

Thought for the Day – “Step with care and great tact and remember that Life’s a Great Balancing Act.”
~ Dr. Suess

The Youngwood Borough Council meet in Executive Session to discuss personnel and real estate matters prior to the regular meeting. 6:30 PM to 7:11 PM

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:12 PM and the following members present:
President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor Dalfonso, Engineer Schmitt and Borough Manager Schaefer.

President Palmquist opened the meeting with a prayer.
Mrs. Long led the Pledge of Allegiance to the Flag.

Public Attendance – 3

PUBLIC COMMENT

No public comment was presented.

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the minutes of June 6, 2022 and June 27, 2022 with the meeting date correction.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 30, 2022 – no report was received as of date. She distributed the report from Berkheimer Tax Administrator for month ended June 30, 2022, Earned Income Tax, \$20,960.77; Local Service Tax, \$5,273.74.

Report of permits issued June 1, 2022 through June 30, 2022.

Report of Realty Transfer Fees from May 1, 2022 through May 31, 2022, \$5,062.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2022.

General Fund Balance Sheet	
Total Assets	\$2,688,617.72
Total Liabilities	58,876.65
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 5/31/2022	542,968.94
Total Liabilities & Equity	\$2,688,617.72
Total Revenues	\$ 607,046.96
Total Expenses	196,848.85
Total Income	\$ 410,198.11

The Borough Manager presented the Treasurer’s Report, for the period ending May 31, 2022

<u>Treasurer's Report of Fund Balances as of May 31, 2022</u>	
Capital Improvement Fund – General	\$187,948.69
Liquid Fuels Fund	106,025.78

Capital Improvement Fund - P & P	48,435.84
Fire Equipment & Apparatus	68,382.65
Act 13 Fund	16,332.22
Cemetery Fund	3,340.03
Perpetual Care Fund	5,326.30
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,277.88
Building Fund	.00
Bond Refinance	.00
ARPA Fund	149,519.97

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated July 6, 2022, List 07-2022, General Fund - \$54,516.54. Motion by Mrs. Long, seconded by Mr. Peoria, to approve Bills for Approval List 07-2022, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

7 – Yes 0 – No
Motion carried.

COMMUNICATIONS

1. Received and presented the Park’N’Pool report as submitted by liaison Shannon Moore.
2. Received deposit in the amount of \$804.54 from Crown Communications for July rent.
3. Received and emailed the Code Enforcement Report for the month of June submitted by Mark Cypher.
4. Received 2020 Act 13 monies in the amount of \$5,103.50 from the Commonwealth of Pennsylvania.
5. Received notice of the Westmoreland County Human Services Resource Fair on July 14th from 11 AM to 2 Pm at WCCC Student Achievement Center. Free event open to the public.
6. Received letter regarding remedial cleanup plan at DME. Letter was read.
7. Received deposit in the amount of \$7,273.25 from Westmoreland County for 2nd quarter 2022 delinquent taxes.
8. Received Audit of Magisterial District Court 10-2-01 for period of January 1, 2021 to December 31, 2021 as submitted by County Controller Jeffrey Balzer.
9. Received Act 101 Section 904 2020 performance recycling grant in the amount of \$1,610.90.
10. Received and distributed Library report as submitted by Janal Narduzzi.

REPORT OF THE ENGINEER

Engineer Updates:

Reported two applications are being submitted for the ARLE Grant with no match required. Trolley Line traffic signal and Silvis Farm Road flooding.

Reported discussing with Building Inspector and owner of Shop’N’Save regarding plans for two vacant store areas.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Race for Autism

Motion by Mrs. Long, seconded by Mr. Lutz, to approve a request for street closures for Labor Day Race for Autism on Monday, September 5th beginning at 7:30 AM. Streets closures will be Trolley Line Avenue, Avenue B, portion of Depot Street, East Hillis Street, South 1st Street and portion of Chestnut Street
Motion carried.

Park’N’Pool Board Request

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the request of the Park’N’Pool Board to release \$19,030.90 from the PNP Capital Improvement Fund for the 2020 ADA project for additional work that was completed.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

Workers’ Comp

Motion by Mr. Crago, seconded by Mrs. Long, to approve the Workers’ Compensation renewal in the amount of \$20,973.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
7 – Yes	0 – No		

Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced the next 125th Anniversary Committee will be held on July 18th at 6:30 PM.

FINANCE/PERSONNEL – MR. COWHERD

No report

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Reported he is seeking quotes for trees to be removed at Klingensmith Park.

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No report

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Reported on IT Equipment/Communication working on scheduling a meeting to discuss with IT back-up/archiving, equipment age and life cycle replacement plan.

Reported working 3rd quarter newsletter. Newsletter policy is under revision.

Reported on the statistics of Social Media followers for the Borough Facebook page.

Reported on the DCNR parks rehabilitation and development grant.

STORMWATER MANAGEMENT – MRS. LONG

No report

RECREATION – MRS. WOJTSECK-CARTY

Reported the Rec Zero turn broke down. The Rec will discuss trading it in and/or getting quotes on a new piece of equipment.

REPORT OF PRESIDENT PALMQUIST

No report

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|----------|---|
| July 18 | - 125 th Anniversary Committee Meeting @ 6:30 PM |
| July 25 | - Agenda Meeting @ 7:00 PM |
| August 1 | - Council Meeting @ 7:00 PM |

Motion by Mr. Lutz, seconded by Mrs. Long, to adjourn the meeting.

Meeting adjourned at 8:12 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL