

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – “A bend in the road is not the end of the road...unless you fail to make the turn.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Vastell was absent.

Mrs. Mazurek opened the meeting with a prayer.

Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 3

OPEN BIDS – CDBG PROJECT – ADA PARK & POOL

At this time, sealed bids were opened for the ADA renovations at the Youngwood Area Park & Pool using CDBG funds.

Bid Tabulation:

Sheraw Construction LLC	\$106,905.00
Nevaeh Pipe Bursting LLC	\$152,128.00
Graham Construction	\$164,900.00
LMJ Contractors Inc	\$174,605.50
KGD Contracting Inc	\$176,135.00
Vince Building Company	\$176,885.00
Swede Construction	\$177,195.00
Marmat Construction	\$307,934.00

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to award the CDBG Project for ADA at the Park & Pool to Sheraw Construction LLC in the amount of \$106,905.00 contingent upon review of the Solicitor, Engineer and the Park & Pool.

Roll Call Vote:

Mrs. Long - Yes Mr. Lutz - Yes

Mr. Vastell Absent Mrs. Mazurek - Yes

Mr. Cowherd - Yes Mr. Palmquist - Yes

Mr. Crago - Yes

6 – Yes 0 – No

Motion carried.

PUBLIC COMMENT – STORMWATER MANAGEMENT

1. PWS Derco stated the Academy Street project installing pipe and catch basins has been completed. The Sherwood Circle Project has started. In addition, there will be some additional catch basins that will need to be replaced. Stormwater also needs addressed on Racetrack Road at some point in the future.

PUBLIC COMMENT

None

Commissioner Doug Chew requested to address Council regarding the Cares Act funds. He explained some examples of reimbursable costs. He is available if Council has any questions.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the minutes of June 29, 2020 and July 6, 2020, as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended July 31, 2020 – No report submitted as of date. She distributed the report from Berkheimer Tax Administrator for month ended July 31, 2020, Earned Income Tax, \$11,632.95; Local Service Tax, \$1,376.07.

Report of permits issued July 1, 2020 through July 31, 2020.

Report of Realty Transfer Fees 06/01/2020 through 06/30/2020, check remitted in the amount of \$1,248.05.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending June 30, 2020.

General Fund Balance Sheet	
Total Assets	\$2,488,973.80
Total Liabilities	99,375.69
Fund Balance Reserve	82,000.00
Retained Earnings	1,935,034.51
Income 06/30/2020	372,563.60
Total Liabilities & Equity	\$2,488,973.80

The Borough Manager presented the Treasurer’s Report, for the period ending June 30, 2020.

<u>Treasurer's Report of Fund Balances as of June 30, 2020</u>	
Capital Improvement Fund – General	\$186,634.39
Liquid Fuels Fund	200,828.33
Capital Improvement Fund - P & P	30,874.43
Fire Equipment & Apparatus	40,017.75
Act 13 Fund	36,045.25
Cemetery Fund	4,430.56
Perpetual Care Fund	3,871.27
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,670.89
Building Fund	208,623.40
Bond Refinance	\$116,800.20

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated August 3, 2020, List 08-2020, General Fund - \$201,902.37. Motion by Mrs. Mazurek, seconded by Mr. Cowherd, to approve Bills for Approval List 08-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No
Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for August rent.
2. Received code enforcement reports from Mark Cypher for July.
3. Received letter from Westmoreland County Borough's Association cancelling meetings until 2021. Letter was read.
4. Received letter from Westmoreland County Planning Department regarding 2021 CDBG funding. Letter was read. Mr. Derco, Mr. Bove and Mrs. Schaefer will meet to discuss.
5. Received and emailed library report submitted by Shirley Peffer.
6. Announced Act 152 (Demo program) funding application will soon be available for the demolition of blighted properties. Property owners may contact the Borough office if interested.

REPORT OF PUBLIC WORKS

Updates

- The backhoe broke down which slowed down the Sherwood Circle Project. He is working on a plan to get the backhoe to Murphy for repairs. In addition, he is working with Mr. Lutz and Mrs. Schaefer on renting a mini excavator to continue the work on the project. The Public Works Department is working on keeping the potholes filled and replacing old signs with new retro reflectivity signs.

REPORT OF THE ENGINEER

2020 Street Project

Reported the project was awarded to start after September 1st to allow the Public Works Department time to complete the stormwater projects.

REPORT OF THE SOLICITOR

Proposed Zoning Ordinance

- Public Zoning Hearing – Discussion was held on various ways to handle the hearing to be scheduled for August 31, 2020 at 6:00 PM. It was discussed to live stream the hearing, to check into other facilities and have the meeting outdoors. The Solicitor explained if the meeting is held indoors, the Borough has to follow the guidelines of the 25 people capacity. Mrs. Mazurek was concerned that the Senior Citizens may not have internet access. The Solicitor explained a phone number is available to call in.

Motion by Mr. Lutz, seconded by Mr. Cowherd, to move forward with advertising the public zoning hearing utilizing the zoom format. Residents will be permitted to speak or send in written comments.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- No
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

5 – Yes 1 – No

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Act 13 Funding

Motion by Mr. Cowherd, seconded by Mrs. Mazurek, to allocate 100% of Act 13 funds in the amount of \$4,778.29 to stormwater.

Motion carried.

REPORT OF MAYOR LONG

Mayor Long announced he did speak and/or visit with some business owners and property owners regarding some questions and complaints.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

Absent

PUBLIC SAFETY – MR. CRAGO

Racetrack Road – Depot Street to Wagner Road

Mr. Crago stated that something needs to be done with this road.

PWS Derco explained the Borough worked with Hempfield Township to fix the potholes on the road.

Recommendation on Wilson Street – RV

Mr. Crago explained he does not believe Wilson Street should be posted as a fire lane. He does not think the garbage trucks should be backing down the alley because the RV is parked there.

Mrs. Mazurek explained in the process of reviewing the ordinances, it is being proposed to not allow recreational vehicles to park on the streets.

Mr. Palmquist directed Mrs. Schaefer to notify the property owners of the proposed change that will be coming.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR.

COWHERD

Public Works Employee

Motion by Mr. Cowherd, seconded by Mr. Lutz, to change the title of Zachary Derco from Public Works Lead to Public Works Supervisor with a salary increase to \$19.00/hour.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		
6 – Yes	0 – No		

Motion carried.

RECREATION – MRS. LONG

Rec Report

Reported a meeting was held regarding parking and fan issues at the Rec facility.

ORDINANCE/ZONING – MRS. MAZUREK

Slow Decals/Stop Bars

Mrs. Mazurek asked about painting “slow” on the streets to help curb the speeding and/or portable speed humps. She also asked about painting stop bars to help alleviate people running stop signs.

Mr. Crago explained he has seen signs that flash the speed limit.

Discussion was held on how to slow traffic on the side streets and the running through stop signs.

Mr. Palmquist directed Mr. Derco and Mrs. Schaefer to look into liability and cost for the portable speed humps and signs.

PUBLIC WORKS – MR. LUTZ

No report.

REPORT OF PRESIDENT PALMQUIST

Announced an executive session has be requested after the meeting to discuss a possible real estate purchase.

ADJOURNMENT

President Palmquist announced the following dates:

August 31 - Agenda Meeting @ 7:00 PM
September 9 - Regular Meeting @ 7:00 PM

Motion by Mrs. Long, seconded by Mr. Lutz, to adjourn the meeting.

Meeting adjourned at 8:25 PM.

An executive session to discuss real estate. 8:26 PM – 8:38 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL