

Thought for the Day – “Never a point a finger where you never lent a hand.”
~ Robert Brault

The Youngwood Borough Council meet in Executive Session to discuss personnel and real estate matters prior to the regular meeting. 6:45 PM to 7:03 PM

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mrs. Long, Mr. Peoria, Mayor Long, Solicitor DiMascio and Borough Manager Schaefer.

Mr. Crago and Engineer Schmitt were absent.
Mayor Long opened the meeting with a prayer.
President Palmquist Long led the Pledge of Allegiance to the Flag.

Public Attendance – 8

PUBLIC COMMENT

1. MaryAnn Klingensmith of 320 North 4th Street was present concerning a drug/alcohol halfway house being located at the corner of 4th and Depot at former Youngwood Hotel. She expressed residents are concerned about their safety and have a right to know what is going on.

2. Jeff Janos of 22 South 2nd Street was present also concerning the halfway house. He expressed his concerns regarding vehicles in and out, safety for children in the area, etc.

3. Diane Fernandez of 1101 Depot Street was present regarding the salt barrels that were left on Depot Street and missed recycling.

4. Janal Narduzzi, the Borough’s representative to the Library Board was in attendance to present her Library report.

5. Tom Miller of 2 South 7th Street was present to thank Council for finally having the cars removed in the 600 block of South 5th Street. In addition, he explained the traffic signals at Depot and Chestnut seems to be taking longer to change.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Long, to approve the minutes of May 2, 2022.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 31, 2022 for real estate tax collection \$249,532.34. She distributed the report from Berkheimer Tax Administrator for month ended May 31, 2022, Earned Income Tax, \$59,960.63; Local Service Tax, \$6,246.18.

Report of permits issued May 1, 2022 through May 31, 2022.

Report of Realty Transfer Fees from April 1, 2022 through April 30, 2022, \$2,480.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending April 30, 2022.

General Fund Balance Sheet	
Total Assets	\$2,277,462.31
Total Liabilities	58,141.37
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 4/30/2022	132,548.81
Total Liabilities & Equity	\$2,277,462.31

Total Revenues	\$ 181,949.13
Total Expenses	61,303.85
Total Deficit	\$ 120,645.28

The Borough Manager presented the Treasurer's Report, for the period ending April 30, 2022.

Treasurer's Report of Fund Balances as of April 30, 2022

Capital Improvement Fund – General	\$187,923.97
Liquid Fuels Fund	180,270.09
Capital Improvement Fund - P & P	48,429.47
Fire Equipment & Apparatus	68,373.65
Act 13 Fund	16,330.08
Cemetery Fund	15,489.96
Perpetual Care Fund	5,176.30
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,277.88
Building Fund	159,091.71
Bond Refinance	\$116,078.54

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 6, 2022, List 06-2022, General Fund - \$173,512.95. Motion by Mrs. Long, seconded by Mr. Lutz, to approve Bills for Approval List 06-2022, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	Absent
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No
Motion carried.

COMMUNICATIONS

1. Reviewed the Park'N'Pool report submitted by liaison Shannon Moore.
2. Reported the Manager is working with the insurance company on the municipal/auto/public officials liability insurance renewal.
3. Received deposit in the amount of \$804.54 from Crown Communications for June rent.
4. Received and emailed the Code Enforcement Report for the month of May submitted by Mark Cypher.
5. Received deposit in the amount of \$14,272.75 for 1st quarter 2022 Comcast franchise fee.
6. Received the Westmoreland 2021 Comprehensive Plan Annual Report.

REPORT OF THE ENGINEER

Absent

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Employee Resignation

Motion by Mrs. Long, seconded by Mrs. Carty, to accept the resignation of employee William Siefert and Johnathan Petrie.
Motion carried.

Final Payment KGD Contracting

Motion by Mr. Lutz, seconded by Mrs. Long, to approve the final payment in the amount of \$28,751.97 to KGD Contracting contingent upon the restoration work being completed.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	Absent
Mrs. Carty	- Yes	Mr. Cowherd	- No
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		
5 – Yes	1 – No		

Motion carried.

Park’N’Pool Appointments

Motion by Mrs. Carty, seconded by Mrs. Long, to appoint Laura Petagno to a three-year term on the Park’n’Pool Board. Term to expire December 31, 2024.
Motion carried.

Motion by Mr. Lutz, seconded by Mrs. Long, to appoint Michael Sednov to a three-year term on the Park’n’Pool Board. Term to expire December 31, 2024.
Motion carried.

Recreation Board Appointment

Motion by Mrs. Long, seconded by Mr. Peoria, to reappoint Scot Harvey to a three-year term on the Recreation Board. Term to expire on December 31, 2024.
Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced he attended both the Five Star Trail meeting and the Central Planning meeting.

Announced the next 125th Anniversary Committee will be held on June 13th at 6:30 PM.

FINANCE/PERSONNEL – MR. COWHERD

No report

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

No report At this time, Mr. Lutz thanked John and Renee Hajdukiewicz for volunteering at the parklet.

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

Absent

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Reported he completed the Newsletter and it is available on the Borough’s website.

Reported he will be working on obtaining information for tablets for the Elected officials.

STORMWATER MANAGEMENT – MRS. LONG

No report

RECREATION – MRS. WOJTSECK-CARTY

No report

REPORT OF PRESIDENT PALMQUIST

No report

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|---------|---|
| June 20 | - Holiday, Juneteenth – Office Closed |
| June 27 | - Agenda Meeting @ 7:00 PM |
| July 4 | - Holiday, Independence Day – Office Closed |
| July 6 | - Council Meeting @ 7:00 PM |

Motion by Mr. Lutz, seconded by Mrs. Long, to adjourn the meeting.

Meeting adjourned at 8:43 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL