

## **BOROUGH OF YOUNGWOOD**

### **QUALIFICATIONS AND CRITERIA FOR DOG CATCHER / ANIMAL CONTROL**

1. The Borough of Youngwood will enter into a one (1) year contract with the successful vendor starting on January 1, 2022.
2. Must be fully insured, maintaining a Five Hundred Thousand/One Million (\$500,000.00/1,000,000.00) Dollar's liability life insurance policy as well as workers compensation insurance for any employees.
3. To collect and capture dogs running at large.
4. To hold licensed dogs for a period of five (5) days after capture, after having notified the owner also to feed and water all dogs while in custody.
5. To hold all stray dogs, unlicensed and of good health, for a period of 72 hours after which time said dogs will be placed or humanely destroyed.
6. To answer and respond to ALL calls including calls referring to road-killed dogs as quickly as possible.
7. Patrol the Borough a minimum of two (2) days per week in search of dogs at large.
8. Prosecute all violators.
9. Non-Emergency calls shall be returned within 24 hours.
10. Respond to emergency calls during office closed hours and holidays. Please list what you consider an emergency.
11. Check in at Borough Office two (2) times per month.
12. Return all phone messages same day.
13. MUST get back to all people trying to get their pets back same day and arrange same day pick up.
14. Daily office hours where people can pick up their pets.
15. Must inform the public when a dog is picked up by posting on website or social media.

16. Monthly, typewritten report to The Borough of Youngwood that accompanies each invoice that details the number of dogs picked up, the number of calls for service received, the number of emergency responses, animals euthanized and court activity all within The Borough of Youngwood. This information should be based on the preceding month of activity. Additional details may be requested by The Borough of Youngwood.
17. Provide statutory notice to violators, initiating and following through with every aspect of legal enforcement of any state or local dog law.
18. Appearing in any legal proceeding on behalf of The Borough of Youngwood as it relates to the enforcement of state or local dog law violations in The Borough of Youngwood.
19. The successful vendor shall indemnify and hold harmless The Borough of Youngwood, its officers, employees, and assigns, for any case, injury or controversy arising from an animal within the custody and possession of the dog officer.

Cost

Monthly Fee

\$

Emergency Calls

\$

(requiring truck dispatch – if owner is located, the charge will go to said owner)

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_