

Thought for the Day – “The essence of being human is that one does not seek perfection.”

~ George Orwell

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mayor Long, Engineer Bove, Solicitor DiMascio and Borough Manager Schaefer
Vice-President Cowherd arrived at 7:05 PM.
Mr. Vastell and Public Works Supervisor Derco were absent.

Mayor Long opened the meeting with a prayer.
President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 4

PUBLIC COMMENT

1. Mr. Matt Peoria of 507 South 9th Street read a prepared statement pertaining to the use of Park’N’Pool grounds for construction vehicle parking.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 31, 2021 for real estate tax collection; \$241,271.83. She distributed the report from Berkheimer Tax Administrator for month May 31, 2021, Earned Income Tax, \$53,844.77; Local Service Tax, \$6,264.20.

No permits were issued during the month of May, 2021.

Report of Realty Transfer Fees 04/01/2021 through 04/30/2021, check remitted in the amount of \$3,665.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending April 30, 2021.

	General Fund Balance Sheet
Total Assets	\$2,064,269.79
Total Liabilities	68,050.34
Fund Balance Reserve	82,000.00
Retained Earnings	1,783,108.64
Income 04/30/2021	131,110.81
Total Liabilities & Equity	\$2,064,269.79
Total Revenues	\$ 140,151.65
Total Expenses	80,266.95
Total Income	\$ 59,884.70

The Borough Manager presented the Treasurer’s Report, for the period ending April 30, 2021.

<u>Treasurer's Report of Fund Balances as of April 30, 2021</u>	
Capital Improvement Fund – General	\$152,552.85
Liquid Fuels Fund	112,024.41
Capital Improvement Fund - P & P	37,905.94
Fire Equipment & Apparatus	41,712.83
Act 13 Fund	22,215.31
Cemetery Fund	4,521.32
Perpetual Care Fund	4,507.94
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46

C.D.-Mellon Bank	4,311.14
Playground Fund	10,680.50
Building Fund	158,824.31
Bond Refinance	\$115,904.96

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 7, 2021, List 06-2021, General Fund - \$35,386.93. Motion by Mrs. Mazurek, seconded by Mrs. Long, to approve Bills for Approval List 06-2021, as presented.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for June rent.
2. Received and emailed code enforcement report for month of May as submitted by Mark Cypher.
3. Received 1st quarter 2021 franchise fee payment from Comcast in the amount of \$13,734.51.
4. Received the Reimaging our Westmoreland 2020 Comprehensive Plan Annual Report.
5. Received the 2020 Audit Report of the Westmoreland County Landbank.
6. Received information from the Redevelopment Authority of Westmoreland County seeking eligible projects for its Countywide Demolition Program. Secretary Schaefer read the letter.
7. Received letter from Jason Rigone, Director of the Department of Planning and Development regarding the Commercial Property Assessed Clean Energy financing. Secretary Schaefer read the letter.
8. Received Greensburg Hempfield Area Library Board meeting report as submitted by Shirley Peffer.

REPORT OF PUBLIC WORKS

Absent

REPORT OF THE ENGINEER

1. CDBG Project Update
PNP ADA – Reported everything is completed except touch up paint. The PNP ADA parking lot was completed on June 4th.
2. Smith/Izzulap Subdivision
Reported he reviewed the subdivision.
Motion by Mr. Lutz, seconded by Mrs. Long, to authorize the signatures on the documents for the Smith/Izzulap plan contingent upon County review.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- No
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

5 – Yes 1 – No

Motion carried.

REPORT OF THE SOLICITOR

No report.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Westmoreland Conservation District Partnership Agreement

Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve the Westmoreland Conservation District Partnership Agreement.

Motion carried.

Request to use Buncher Ballfield – Top Dog Services

Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve Youngwood Top Dog Services to use the Buncher Ballfield per request submitted. Please include in response letter the grass in only maintained once a month.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- No		

5 – Yes 1 – No

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported the following:

- There is a tree blocking the creek by Klingensmith Pavilion.
- He has been addressing some concerns of residents.
- 5 Star Trail Poker Run will be on July 17th.
- Will work with Mr. Cowherd, Mrs. Long and Mr. Christofano regarding the Park'N'Pool 60th Anniversary celebration.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

Absent

PUBLIC SAFETY – MR. CRAGO

No report.

Mr. Crago recommended looking at the streets that are still one way and consider making them two way streets.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

No report.

Mr. Cowherd will work on the letter for the Turnpike Commission.

RECREATION – MRS. LONG

Recreation Report

Reported there are two open seats on the Recreation Board. Anyone interested may contact the Borough office.

ORDINANCE/ZONING – MRS. MAZUREK

No report

Mrs. Mazurek suggested having a new neighbors Welcome Committee. Members could go and meet the new residents and give them a handout about the Borough. In addition, a handout could be distributed to Realtors.

PUBLIC WORKS – MR. LUTZ

2021 Street Project

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to advertise the 2021 Street Project consisting of Sherwood Circle from approximately Lincoln Street to the end by

apartments, Kennedy Drive and South 6th Street from Depot to Chestnut. The storm sewer is to bid as alternate.

Motion carried.

Executive Session – Personnel

At this time, a motion was made by Mr. Lutz, seconded by Mr. Cowherd, to enter into an executive session to discuss personnel. 8:10 PM – 8:28 PM

REPORT OF PRESIDENT PALMQUIST

No report.

Announced RFP's for Solicitor and Engineer are due in by June 16th at 12:00 PM.

ADJOURNMENT

President Palmquist announced the following dates:

- June 28 - Agenda Meeting @ 7:00 PM
- July 5 - Holiday, Independence Day, Office Closed
- July 7 - Regular Meeting @ 7:00 PM

Motion by Mrs. Mazurek, seconded by Mr. Cowherd, to adjourn the meeting.

Meeting adjourned at 8:35 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL