

Thought for the Day – “Character is higher than intellect.”
~ Ralph Waldo Emerson

The Youngwood Borough Council meet in Executive Session to discuss real estate matters prior to the regular meeting. 6:35 PM to 7:10 PM

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:11 PM and the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long, Mr. Peoria, Mayor Long, Solicitor Dalfonso and Borough Manager Schaefer.

Mr. Lutz and Engineer Schmitt were absent.
Mrs. Long opened the meeting with a prayer.
Mrs. Carty led the Pledge of Allegiance to the Flag.

Public Attendance – 4

PUBLIC COMMENT – STORMWATER MANAGEMENT

None

PUBLIC COMMENT

1. Catherine Chapman of 228 South 6th Street was present concerning the following:
 - Potholes in the alley behind the 200 block of South 6th Street
 - Brush/Overgrown bushes/shrubs in the same alley
 - Animals coming from neighbor’s shed
 - Neighbors parking car in the alley blocking access
2. Janal Narduzzi, Library Board Member, presented a flier with services offered by Library and reviewed the same.
3. Victoria Kontor of Heal Animal Rescue was present to give a brief overview of Heal Animal Rescue.

APPROVAL OF MINUTES

Motion by Mr. Peoria, seconded by Mrs. Long, to approve the minutes of June 1, 2022 and July 6, 2022, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 30, 2022 for real estate tax collection amount submitted \$19,181.89. She distributed the report from Berkheimer Tax Administrator for month ended July 31, 2022, Earned Income Tax, \$9,493.82; Local Service Tax, \$831.10.

Report of permits issued July 1, 2022 through July 31, 2022.

Report of Realty Transfer Fees from June 1, 2022 through June 30, 2022, deposit received in the amount of \$295.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending June 30, 2022.

General Fund Balance Sheet

Total Assets	\$2,685,221.94
Total Liabilities	78,740.07
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 6/30/2022	519,709.74
Total Liabilities & Equity	\$2,685,221.94

Total Revenues	\$ 66,359.44
Total Expenses	89,620.98
Total Deficit	\$ 23,261.54

The Borough Manager presented the Treasurer's Report, for the period ending June 30, 2022

Treasurer's Report of Fund Balances as of June 30, 2022

Capital Improvement Fund – General	\$187,971.86
Liquid Fuels Fund	102,936.96
Capital Improvement Fund - P & P	49,246.45
Fire Equipment & Apparatus	68,391.08
Act 13 Fund	16,334.24
Cemetery Fund	6,340.23
Perpetual Care Fund	5,328.24
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,280.22
ARPA Fund	149,519.97

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated August 1, 2022, List 08-2022, General Fund - \$116,622.47. Motion by Mrs. Long, seconded by Mrs. Carty, to approve Bills for Approval List 08-2022, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- No		

5 – Yes 1 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for July rent.
2. Received and emailed the Code Enforcement Report for the month of July submitted by Mark Cypher.
3. Received deposit in the amount of \$472.74 for additional ARPA monies due to the fact about 75 municipalities didn't apply for ARPA funds so they are being distributed to the thousands of municipalities that did apply. Second round of ARPA could not be distributed until all of the first round of ARPA was distributed.
4. Received letter from Westmoreland County Department of Planning and Development regarding field crews being in the area beginning July 18th through the end of October to survey for low broadband connectivity.
5. Received letter for street closure for the 700 block of South 6th Street between Burton and Painter for the 3rd annual block party on Saturday, August 13th from 2:00 PM – 7:00 PM. This letter was just received today so it is not on the agenda. If Council wishes to amend the agenda to approve this request, they may.
6. Received a request from resident Glenn Smeltzer of 104 South 6th Street to install a stop sign at the corner of South 6th Street and Chestnut Street. He explained with the paving of 6th Street cars have been traveling very fast through the intersection.
7. Received invitation for the Autumn Blight Remediation Event "What can a blight plan do for you?" on Friday, October 14th from 8:30 AM to 12:45 PM at the WCCC Youngwood Event Center. Tickets are required. Please let me know if you plan to attend so I can make the

reservations.

8. Received letter from All Traffic Solutions regarding the annual fee for the three speed alert signs. The total cost for all three renewals is \$4,250.00.

9. Received letter from James & Anissa Cain regarding the parking of the tri-axle at their home at 607 South 6th Street and other issues in the neighborhood. Letter was read.

10. Received and presented the Liquid Fuels Audit for the period January 1, 2020 to December 31, 2021 as submitted by the PA Department of the Auditor General. No findings were presented.

11. Received and presented the Audit of Real Estate Tax Collector, Kenneth Reger, for the period ending December 31, 2021 and 2020, as submitted by DeBlasio & DeBlasio Associates.

12. Reviewed the WCTCC meeting held on July 7, 2022. Reported the TCC voted to accept Berkheimer's collection fee proposal for .6% for the remainder of 2022, 1.1% for 2023 and 1.2% for 2024-2027. The current contract is 1.42% so a savings in commissions will be had for the municipalities in Westmoreland County.

REPORT OF THE ENGINEER

Absent

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Holy Cross Church Request for Street Closure

Motion by Mr. Crago, seconded by Mr. Peoria, to approve a request for street closure for Holy Cross Church Festival on September 17th from 4:00 PM to 10:00 PM and September 18th from 10:00 AM to 7:00 PM. South 8th Street from Depot Street to Chestnut Street will be closed during those dates/times.

Motion carried.

Act 13 Funds

Motion by Mr. Peoria, seconded by Mr. Cowherd, to allocate 83.5% of the \$5103.50 funds to public safety and 16.5% to stormwater.

Roll Call Vote:

Mrs. Long	- No	Mr. Crago	- No
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

4 – Yes 2 – No

Motion carried.

Public Works Training

Motion by Mr. Crago, seconded by Mrs. Long, to approve the request for flagger training for two Public Works Employees at a cost of \$150.00.

Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced the next 125th Anniversary Committee will be held on August 15th at 6:30 PM. Still looking for volunteers to serve on the Committee.

Reported he attended the 5 Star Trail meeting and the Central Westmoreland Planning District meeting.

FINANCE/PERSONNEL – MR. COWHERD

No report

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Absent

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No report

At this time, Mr. Crago asked if additional speed signs could be installed. In addition to flashing stop signs at Depot Street/Racetrack Road/Silvis Farm Road. President Palmquist asked the Public Safety committee to review the costs, etc.

STORMWATER MANAGEMENT – MRS. LONG

No report

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Reported the newsletter will be available in the next few weeks.

Reported no meeting has been scheduled yet to discuss IT back-up/archiving, equipment age and life cycle replacement plan.

Reported on the statistics of Social Media followers for the Borough Facebook page for July.

Reported a meeting will be scheduled with the Engineer to build a list of projects that would be ready when grant funding becomes available.

Reported an issue with the Park'N'Pool gate being left open thus allowing UTV's and others to drive through the park. President Palmquist directed Borough Manager to address with the Park'n'Pool.

RECREATION – MRS. WOJTSECK-CARTY

No report

REPORT OF PRESIDENT PALMQUIST

No report

At this time, President Palmquist asked for a motion to amend the agenda.

Motion by Mr. Crago, seconded by Mrs. Long to amend the agenda.

Motion carried.

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve a request for a street closure for the annual block party on the 700 block of South 6th Street on Saturday, August 13th from 2:00 PM to 7:00 PM. South 6th Street will be closed from Burton to Painter.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

August 15	- 125 th Anniversary Committee Meeting @ 6:30 PM
August 29	- Agenda Meeting @ 7:00 PM
September 5	- Holiday, Labor Day, Office Closed
September 7	- Council Meeting @ 7:00 PM - Wednesday

Motion by Mrs. Carty, seconded by Mr. Cowherd, to adjourn the meeting.

Meeting adjourned at 8:34 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL