

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – “Admitting I make mistakes is my greatest strength.”
~ Ronald Terry

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:

President Palmquist, Vice-President Cowherd, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mr. Vastell, Mayor Long, Solicitor DiMascio, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Crago arrived at 7:08 PM.

Engineer Bove was absent.

Mr. Cowherd opened the meeting with a prayer.

Mrs. Mazurek led the Pledge of Allegiance to the Flag.

At this time, President Palmquist asked for a moment of silence for Mayor Ron Echard of New Stanton Borough who passed away.

Public Attendance – 3

PUBLIC COMMENT

1. Borough Manager Schaefer read a letter submitted by Linda Marino of 104 South 3rd Street pertaining to stop signs in alleyways. The Public Works Committee will review this matter.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Vastell, to approve the minutes of July 27, 2020 and August 3, 2020, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended August 31, 2020 – total remitted for real estate taxes \$26,563.85. She distributed the report from Berkheimer Tax Administrator for month ended August 31, 2020, Earned Income Tax, \$48,133.30; Local Service Tax, \$8,726.80.

Report of permits issued August 1, 2020 through August 31, 2020.

Report of Realty Transfer Fees 07/01/2020 through 07/31/2020, check remitted in the amount of \$2,465.07.

Report of Realty Transfer Fees 08/01/2020 through 08/31/2020, check remitted in the amount of \$5,447.90.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending July 31, 2020.

General Fund Balance Sheet

Total Assets	\$2,400,045.23
Total Liabilities	77,354.56
Fund Balance Reserve	82,000.00
Retained Earnings	1,935,034.51
Income 07/31/2020	305,656.16
Total Liabilities & Equity	\$2,400,045.23

The Borough Manager presented the Treasurer's Report, for the period ending July 31, 2020.

Treasurer's Report of Fund Balances as of July 31, 2020

Capital Improvement Fund – General	\$152,412.74
Liquid Fuels Fund	122,838.76
Capital Improvement Fund - P & P	32,276.85
Fire Equipment & Apparatus	15,020.84
Act 13 Fund	36,048.92
Cemetery Fund	6,511.14
Perpetual Care Fund	3,905.41
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,670.89
Building Fund	208,644.66
Bond Refinance	\$116,800.20

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated September 9, 2020, List 09-2020, General Fund - \$92,776.46. Motion by Mr.Lutz, seconded by Mr. Crago, to approve Bills for Approval List 09-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for September rent.
2. Received and emailed code enforcement reports from Mark Cypher for August.
3. Presented the 2021 minimum municipal obligation for pension plans reporting the Borough's general obligation for pension plans at \$16,073.00. The MMO is calculated by the estimated 2020 W2 payroll for covered members.
4. Received deposit in the amount of \$13,867.26 from Comcast for second quarter 2020 franchise fee.
5. Received BNY Mellon invoice for the bond payment. The principal is \$80,000 and the interest is \$25,046.88 for a total of \$105,046.88. Council asked for clarification on the increase. Mrs. Schaefer will report at the agenda meeting.

REPORT OF PUBLIC WORKS

Updates

- Work is continuous on the stormwater project in Sherwood Circle. Mr. Crago stated that Chestnut Street is being heavily damaged due to the construction projects. Mrs. Schaefer reported Engineer Bove is working with MAWC to get all of the streets being used bonded.

REPORT OF THE ENGINEER

CDBG Project

Borough Manager Schaefer reported on behalf of Engineer that they are working on a proposed 2021 CDBG project. Possible project is the parking lot at Park & Pool, Oak Lane and Hillview Lane. She will email information to Council prior to next meeting on the project.

REPORT OF THE SOLICITOR

Zoning Ordinance

- Reported the approval comments were received from the Westmoreland County Planning Department, notices were mailed to all property owners, notices were posted on the Borough Building and at the Post Office, notice was posted on the Borough's website and through SAVVY citizen and a public hearing was held on August 31, 2020, at which time public comment was received.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Ordinance No. 529 – Zoning Ordinance

The Solicitor reviewed the advertised Ordinance No. 529 for Council.

ORDINANCE NO. 529

AN ORDINANCE OF THE BOROUGH OF YOUNGWOOD, WESTMORELAND COUNTY, PENNSYLVANIA, ADOPTING THE OFFICIAL BOROUGH COMPREHENSIVE ZONING ORDINANCE AS ATTACHED HERETO AS GROUP EXHIBIT A AND THE ATTACHED YOUNGWOOD BOROUGH ZONING MAP MARKED AND ATTACHED AS EXHIBIT B

Motion by Mrs. Mazurek, seconded by Mrs. Long, to adopt Ordinance No. 529.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Zoning Officer

Motion by Mrs. Mazurek, seconded by Mr. Crago, to appoint Mike Stack as Zoning Office and accept his fee schedule.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

Zoning Hearing Board

At this time, President Palmquist announced the Borough would be accepting letters of interest to serve on the Zoning Hearing Board. Five members are needed. Interested applicants may submit letter of interest to the Borough Office by September 25, 2020.

REPORT OF MAYOR LONG

Mayor Long requested the Park & Pool have its rentals end at 10:00 PM to be the same as the Borough's noise ordinance. He reported he has talked with property owners and businesses regarding the Route 119 project. announced he did speak and/or visit with some business owners and property owners regarding some questions and complaints.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

No report

PUBLIC SAFETY – MR. CRAGO

Handicap Parking Renewals

Motion by Mr. Crago, seconded by Mr. Vastell, to renew the following handicap parking spaces: 201 North 5th Street, 210 North 5th Street, 109 North 5th Street and 219 North 6th Street.

Motion carried.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

2021 Budget

Announced budget requests are due September 18th. The advertised budget meeting is scheduled for October 19th at 7:00 PM.

RECREATION – MRS. LONG

Rec Report

Reported fall ball has started.

ORDINANCE/ZONING – MRS. MAZUREK

Mrs. Mazurek thanked Council for passing the zoning ordinance. She reported the ordinance committee will be meeting to review a few more ordinances.

PUBLIC WORKS – MR. LUTZ

Mr. Lutz reported the contractor working on the YHS arch will need the public works department's help in getting the steps to the playground. Requested Mr. Derco to work with the contractor.

REPORT OF PRESIDENT PALMQUIST

Reported it was told to him that a person has been sleeping in the parklet. Announced an executive session has be requested after the meeting to discuss a possible real estate purchase.

ADJOURNMENT

President Palmquist announced the following dates:
September 28 - Agenda Meeting @ 7:00 PM
October 5 - Regular Meeting @ 7:00 PM

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to adjourn the meeting.

Meeting adjourned at 7:54 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL