

Thought for the Day – “Success is not final, failure is not fatal: it is the courage to continue that counts.”

~ Winston Churchill

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Mr. Crago, Mr. Lutz, Mayor Long, Engineer Bove, Public Works Supervisor Derco and Borough Manager Schaefer.

Solicitor DiMascio was present via phone.

Mrs. Mazurek arrived at 7:11 PM to establish a quorum.

Vice-President Cowherd, Mrs. Long and Mr. Vastell were absent.

Mr. Lutz opened the meeting with a prayer.

President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 6

President Palmquist welcomed Cullen Shearer, a Boy Scout, who was present to observe.

### **PUBLIC COMMENT**

1. Ed Christofano, Park'n'Pool Board President, was present to request Council to volunteer for the 60<sup>th</sup> Celebration of the PNP. In addition, he announced the events that will be held on August 7<sup>th</sup> and August 8<sup>th</sup>.

2. Matt Peoria of 507 South 9<sup>th</sup> Street read a prepared statement pertaining to the use of Park'N'Pool grounds for a dump site.

3. Clyde McGinnett of 702 South 6<sup>th</sup> Street was present concerning the construction crews beginning work at 4:00 AM on days they are paving.

### **APPROVAL OF MINUTES**

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the minutes of May 3, 2021, June 2, 2021 and June 7, 2021.

Motion carried.

### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 30, 2021 for real estate tax collection; No report was received. She distributed the report from Berkheimer Tax Administrator for month June 30, 2021, Earned Income Tax, \$17,701.76; Local Service Tax, \$5,879.10.

Report of permits issued June 1, 2021 through June 30, 2021.

Report of Realty Transfer Fees 05/01/2021 through 05/31/2021, check remitted in the amount of \$3,215.00.

### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2021.

	General Fund Balance Sheet
Total Assets	\$2,323,049.25
Total Liabilities	63,700.45
Fund Balance Reserve	82,000.00
Retained Earnings	1,783,108.64
Income 05/31/2021	394,240.16
Total Liabilities & Equity	\$2,323,049.25

Total Revenues	\$ 320,604.21
Total Expenses	57,474.86
Total Income	\$ 263,129.35

The Borough Manager presented the Treasurer's Report, for the period ending May 31, 2021.

<u>Treasurer's Report of Fund Balances as of May 31, 2021</u>	
Capital Improvement Fund – General	\$152,570.41
Liquid Fuels Fund	108,987.47
Capital Improvement Fund - P & P	38,714.93
Fire Equipment & Apparatus	41,717.63
Act 13 Fund	22,217.87
Cemetery Fund	7,557.85
Perpetual Care Fund	4,507.94
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,311.14
Playground Fund	10,680.50
Building Fund	158,846.61
Bond Refinance	\$115,904.96

### **BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated July 7, 2021, List 07-2021, General Fund - \$34,839.19. Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve Bills for Approval List 07-2021, as presented.

#### Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

4 – Yes      0 – No

Motion carried.

### **PARK'N'POOL REPORT**

Borough Manager read the written Park'N'Pool report submitted by Pool Liaison, Shannon Moore. The PNP Board is recommending Sherry Holsinger be appointed to the Pool Board.

Motion by Mrs. Mazurek, seconded by Mr. Crago, to appoint Sherry Holsinger to a three year term on the PNP Board. Term will expire August, 2024.

Motion carried.

### **COMMUNICATIONS**

1. Received check in the amount of \$804.54 from Crown Communications for July rent.
2. Received and emailed code enforcement report for month of June as submitted by Mark Cypher.
3. Received 2<sup>nd</sup> quarter 2021 delinquent tax collection payment from Westmoreland County in the amount of \$5,387.37.
4. Received the Reimaging our Westmoreland 2020 Comprehensive Plan Annual Report.
5. Received the audit of the Liquid Fuels Tax Fund for the period January 1, 2019 to December 31, 2019 from the Department of the Auditor General. No deficiencies in internal control that would be material weaknesses were identified.
6. Received 2020 Act 13 monies in the amount of \$3,136.28 from the Commonwealth of Pennsylvania. Council will have to decide how the money is allocated. Historically, it has been spent on Stormwater and Emergency Preparedness and Public Safety.

**REPORT OF PUBLIC WORKS**

Council requested the PW Department to look into painting stop bars on a few streets to see if it helps deter the running of stop signs.

**REPORT OF THE ENGINEER**

1. CDBG Project Update

Reported he received the invoice for JetJack for final payment with exception of retainage in the amount of \$34,803.25. He said the parking lot project is complete with the exception of some restoration. Mr. Bove stated the restoration will be completed at the end of the season.

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the submission of the invoice to the County for payment to JetJack in the amount of \$34, 803.25.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- Yes		
4 – Yes	0 – No		

Motion carried.

2. 2021 Street Project

Reported bids will be opened on July 26, 2021.

Mr. Bove reported he met with a representative from Gibson-Thomas, the Engineer for Hempfield Township. They are proposing a hybrid model to address the stormwater on Racetrack Road. The storm work will occur first followed by the paving. Work will occur possibly in the spring of 2022.

**REPORT OF THE SOLICITOR**

No report.

**NEW BUSINESS – COMMITTEE REPORTS**

**NEW BUSINESS**

CDBG Subrecipient Agreement – ADA Ramps

Motion by Mr. Crago, seconded by Mrs. Mazurek, to approve the CDBG Subrecipient Agreement. The agreement extends the terms from April 10, 2021 to April 10, 2022.

Motion carried.

East Hillis Street Bridge Invoices

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve payment to Pennoni in the amount of \$3,379.64.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- No		
4 – Yes	0 – No		

Motion carried.

Motion by Mr. Crago, seconded by Mr. Lutz, to approve payment to West Penn Power in the amount of \$23,067.85.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- No		
4 – Yes	0 – No		

Motion by Mrs. Mazurek, seconded by Mr. Crago, to approve payment to Gavlik & Sons in the amount of \$4,512.17.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- No		
4 – Yes	0 – No		

Workers' Comp Insurance Renewal

Motion by Mrs. Mazurek, seconded by Mr. Crago, to approve the Workers' Comp renewal with Amtrust in the amount of \$20,804.00.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	Absent	Mr. Palmquist	- Yes
Mr. Crago	- No		
4 – Yes	0 – No		

First Trinity United Church of Christ Subdivision

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to authorize the President to sign the subdivision.

Motion carried.

**REPORT OF MAYOR LONG**

Mayor Long reported the following:

- He will work with Ed Christofano for the Park'N'Pool's 60<sup>th</sup> celebration.
- Discussed fireworks in the Borough.

**STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL**

Absent

**PUBLIC SAFETY – MR. CRAGO**

Handicap Parking

Motion by Mr. Crago, seconded by Mr. Lutz, to approve the following handicap parking space renewals:

24 South 5<sup>th</sup> Street, 104 South 3<sup>rd</sup> Street, 15 South 7<sup>th</sup> Street and 9 South 2<sup>nd</sup> Street.

Motion carried.

**FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD**

Absent

**RECREATION – MRS. LONG**

Recreation Report

Reported the new piece of equipment, the Gator, has been received. Mr. Derco will have to meet with the Rec for safety training.

**ORDINANCE/ZONING – MRS. MAZUREK**

No report

Mrs. Mazurek suggested limiting public comment to five minutes. She requested the Solicitor to prepare a draft resolution.

**PUBLIC WORKS – MR. LUTZ**

Air Compressor

Motion by Mr. Lutz, seconded by Mr. Crago, to authorize the purchase of an air compressor, not to exceed \$3,000.00.

Motion carried.

Roll Call Vote:

Mrs. Long	Absent	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes

Mr. Cowherd Absent Mr. Palmquist - Yes  
Mr. Crago - No  
4 – Yes 0 – No

Playground/Arch Dedication

Announced the dedication of the Playground/Arch will be on August 20<sup>th</sup> at 6:00 PM.

Executive Session – Litigation

At this time, a motion was made by Mr. Lutz, seconded by Mr. Crago, to enter into an executive session to discuss personnel. 8:30 PM – 9:04 PM

**REPORT OF PRESIDENT PALMQUIST**

No report.

**ADJOURNMENT**

President Palmquist announced the following dates:

July 26 - Agenda Meeting @ 7:00 PM  
August 2 - Regular Meeting @ 7:00 PM

Motion by Mrs. Mazurek, seconded by Mr. Crago, to adjourn the meeting.

Meeting adjourned at 9:06 PM.

Respectfully submitted,

*Diane M. Schaefer*

Diane M. Schaefer  
Secretary

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL