

Thought for the Day – “Count your joys instead of your woes; Count your friends instead of your foes.”
~ Irish Blessing

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mrs. Long (via phone), Mr. Peoria, Mayor Long, Solicitor Dalfonso, Engineer Schmitt and Borough Manager Schaefer.

Mr. Lutz was absent.

Mr. Crago opened the meeting with a prayer.

Mayor Long led the Pledge of Allegiance to the Flag.

Public Attendance – 4

PUBLIC COMMENT

1. Linda Marino of 104 South 4th Street was present concerning water run-off in the alley and the catch basin behind the post office being low after the paving was completed.

APPROVAL OF MINUTES

Motion by Mr. Peoria, seconded by Mrs. Carty, to approve the minutes of May 2, 2022.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended March 31, 2022 for real estate tax collection \$98,130.13 and for the period ended April 18, 2022 for real estate tax collection \$57,896.94. She distributed the report from Berkheimer Tax Administrator for month ended April 30, 2022, Earned Income Tax, \$11,500.77; Local Service Tax, \$545.33.

Report of permits issued March 1, 2022 through March 31, 2022 and April 1, 2022 through April 30, 2022.

Report of Realty Transfer Fees from February 1, 2022 through February 28, 2022, \$850.00. Report of Realty Transfer Fees from March 1, 2022 through March 31, 2022, \$3,237.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending March 31, 2022.

General Fund Balance Sheet	
Total Assets	\$2,189,648.90
Total Liabilities	90,973.24
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 3/31/2022	11,903.53
Total Liabilities & Equity	\$2,189,648.90
Total Revenues	\$ 31,562.59
Total Expenses	73,673.80
Total Deficit	\$ 42,111.21

The Borough Manager presented the Treasurer’s Report, for the period ending March 31, 2022.

Treasurer's Report of Fund Balances as of March 31, 2022

Capital Improvement Fund – General	\$187,901.58
Liquid Fuels Fund	183,351.12
Capital Improvement Fund - P & P	46,814.71
Fire Equipment & Apparatus	68,365.51
Act 13 Fund	16,328.13
Cemetery Fund	12,557.86
Perpetual Care Fund	5,176.30
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,277.88
Building Fund	159,072.76
Bond Refinance	\$116,078.54

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated May 2, 2022, List 05-2022, General Fund - \$223,329.33. Motion by Mr. Crago, seconded by Mrs. Longy, to approve Bills for Approval List 05-2022, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received deposit in the amount of \$804.54 from Crown Communications for April rent and a deposit in the amount of \$804.54 for May rent.
2. Received and emailed the Code Enforcement Report for the month of April submitted by Mark Cypher.
3. Received check in the amount of \$11,563.28 from Westmoreland County for 1st quarter 2022 delinquent taxes.

REPORT OF THE ENGINEER

Updates

Reported bids for the Racetrack Road Project with Hempfield Township will be opened on May 12th.

Reviewed a few stormwater complaints.

Announced next round of CFA funds will open on July 1st.

MS4 Outfall inspections will need completed by June 30th.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

An Executive Session to discuss personnel was held from 7:51 PM – 8:26 PM.

Employee Resignation

Motion by Mr. Crago, seconded by Mr. Cowherd, to accept the resignation of employee Robert Rosenbaum.

Motion carried.

Public Works Crew Leader

Motion by Mr. Cowherd, seconded by Mrs. Carty, to approve the hiring of William Siefert as Public Works Crew Leader and to change his wage to \$20.00/hour.

Roll Call Vote:

Mrs. Long	- No	Mr. Crago	- No
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

4 – Yes 2 – No
Motion carried.

Public Works Employee Hiring

Motion by Mr. Cowherd, seconded by Mr. Peoria, to hire Justin Kosnosky as a Public Works Laborer at a rate of \$17.50/hour, contingent upon completion of all pre-employment requirements.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No
Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Peoria, to hire David Diffenderfer as a Public Works Laborer at a rate of \$17.50/hour, contingent upon completion of all pre-employment requirements.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No
Motion carried.

Payment Estimate #4 for KGD Contracting

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve payment estimate #4 for KGD Contracting in the amount of \$140,693.91.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No
Motion carried.

2021 Street Improvement Project Extension

Motion by Mr. Peoria, seconded by Mr. Crago, to approve the request of KGD Contracting for a project completion extension to May 15, 2022.
Motion carried.

C & C Fitness Street Closure

Motion by Mr. Cowherd, seconded by Mr. Crago, to approve the street closure request as submitted by C & C Fitness and Wellness for a 5k race on August 20, 2022.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	Absent	Mr. Palmquist	- Yes
Mr. Peoria	- No		

5 – Yes 1 – No
Motion carried.

Request for Chickens

A request was made to approve permission for resident Lisa Slentz of 115 North 4th Street to have chickens. - No motion was made to approve the request.

Motion by Mr. Crago, seconded by Mrs. Long, to deny the request of resident Lisa Slentz of 115 North 4th Street to have chickens.
Motion carried.

Library Request

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve the request of the Greensburg Hempfield Library to have an educational program with Wildlife Works in the meeting room as part of the Youngwood Library's summer reading program.
Motion carried.

Handicap Parking

Motion by Mr. Crago, seconded by Mrs. Carty, to approve the handicap parking request at 209 North 6th Street.
Motion carried.

Recreation Maintenance/Concession Employees

Motion by Mrs. Carty, seconded by Mr. Crago, to approve Garrett Harvey, Ian Shaw and Joshua Borelli as Recreation employees.
Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced that Earth Day was a success. Mayor Long thanked all of those who participated.

Announced the next Central Planning meeting is on May 26th at Unity Township.

FINANCE/PERSONNEL – MR. COWHERD

No report

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Absent

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No Report

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Reported the statistics for Facebook users.

Reported the Newsletter policy has been reviewed and will need revised.

Encouraged all Elected Officials to use their youngwood.org email for Borough business.

Reported he will schedule a meeting with the Engineer and Manager to discuss the next round of CFA grants.

STORMWATER MANAGEMENT – MRS. LONG

No report

RECREATION – MRS. WOJTSECK-CARTY

Recreation opening day was held on Saturday, April 30th.

REPORT OF PRESIDENT PALMQUIST

No report

ADJOURNMENT

President Palmquist announced the following dates:

May 26

- WCBA Meeting @ 6:30 PM

June 1
June 6

- Agenda Meeting @ 7:00 PM
- Council Meeting @ 7:00 PM

Motion by Mr. Peoria, seconded by Mr. Crago, to adjourn the meeting.

Meeting adjourned at 9:00 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL