

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – “Pick battles big enough to matter, small enough to win.”
~ Johnathan Kozol

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Vastell arrived at 7:17 PM.
President Palmquist opened the meeting with a prayer.
Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 3

PUBLIC COMMENT – STORMWATER MANAGEMENT

Borough Manager Schaefer reported the stormwater projects on Academy Street, Sherwood Circle and Skyline Drive are still being worked on by the Public Works Department. **The funding for some of the project will come from Act 13 monies.**

PUBLIC COMMENT

1. Barb Harrold of 420 North 4th Street submitted a letter regarding the condition of the home at 422 North 4th Street. Letter was read.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the minutes of August 31, 2020, September 9, 2020 and September 28, 2020, as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended September 30, 2020 – total remitted for real estate taxes \$31,522.08. She distributed the report from Berkheimer Tax Administrator for month ended September 30, 2020, Earned Income Tax, \$13,792.44; Local Service Tax, \$147.00.

Report of permits issued September 1, 2020 through September 30, 2020.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending August 31, 2020.

General Fund Balance Sheet	
Total Assets	\$2,430,259.41
Total Liabilities	85,833.19
Fund Balance Reserve	82,000.00
Retained Earnings	1,935,034.51
Income 08/31/2020	327,391.71
Total Liabilities & Equity	\$2,430,259.41

The Borough Manager presented the Treasurer's Report, for the period ending August 31, 2020.

<u>Treasurer's Report of Fund Balances as of August 31, 2020</u>	
Capital Improvement Fund – General	\$152,428.28

Liquid Fuels Fund	119,841.60
Capital Improvement Fund - P & P	32,280.14
Fire Equipment & Apparatus	15,022.37
Act 13 Fund	36,052.60
Cemetery Fund	6,511.80
Perpetual Care Fund	3,905.41
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,670.89
Building Fund	208,665.93
Bond Refinance	\$116,800.20

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated October 5, 2020, List 10-2020, General Fund - \$75,075.49. Motion by Mrs. Long, seconded by Mrs. Mazurek, to approve Bills for Approval List 10-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for October rent.
2. Received report of the Public Works Department for September as
3. Received and emailed the Library report as submitted by Shirley Peffer. Borough Manager to contact Mrs. Peffer to see if she is interested in remaining the liaison.
4. Received deposit in the amount of \$12,616.71 for the 2020 Commonwealth allocation in benefit of the non-uniform pension fund.
5. Received deposit in the amount of \$14,633.99 for the Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The proceeds must be paid over within 60 days.
6. Received deposit in the amount of \$6,181.08 from Westmoreland County Treasurer for 2020 3rd quarter delinquent tax collections.
7. Received audit of the Westmoreland County Land Bank for period ending December 31, 2019.

REPORT OF PUBLIC WORKS

Updates

- One more catch basin needs to be completed on the Sherwood project.
- Emailed report on speed humps.

REPORT OF THE ENGINEER

2020 Street Project

Mr. Bove reported the project is underway and should be finished this week. Cost for the pavement may be a little over due to additional binder being installed.

CDBG Projects

The 2019 ADA project for the Park-N-Pool will be starting soon.

The 2020 project for ADA ramps has been approved.

The 2021 project application for Oak Lane, Hillview Lane and South 7th Street from Chestnut Street to Depot Street has been submitted.

Motion by Mrs. Mazurek, seconded by Mrs. Long, to advertise for bids for an ADA parking lot at the Park-N-Pool utilizing 2019 CDBG funds. Bids to be opened on November 2, 2020.

Motion carried.

Speed Humps

Reported the information regarding speed humps was emailed to Council. He explained the Borough needs to meet the requirements of the PennDOT traffic calming handbook. Speed bumps are not permitted on public roadways. Speed humps are permitted must be certain criteria. Data would need to be collected such as speed and traffic counts. Proper signs and markings would be required.

REPORT OF THE SOLICITOR

Requesting an executive session at end of the meeting to discuss real estate and personnel.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

BNY Mellon Invoice

Motion by Mrs. Mazurek, seconded by Mr. Crago, to approve bond payment to BNY Mellon in the amount of \$105,046.88.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

East Hillis Street Bridge Invoices

Motion by Mr. Vastell, seconded by Mr. Lutz, to approve payment to Pennoni in the amount of \$10,546.27, \$1,163.26 and \$3,006.11.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Crago, seconded by Mrs. Mazurek, to approve payment to Gibson-Thomas in the amount of \$24,577.95.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Vastell, seconded by Mrs. Long, to approve payment to Frank Gavlik & Sons in the amount of \$348,678.72.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mrs. Mazurek, seconded by Mr. Vastell, to approve payment to Carload Express in the amount of \$178,990.00.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Zoning Hearing Board

Borough Manager Schaefer reported four letters were received for appointments to the Zoning Hearing Board. The letters were all emailed to Council for their review.

Motion by Mr. Crago, seconded by Mrs. Mazurek, to appoint Alan Blahovec to a five-year term on the Zoning Hearing Board.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mrs. Mazurek, seconded Mr. Crago, to appoint Matt Peoria to a four-year term on the Zoning Hearing Board.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Motion by Mr. Cowherd, seconded by Mrs. Mazurek, to appoint John Hajdukiewicz to a three-year term on the Zoning Hearing Board.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- No		

6 – Yes 1 – No

Motion carried.

Motion by Mrs. Mazurek, seconded by Mr. Cowherd, to appoint Audum Bianco to a two-year term on the Zoning Hearing Board.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported he has talked with a few residents regarding zoning, streets, etc.

Halloween Trick or Treating will be on October 31st from 4:00 PM – 6:00 PM.
There will be no parade this year.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

No report

PUBLIC SAFETY – MR. CRAGO

Announced for residents and visitors to be careful driving the Borough due to all of the construction.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

2021 Budget

Announced the advertised budget meeting is scheduled for October 19th at 7:00 PM. The Committee will be meeting on Thursday, October 8th at 6:30 PM.

RECREATION – MRS. LONG

No report

ORDINANCE/ZONING – MRS. MAZUREK

Reported the proposed Fireworks ordinance was presented to the Committee.

PUBLIC WORKS – MR. LUTZ

Mr. Lutz reported he is do research on stop signs in the alleys.

REPORT OF PRESIDENT PALMQUIST

Reported he attended the hearing at the Magistrate for the property at 422 North 4th Street.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|------------|---------------------------------------|
| October 19 | - Budget Meeting @ 7:00 PM |
| October 26 | - Agenda Meeting @ 7:00 PM |
| October 31 | - Trick or Treat – 4:00 PM to 6:00 PM |
| November 2 | - Regular Meeting @ 7:00 PM |

EXECUTIVE SESSION

An Executive Session was held from 8:35 PM to 8:57 PM to discuss personnel and possible real estate purchase.

Motion by Mrs. Mazurek, seconded by Mr. Vasteltz, to adjourn the meeting.

Meeting adjourned at 7:54 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL