

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – “The only difference between stumbling blocks and stepping stones is the way we use them.”
~ Anonymous

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:
President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mr. Vastell, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Supervisor Derco and Borough Manager Schaefer

President Palmquist opened the meeting with a prayer.
Mr. Vastell led the Pledge of Allegiance to the Flag.

Public Attendance – 3

PUBLIC COMMENT – STORMWATER MANAGEMENT

No comments were made.

PUBLIC COMMENT

1. Linda Marino of 104 South 3rd Street submitted a letter regarding the Savvy Citizen App and the fact it is not interactive.

President Palmquist explained Savvy Citizen is designed to push the information out to the public. In addition, it is not wise to get into discussions on social media.

APPROVAL OF MINUTES

Motion by Mr. Crago, seconded by Mr. Vastell, to approve the minutes of January 4, 2021, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended December 31, 2020, for real estate tax collection in the amount of \$12,014.84. She distributed the report from Berkheimer Tax Administrator for month ended December 31, 2020, Earned Income Tax, \$16,159.57; Local Service Tax, \$1,402.76.

Report of permits issued December 1, 2020 through December 31, 2020.

Report of Realty Transfer Fees 12/01/2020 through 12/31/2020, check remitted in the amount of \$2,390.00.

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended January 31, 2021, for real estate tax collection the amount of \$16,305.38 was turned over to Westmoreland County for delinquent tax collections. She distributed the report from Berkheimer Tax Administrator for month ended January 31, 2021, Earned Income Tax, \$9,181.80; Local Service Tax, \$1,736.29.

Report of permits issued January 1, 2021 through January 31, 2021.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending December 31, 2020.

	General Fund Balance Sheet
Total Assets	\$2,056,315.27
Total Liabilities	79,076.19

Fund Balance Reserve	82,000.00
Retained Earnings	1,977,239.08
Deficit 12/31/2020	39,795.43
Total Liabilities & Equity	\$2,056,315.27

The Borough Manager presented the Treasurer's Report, for the period ending December 31, 2020.

Treasurer's Report of Fund Balances as of December 31, 2020

Capital Improvement Fund – General	\$152,489.42
Liquid Fuels Fund	17,807.85
Capital Improvement Fund - P & P	35,092.20
Fire Equipment & Apparatus	41,695.49
Act 13 Fund	22,206.07
Cemetery Fund	8,306.51
Perpetual Care Fund	4,356.65
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,311.14
Playground Fund	10,677.34
Building Fund	193,743.72
Bond Refinance	\$115,870.68

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated February 1, 2021, List 02-2021, General Fund - \$195,947.87. Motion by Mrs. Long, seconded by Mrs. Mazurek, to approve Bills for Approval List 02-2021.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for February rent.
2. Received and emailed code enforcement report for month of January as submitted by Mark Cypher.
3. Received deposit in the amount of \$1,406.30 for 4th quarter 2020 delinquent tax collections from Westmoreland County.
4. Received audit of Real Estate Tax Collector Kenneth Reger for years ended December 31, 2019 and 2018 as submitted by Auditors, DeBlasio & DeBlasio Associates.
5. Presented invoice for approval for the East Hillis Street Bridge project.
 - a. Motion by Mr. Crago, seconded by Mr. Vastell, to approve payment to Pennoni in the amount of \$308.19.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

REPORT OF PUBLIC WORKS

Updates

- Reported he emailed the updated road survey to Council.

- There was a problem with the Burton Avenue traffic signal on February 1st. He thanked the Fire Department for assisting with traffic control. Schultheis and Vantage both were called to look at and repair the signal. The signal was repaired.
Mr. Crago commended the Public Works Department on their snow plowing.

REPORT OF THE ENGINEER

CDBG Project

Mr. Bove reported the Sherraw Construction is still working on the Park & Pool project. He is concerned about them meeting the end of the month deadline especially with the restoration that is needed.

Mr. Bove is waiting for paperwork from JetJack pertaining to the parking lot project.

REPORT OF THE SOLICITOR

Solicitor Updates

None.

At this time, Mrs. Mazurek questioned the Solicitor on the Re-codification process. Solicitor DiMascio explained it is a professional service. Therefore, it does not have to be quoted out. In addition, since the present company already has the Borough's information, it should be cheaper than starting with new company.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Library Appointment

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to appoint Shirley Peffer as the Borough's representative to the Greensburg Hempfield Library Board.

Motion carried.

Ordinance No. 530 - Stormwater

The Solicitor reviewed the advertised ordinance for Council.

ORDINANCE NO. 530

ORDINANCE REGARDING STORM WATER MANAGEMENT

Motion by Mr. Vastell, seconded by Mrs. Long, to adopt Ordinance No. 530, as presented.

Motion carried.

Resolution No. 05-2021 – Hazard Mitigation Plan

Motion by Mr. Crago, seconded by Mrs. Long, to adopt Resolution No. 05-2021, as presented.

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported he attended the Five Star Trail meeting. He reported the have a project planned in Greensburg. In addition, the looking to upgrade signage to be consistent throughout the municipalities.

He reminded residents and visitors that Youngwood is a construction zone and all should act and drive accordingly.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

No report.

PUBLIC SAFETY – MR. CRAGO

Reported a vehicle is parking on the sidewalk in the area of 208 Depot Street. Borough Manager Schaefer will notify the Ordinance Officer.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR.

COWHERD

HVAC Library

Motion by Mr. Cowherd, seconded by Mr. Lutz, to ratify the approval of the

installation of a new HVAC unit in the Library from Mullen Refrigeration in the amount of \$12,170.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

RECREATION – MRS. LONG

Appointments

Motion by Mrs. Long, seconded by Mrs. Mazurek, to appoint Jason Fox, Karen Lazar and Andrew Auckerman for a three-year term on the Recreation Board.

Motion carried.

Motion by Mrs. Long, seconded by Mr. Lutz, to appoint Sean Noschese and Robbie Belton for a two-year term on the Recreation Board.

Motion carried.

Reported sign-ups for the ball season are being held virtually. The Rec is in the process of getting quotes for insurance for players.

ORDINANCE/ZONING – MRS. MAZUREK

Re-Codification

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the contract with General Code in the amount of \$19975.00 for the re-codification process.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Mrs. Mazurek reported to would like have Mr. Stack and a representative from Greensburg, meet with the Committee to discuss the Red X ordinance.

PUBLIC WORKS – MR. LUTZ

No report

REPORT OF PRESIDENT PALMQUIST

Route 119 Project Update

President Palmquist reported he requested a timeline for the project and a weekly update.

EXECUTIVE SESSION – REAL ESTATE

Motion by Mrs. Long, seconded by Mrs. Mazurek, to go into an executive session at 8:05 PM.

Motion carried.

Motion by Mrs. Long, seconded by Mr. Vastell, to exit from the executive session at 8:18 PM.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

February 22 - Agenda Meeting @ 7:00 PM

March 1 - Regular Meeting @ 7:00 PM

Motion by Mr. Vastell, seconded by Mrs. Long, to adjourn the meeting.

Meeting adjourned at 8:19 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL