

Thought for the Day – “Every day has a little bit of beauty and a little bit of chaos.”

~ Tanisha

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:

President Palmquist, Mrs. Wojtseck-Carty, Mr. Crago, Mr. Lutz, Mr. Peoria, Mayor Long, Engineer Schmitt, Solicitor DiMascio (via telephone) and Borough Manager Schaefer.

Vice-President Cowherd and Mrs. Long were absent.
Mr. Peoria opened the meeting with a prayer.
Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mr. Peoria, to approve the minutes of August 1, 2022, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended July 31, 2022 for real estate tax collection amount submitted \$2,697.13. For period ended August 31, 2022 for real estate tax collection amount submitted \$2,156.12. She distributed the report from Berkheimer Tax Administrator for month ended August 31, 2022, Earned Income Tax, \$64,152.42; Local Service Tax, \$10,291.17.

Report of permits issued August 1, 2022 through August 31, 2022.

Report of Realty Transfer Fees from July 1, 2022 through July 31, 2022, deposit received in the amount of \$\$5,540.00. Fees from August 1, 2022 through August 31, 2022, deposit received in the amount of \$\$2,507.50.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending July 31, 2022.

General Fund Balance Sheet	
Total Assets	\$2,618,802.27
Total Liabilities	73,468.67
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 7/31/2022	458,561.47
Total Liabilities & Equity	\$2,618,802.27
Total Revenues	\$ 70,625.43
Total Expenses	131,257.52
Total Deficit	\$ 60,632.09

The Borough Manager presented the Treasurer’s Report, for the period ending July 31, 2022

<u>Treasurer's Report of Fund Balances as of July 31, 2022</u>	
Capital Improvement Fund – General	\$187,994.26
Liquid Fuels Fund	99,847.35
Capital Improvement Fund - P & P	50,055.24
Fire Equipment & Apparatus	68,399.23
Act 13 Fund	16,336.18
Cemetery Fund	10,588.72

Perpetual Care Fund	5,655.60
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,280.22
ARPA Fund	149,519.97

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated September 7, 2022, List 09-2022, General Fund - \$53,786.68. Motion by Mr. Crago, seconded by Mr. Lutz, to approve Bills for Approval List 09-2022, as presented.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	Absent
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
5 – Yes	0 – No		

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for August rent.
2. Received and emailed the Code Enforcement Report for the month of August submitted by Mark Cypher.
3. Presented the 2023 Minimum Municipal Obligation for pension plans reporting the Borough's general obligation for pension plans at \$11,002.00. The MMO is calculated by the estimated 2022 W2 payroll for covered members.
4. Received deposit in the amount of \$13,952.29 from Comcast for 2nd quarter 2022 franchise fee.
5. Received notice of Westmoreland County Boroughs Association meeting on September 22ⁿ at 6:30 PM at the Westmoreland County Conservation District. RSVP is needed by September 19th.
6. Received the Costars salt pricing for the August 2022-July 2023 contract season. The cost is \$79.34 per ton. This is an increase of \$12.07 from last year.
7. Received notice for the grant application opening for unpaved and low volume (paved) road/dirt, gravel and low volume road program. Application deadline is October 31st.
8. Announced letters of interest to serve on the Zoning Hearing Board are being accepted.
9. Announced Halloween House Decoration Contest beginning October 1st.
10. Read the Park & Pool report.

REPORT OF THE ENGINEER

Reported he will work with the Borough staff to establish some projects for the CDBG application that needs submitted by September 30th.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Handicap Parking Request

Motion by Mr. Crago, seconded by Mr. Luta, to approve the request for a handicap parking space at 319 South 4th Street on the Lowe Street side. Only the sign will be installed until the construction in the area is completed.
Motion carried.

PSAB Fall Leadership Conference

Motion by Mr. Lutz, seconded by Mrs. Carty, to approve attendance for Matthew Peoria, William Cowherd and Diane Schaefer to attend the PSAB Fall Leadership Conference, October 14th – 16th at Gettysburg.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- No
Mrs. Carty	- Yes	Mr. Cowherd	Absent
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

4 – Yes 1 – No

Motion carried.

Resolution No. 09-2022

Motion by Mr. Peoria, seconded by Mr. Lutz, to adopt Resolution No. 09-2022 supporting Operation Green Light for Veterans.
Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced the next 125th Anniversary Committee will be held on September 19th at 6:30 PM. Still looking for volunteers to serve on the Committee.

Reported the Borough is hosting the Central Westmoreland Planning District meeting on September 22nd.

Announced the Halloween Parade will be on Sunday, October 30th beginning at 4:00 PM with Trick or Treat following until 6:00 PM.

FINANCE/PERSONNEL – MR. COWHERD

Absent

In lieu of Mr. Cowherd's absence, President Palmquist announced the 2023 preliminary budget requests are due by September 9th. The budget meeting is on October 17th at 7:00 PM.

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Public Works Update

Reported the following:

- 3 tons of cold patch have been used to fill numerous potholes in the Borough
- 2 catch basins have been repaired
- a couple signs have been changed out
- grass cutting continues

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No report

At this time, Mr. Crago announced the PA State Police will hold a car seat safety inspection at the Fire Department on September 22nd.

STORMWATER MANAGEMENT – MRS. LONG

Absent

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Announced he is seeking information for the 4th quarter newsletter.

Reported on the statistics of Social Media followers for the Borough Facebook page for August.

Reported a meeting is scheduled for September 8th with the Engineer to discuss MS4 and other grant funding.

RECREATION – MRS. WOJTSECK-CARTY

No report

Mrs. Carty did express her concern about tractor trailers being in residential neighborhoods.

REPORT OF PRESIDENT PALMQUIST

Santa in the Park

Announced Santa in the Park will be held on Thursday, December 8th from 6:00 PM – 8:00 PM.

ADJOURNMENT

President Palmquist announced the following dates:

September 19	- 125 th Anniversary Committee Meeting @ 6:30 PM
September 26	- Agenda Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mrs. Carty, to adjourn the meeting.

Meeting adjourned at 8:25 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL