, for the period ending September 30, 2022

Treasurer's Report of Fund Balances as of September 30, 2022

|                                    |              |
|------------------------------------|--------------|
| Capital Improvement Fund – General | \$189,654.03 |
| Liquid Fuels Fund                  | 93,870.24    |
| Capital Improvement Fund - P & P   | 33,446.29    |
| Fire Equipment & Apparatus         | 68,416.94    |
| Act 13 Fund                        | 21,444.75    |
| Cemetery Fund                      | 2,590.62     |
| Perpetual Care Fund                | 5,657.71     |
| Perpetual Care – C.D.              | 6,028.73     |
| Perpetual Care – C.D.              | 12,873.55    |
| C.D.-Mellon Bank                   | 4,204.71     |
| Playground Fund                    | 6,282.60     |
| ARPA Fund                          | 299,985.42   |

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated November 7, 2022, List 11-2022, General Fund - \$140,487.79. Motion by Mr. Crago, seconded by Mr. Cowherd, to approve Bills for Approval List 11-2022, as presented.

Roll Call Vote:

|            |        |               |       |
|------------|--------|---------------|-------|
| Mrs. Long  | - Yes  | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes  | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes  | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes  |               |       |
| 7 – Yes    | 0 – No |               |       |

Motion carried.

**COMMUNICATIONS**

1. Received deposit in the amount of \$804.54 from Crown Communications for November rent.
2. Received and emailed the Code Enforcement Report for the month of October submitted by Mark Cypher.
3. Received CDBG program guidelines audit. No exceptions were found.
4. Received deposit in the amount of \$6,183.64 from Westmoreland County for 3<sup>rd</sup> quarter 2022 delinquent tax collections.
5. Received the fully executed reimbursement agreement for the Green Light Go Grant for the US 119 Detector Upgrade. The Borough may proceed with the project in accordance with the program specifications and conditions provided in the agreement.

**REPORT OF THE ENGINEER**

Reported the CDBG application for 2022 was submitted.  
 The DGLVR funding submission was submitted.  
 The County Priorities Surveys were submitted.

**REPORT OF THE SOLICITOR**

Reviewed a question concerning Air BNB's located in Youngwood. She explained the Borough could institute an application process and permit fee. In addition, Air BNB's could be added to the rental registration ordinance.

**NEW BUSINESS – COMMITTEE REPORTS**

**NEW BUSINESS**

**2021 Annual Audit**

Motion by Mr. Peoria, seconded by Mr. Lutz, to approve the 2021 Annual Audit submitted by DeBlasio & DeBlasio.  
Motion carried.

**State Representative Eric Nelson Lease**

Motion by Mr. Crago, seconded by Mrs. Long, to approve the addendum to lease agreement for State Representative Eric Nelson.

**Roll Call Vote:**

|            |       |               |       |
|------------|-------|---------------|-------|
| Mrs. Long  | - Yes | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes |               |       |

7 – Yes      0 – No

Motion carried.

**2023 Proposed Budget**

Motion by Mr. Lutz, seconded by Mr. Peoria, to advertise the 2023 proposed budget for public viewing with adoption at the meeting on December 5, 2022. Tax millage will remain at 17 mills.

**Roll Call Vote:**

|            |       |               |       |
|------------|-------|---------------|-------|
| Mrs. Long  | - Yes | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes |               |       |

7 – Yes      0 – No

Motion carried.

**Woodward Plan No. 2 Subdivision**

Motion by Mrs. Long, seconded by Mr. Lutz, to authorize the Council President to sign the Douglas Woodward Plan No. 2 minor subdivision.

**WCTA Local Share Assessment**

Motion by Mr. Cowherd, seconded by Mrs. Long, to approve the Westmoreland County Transit Authority Local Share assessment for Fiscal Year 2022-2023 in the amount of \$1,543.50.

**Roll Call Vote:**

|            |       |               |       |
|------------|-------|---------------|-------|
| Mrs. Long  | - Yes | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes |               |       |

7 – Yes      0 – No

Motion carried.

**Park & Pool Request for Funding**

Motion by Mr. Lutz, seconded by Mr. Crago, to approve the request of the Park'N'Pool Board to utilize \$8,400.00 from the Capital Improvement Account for lighting at the Bocce Court.

**Roll Call Vote:**

|            |       |               |       |
|------------|-------|---------------|-------|
| Mrs. Long  | - Yes | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes |               |       |

7 – Yes      0 – No

Motion carried.

Payne Building Request

Motion by Mr. Crago, seconded by Mr. Peoria, to allow Ryan & Jessica Payne to amend the building permit application to install the foundation. The building permit must still be filed and approved by the building inspector.

Roll Call Vote:

|            |       |               |       |
|------------|-------|---------------|-------|
| Mrs. Long  | - Yes | Mr. Crago     | - Yes |
| Mrs. Carty | - Yes | Mr. Cowherd   | - Yes |
| Mr. Lutz   | - Yes | Mr. Palmquist | - Yes |
| Mr. Peoria | - Yes |               |       |

7 – Yes      0 – No

Motion carried.

**REPORT OF MAYOR LONG**

Community Outreach and Events

Thanked everyone who helped and participated in the Halloween Parade.

**FINANCE/PERSONNEL – MR. COWHERD**

No report

**PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ**

Public Works Update

Reported the following:

- leaf pick-up schedule is North of Depot on Monday, South of Depot on Tuesday, Make-up day is Friday
- Snow Emergency Routes are in place.

**ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO**

No report

**STORMWATER MANAGEMENT – MRS. LONG**

No report

**DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA**

Reported on the statistics of Social Media followers for the Borough Facebook page for October.

**RECREATION – MRS. WOJTSECK-CARTY**

Recreation Update

Reported the following:

- Winterization at the Facility will happen in the next week or so
- 2023 Sign-ups will be January 1<sup>st</sup> to February 28<sup>th</sup>
- Considering a debit card machine at the Concession Stand

**REPORT OF PRESIDENT PALMQUIST**

Santa in the Joan B. Derco Memorial Park

The Committee is working with churches and groups to have crafts, games and food. The event is December 8<sup>th</sup> from 6:00 PM to 8:00 PM.

**ADJOURNMENT**

President Palmquist announced the following dates:

- |  |   |
|--|---|
| November 8 <sup>th</sup>                     | - Election Day  |
| November 11 <sup>th</sup>                    | - Holiday, Veteran's Day, Office Closed                     |
| November 21 <sup>st</sup>                    | - 125 <sup>th</sup> Anniversary Committee Meeting @ 6:30 PM |
| November 24 <sup>th</sup> & 25 <sup>th</sup> | - Holiday, Thanksgiving – Office Closed                     |
| November 28 <sup>th</sup>                    | - Agenda Meeting @ 7:00 PM                                  |

December 5<sup>th</sup>

- Council Meeting @ 7:00 PM

Motion by Mrs. Long, seconded by Mrs. Wojsteck-Carty, to adjourn the meeting.

Meeting adjourned at 9:15 PM.

Respectively submitted,

*Diane M. Schaefer*

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL