

Thought for the Day – “The greatest accomplishment is not in never falling, but in rising again after you fall.”
~ Vince Lombardi

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Wojtseck-Carty, Mr. Crago, Mr. Lutz, Mr. Peoria, Mayor Long, Solicitor DiMascio, Engineer Schmitt and Borough Administrative Assistant Moore.

Mrs. Long and Borough Manager Schaefer were absent.
Mr. Lutz opened the meeting with a prayer.
President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 5

PUBLIC COMMENT

1. Janelle Narduzzi of 107 South 5th Street was present as the Borough’s new Library Board representative to give a short report of the library meeting that she attended.

2. Dwayne Buffer of 27 S. 6th Street was present concerning the new curbing that was installed in front of his residence. He is concerned that the curbs are too low and not even with the sidewalk.

APPROVAL OF MINUTES

Motion by Mrs. Carty, seconded by Mr. Peoria, to approve the minutes of February 28, 2022, March 7, 2022 and March 15, 2022.

Motion carried.

REPORT OF THE TAX COLLECTORS

No report received.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending February 28, 2022.

General Fund Balance Sheet	
Total Assets	\$2,223,796.99
Total Liabilities	83,010.12
Fund Balance Reserve	35,058.33
Retained Earnings	2,052,181.15
Income 2/28/2022	54,014.74
Total Liabilities & Equity	\$2,223,796.99
Total Revenues	\$ 139,603.77
Total Expenses	42,536.17
Total Deficit	\$ 97,067.60

The Borough Manager presented the Treasurer’s Report, for the period ending March 7, 2022.

<u>Treasurer's Report of Fund Balances as of February 28, 2022</u>	
Capital Improvement Fund – General	\$187,877.64
Liquid Fuels Fund	83,854.78
Capital Improvement Fund - P & P	46,004.21
Fire Equipment & Apparatus	68,356.80

Act 13 Fund	16,326.05
Cemetery Fund	10,835.76
Perpetual Care Fund	5,174.46
Perpetual Care – C.D.	6,028.73
Perpetual Care – C.D.	12,854.90
C.D.-Mellon Bank	4,204.71
Playground Fund	6,275.55
Building Fund	159,052.49
Bond Refinance	\$116,035.62

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated April 4, 2022, List 04-2022, General Fund - \$39,938.65. Motion by Mr. Peoria, seconded by Mrs. Carty, to approve Bills for Approval List 04-2022, as presented.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Announced Earth Day Clean-Up is April 23rd from 8:00 AM – 12:00 PM. Volunteers are to meet at the Borough office. Proper clothing is required.
2. Received and copied for books the Code Enforcement Report for the month of March as submitted by Mark Cypher.

REPORT OF THE ENGINEER

Updates

Reported he met with Billy Seifert to look at the flooding on Clawson Avenue occurring from a retention pond and failing culvert. Will continue to look into more options of replacing the culvert. Expressed that the Public Works Department will need to work to find the fall out to possibly open up and clean out.

Reported that the staff at Gibson Thomas will be reaching out to set up a Spring MS4 meeting. Mr. Peoria expressed that he would like to be involved in this meeting.

Reported that the Conservation District is allowing Mr. Miller to remedial work on his property located on Chestnut Street Extension in the presence of a surveyor. The Conservation District will monitor and do inspections.

Reported that the Green Light Go application is still out waiting for the awards in July.

Reported that he is waiting for an update on the Racetrack Road project.

REPORT OF THE SOLICITOR

No report

Suggested that the Borough setup a meeting with Bove Engineering, KGD Contracting, the office staff, herself and Engineer Steve Schmitt for with Tuesday, April 5th or Thursday, April 7th to discuss the project and the elevation problem with the curbing. Requested that Mrs. Moore contact KGD Contracting after the meeting.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

BNY Mellon-GO Bond Interest Payment

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the BNY Mellon-GO Bond Interest payment in the amount of \$22,796.88.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

Certified Playground Safety Inspection

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve the cost of up to \$650.00 for a Certified Playground Safety Inspection of the Borough Playground and two Park n Pool Playgrounds.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

Payment Estimate #3 for KGD Contracting

Motion by Mr. Crago, seconded by Mr. Cowherd, to approve payment estimate #3 for KGD Contracting in the amount of \$71,163.00 only after a meeting is held with all parties involved in the project.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

Title and Wage Increase – Employee #3-2019

Motion by Mr. Lutz, seconded by Mrs. Carty, to approve the title and wage change for employee #3-2019 to interim Public Works Crew Leader at a rate of \$17.50/hour.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- Yes
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

6 – Yes 0 – No

Motion carried.

Removal of Items from PW Facility

Motion by Mr. Lutz, seconded by Mrs. Carty, to approve the removal of items from the Public Works Facility that were discussed at the agenda meeting. Mr. Crago opposed scrapping the Street Sweeper and F-450 Dump truck.

Roll Call Vote:

Mrs. Long	Absent	Mr. Crago	- No
Mrs. Carty	- Yes	Mr. Cowherd	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mr. Peoria	- Yes		

5 – Yes 1 – No

Motion carried.

10 Million Loss Allowance for ARPA Funding

Motion by Mr. Crago, seconded by Mr. Lutz, to formally accept the 10 million loss allowance for ARPA funding.

Motion carried.

First Commonwealth Bank Account

Motion by Mr. Crago, seconded by Mr. Peoria, to change the newly approved

First Commonwealth Bank Account to the ARPA Funding account.
Motion carried.

REPORT OF MAYOR LONG

Community Outreach and Events

Announced that the sign in the Parklet has been fixed and a new message is on the board.

Announced the next meeting for the 125th Anniversary Celebration will be held at the Youngwood Borough Building on Monday, April 11th at 6:30 P.M.

Announced that the G-Conference meeting scheduled for April 21st will be held at the Youngwood Borough Building.

Announced that the next planning meeting will be held on April 28th at Unity Township.

FINANCE/PERSONNEL – MR. COWHERD

Announced the interview process for a Public Works Crew Leader has started.

Announced that the Borough is still looking for part-time summer help.

PUBLIC WORKS/BUILDINGS & GROUNDS – MR. LUTZ

Announced that the employees have been working hard to get the grounds at the Maintenance Building cleaned up.

ORDINANCE/ZONING/PUBLIC SAFETY – MR. CRAGO

No Report

Reported that House Bill 290 is set to expire on May 1st. Explained that House Bill 290 was enacted to extend the capabilities to do online raffle fundraisers and accept online payments. This bill allowed fire departments to continue doing fundraisers during the duration of the pandemic. Fire departments are working to keep this going. House Bill 290 was sponsored by Mike Reese in the height of the pandemic when everything was forced to shut down. Mike Reese has since passed away. Trying to get this bill on the calendar to keep it from expiring. Encouraged everyone to send a letter or contact the State Representative's office, Senator Ward's office, etc. expressing your support of this bill. President Palmquist asked if it would help if a letter was sent from the Borough showing our support of House Bill 290. President Palmquist will get with Diane to compose a letter to send to the State Representative's office.

DIGITAL MEDIA/COMMUNICATIONS/GRANTS – MR. PEORIA

Social Media

Reported that the Borough Facebook page has 1,049 followers. Earth Day Clean up and the 125th Anniversary Meetings were posted on Facebook.

Auto Red Light Enforcement Grant

Reported the Auto Red Light Enforcement Grant is a reimbursement grant that has no match. You pay money up front and then get reimbursed. The window to apply for this grant is the month of June. The decision on this grant is in November-December. The funds for this grant come from money collected from 32 red lights in Philadelphia. He would like to pursue getting citation red lights through town. Solicitor DiMascio believes that we would need to send someone to court if the tickets are fought and we do not have a police department. We will need to find out if we are required to have a police department or would the State Police be responsible to be in court.

STORMWATER MANAGEMENT – MRS. LONG

Absent

RECREATION – MRS. WOJTSECK-CARTY

There are presently 186 participants registered for baseball/softball.

She is still in the process of researching a summer youth program at the playground.

REPORT OF PRESIDENT PALMQUIST

Appointed Borough Manager Schaefer as the PSAB Voting Delegate and Vice President Cowherd as PSAB Voting Alternate.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|----------|-----------------------------|
| April 25 | - Agenda Meeting @ 7:00 PM |
| April 29 | - WCBA Banquet @ 6:30 PM |
| May 2 | - Council Meeting @ 7:00 PM |

Motion by Mr. Lutz, seconded by Mr. Cowherd, to adjourn the meeting.

Meeting adjourned at 8:10 PM.

In the absence of the Borough Manager, the meeting minutes were prepared by Administrative Assistant, Shannon Moore.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL