

Thought for the Day – “If you had a choice, and you do, would you rather go through life feeling entitled or blessed?”  
~ Robert Brault

The Youngwood Borough Council held an Executive Session at 6:30 PM prior to the meeting to discuss real estate and personnel. 6:30 PM – 6:58 PM

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio and Borough Manager Schaefer.

Mrs. Wojtseck-Carty opened the meeting with a prayer.  
Mr. Peoria led the Pledge of Allegiance to the Flag.

Public Attendance – 5

#### **PUBLIC COMMENT – STORMWATER MANAGEMENT**

Mr. Lutz reported catch basins continue to be cleaned. The culverts on Silvis Farm Road and Wineman Road have been cleaned with additional R4’s added.

#### **PUBLIC COMMENT**

1. Linda Copper of 25 North 3<sup>rd</sup> Street was present regarding some concerns in her neighborhood. There is a junk yard with vehicles and a individual living in an RV behind there home.

#### **APPROVAL OF MINUTES**

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the minutes of August 29, 2022 and September 7, 2022, as presented.

Motion carried.

#### **REPORT OF THE TAX COLLECTORS**

No reports were received as of date from Kenneth W. Reger or Berkheimer Tax Administrator for month ended September 30, 2022.

Report of permits issued September 1, 2022 through September 30, 2022.

No report was received as of date for Realty Transfer Fees.

#### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending August 30, 2022.

General Fund Balance Sheet	
Total Assets	\$2,687,230.20
Total Liabilities	79,250.71
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 8/31/2022	521,207.36
Total Liabilities & Equity	\$2,687,230.20
Total Revenues	\$ 136,077.54
Total Expenses	73,871.42
Total Income	\$ 62,206.12

The Borough Manager presented the Treasurer’s Report, for the period ending August 31, 2022

<u>Treasurer's Report of Fund Balances as of August 31, 2022</u>	
Capital Improvement Fund – General	\$188,019.76
Liquid Fuels Fund	96,761.11

Capital Improvement Fund - P & P	31,833.19
Fire Equipment & Apparatus	68,408.50
Act 13 Fund	21,442.11
Cemetery Fund	2,590.62
Perpetual Care Fund	5,655.60
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,873.55
C.D.-Mellon Bank	4,204.71
Playground Fund	6,280.22
ARPA Fund	149,992.71

### **BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated October 3, 2022, List 10-2022, General Fund - \$190,516.16. Motion by Mr. Crago, seconded by Mrs. Long, to approve Bills for Approval List 10-2022, as presented.

#### Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

### **COMMUNICATIONS**

1. Received deposit in the amount of \$804.54 from Crown Communications for October rent.
2. Received and emailed the Code Enforcement Report for the month of September submitted by Mark Cypher.
3. Received check in the amount of \$856.90 for PURTA distribution for tax year 2022.
4. Received deposit in the amount of \$13,952.29 from Comcast for 2<sup>nd</sup> quarter 2022 franchise fee.
5. Received deposit in the amount of \$15,783.58 for the 2022 Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The funds past be paid over within 60 days.
6. Received deposit in the amount of \$149,992.71 for the remaining ARPA funding.
7. Reminded Council about the Fight on Blight event on October 14<sup>th</sup> from 8:30 AM – 1:00 PM at WCCC Event Center.

### **REPORT OF THE ENGINEER**

Reported the three CFA grants were submitted.  
The DGLVR funding submission is due on October 31, 2022.  
The 2022 MS4 report has been submitted.  
Racetrack Road is nearing completion. It still needs guiderail and paving.

### **REPORT OF THE SOLICITOR**

Reviewed the newly enacted Act 57 of 2022 tax law. The Act pertains to waiving of penalties for real estate taxes if a person purchases a new property and does not receive the real estate taxes. Certain conditions must be met.

### **NEW BUSINESS – COMMITTEE REPORTS**

#### **NEW BUSINESS**

##### BNY Mellon GO Bond Payment

Motion by Mr. Crago, seconded by Mrs. Long, to approve the BNY Mellon GO bond payment in the amount of \$92,796.88.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

Fire Department Scholarship

Motion by Mrs. Carty, seconded by Mr. Peoria, to award the Fire Department Scholarship to Nicholas Blahovec in the amount of \$1000.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

Zoning Hearing Board

Motion by Mr. Lutz, seconded by Mr. Peoria, to appoint Troy Wade to the Zoning Hearing Board. Term will expire October, 2027.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

Street Closure Request

Motion by Mr. Crago, seconded by Mrs. Long, to approve the request of Tots-N-Tikes to close South 8<sup>th</sup> Street between Depot and Chestnut on Friday, October 28<sup>th</sup> from 9:00 AM to 12:00 PM.

Motion carried.

DGLVR

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve the submittal of the Dirt, Gravel, Low Volume Road Project to the Westmoreland Conservation District.

Motion carried.

Ordinance No. 532

Motion by Mr. Crago, seconded by Mr. Lutz, to advertise Ordinance No. 532 – Act 57 of 2022 Tax law.

Motion carried.

CDBG Subrecipient Agreement

Motion by Mrs. Long, seconded by Mr. Peoria, to approve the signatures on the Subrecipient Agreement for the CDBG Project No. 22-17.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

**REPORT OF MAYOR LONG**

**Community Outreach and Events**

Announced the next 125<sup>th</sup> Anniversary Committee will be held on October 18<sup>th</sup> at 6:30 PM. Still looking for volunteers to serve on the Committee.

Reported the Borough is hosting the Central Westmoreland Planning District meeting on October 27<sup>th</sup>.

Announced the Halloween Parade will be on Sunday, October 30<sup>th</sup> beginning at 4:00 PM with Trick or Treat following until 6:30 PM.

Attended the Five Star Trail meeting. They are in the process of working on a draft RFP to relocate the trail away from the railroad tracks.

**FINANCE/PERSONNEL – MR. COWHERD**

**Budget Meeting**

Announced the budget meeting is on Monday, October 17<sup>th</sup> at 7:00 PM.

Reported he will be looking at new cameras for the buildings.  
He would like to continue with the Hometown Heroes banners.

At this time, President Palmquist appointed Mr. Cowherd, Mr. Peoria and Mrs. Long as a committee to work on getting the Hometown Heroes banners.

**PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ**

**Public Works Update**

Reported the following:

- potholes are being filled.
- millings were laid on the Cemetery Road and Wineman Road
- signs are being fixed and replaced
- fire extinguishers have been inspected
- equipment for leaf pick-up is being prepped
- grass is still being cut

**ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO**

Reported he would like to revisit a Red X ordinance for abandoned and blighted properties.

He received complaints about junk vehicles, etc on North 1<sup>st</sup> Street and Best Auto parking cars along the new parking spaces on South 3<sup>rd</sup> Street.

**STORMWATER MANAGEMENT – MRS. LONG**

No report

**DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA**

Announced he is working on the 4<sup>th</sup> quarter newsletter. It should be out possibly over the weekend.

Reported on the statistics of Social Media followers for the Borough Facebook page for September.

**RECREATION – MRS. WOJTSECK-CARTY**

No report

Mrs. Carty will be looking into the possibility of a pickleball court at the playground. She will continue to do research.

**REPORT OF PRESIDENT PALMQUIST**

**Borough Emails**

He received a question about each Councilperson having a Borough email. He asked the Solicitor for a legal opinion on the matter. It was reported that it is highly recommended that Elected Officials utilize a Borough email but not required.

**ADJOURNMENT**

President Palmquist announced the following dates:

- |            |   |
|------------|---|
| October 17 | - Budget Meeting @ 7:00 PM                                  |
| October 18 | - 125 <sup>th</sup> Anniversary Committee Meeting @ 6:30 PM |
| October 30 | - Halloween Parade/Trick or Treat @ 4:00 PM                 |
| November 2 | - Agenda Meeting @ 7:00 PM                                  |

Motion by Mr. Lutz, seconded by Mrs. Long, to adjourn the meeting.

Meeting adjourned at 8:27 PM.

Respectively submitted,

*Diane M. Schaefer*

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL