

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – "Imagination is more important than knowledge."
~ Albert Einstein

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:
President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mrs. Mazurek, Mr. Vastell, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Lutz was absent.
President Palmquist opened the meeting with a prayer.
Mayor Long led the Pledge of Allegiance to the Flag.

Public Attendance – 1

BID OPENING – 2020 STREET PROJECT

At this time, bids for the 2020 Street Improvement project were opened and publicly read. Please see "Attachment A".

Motion by Mrs. Mazurek, seconded by Mr. Crago, to award the bid for the 2020 Street Improvement project to Tresco Paving Corp. in the amount of \$204,470.00 contingent upon the review of the Solicitor and Engineer.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yest	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		
7 – Yes	0 – No		

Motion carried.

PUBLIC COMMENT – STORMWATER MANAGEMENT

1. None

PUBLIC COMMENT

1. None

APPROVAL OF MINUTES

Motion by Mrs. Long, seconded by Mrs. Mazurek, to approve the minutes of May 4, 2020, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended April 30, 2020, total remitted for real estate taxes \$120,872.40. She distributed the report from Berkheimer Tax Administrator for month ended May 31, 2020, Earned Income Tax, \$50,534.77; Local Service Tax, \$10,756.03.

Report of permits issued 05/01/2020 through 05/31/2020.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending April 30, 2020.

General Fund Balance Sheet

Total Assets	\$2,390,414.67
Total Liabilities	116,735.39

Fund Balance Reserve	82,000.00
Retained Earnings	1,934,928.51
Income 04/30/2020	256,750.77
Total Liabilities & Equity	\$2,390,414.67

The Borough Manager presented the Treasurer’s Report, for the period ending April 30, 2020.

Treasurer's Report of Fund Balances as of March 31, 2020

Capital Improvement Fund – General	\$184,041.25
Liquid Fuels Fund	207,555.55
Capital Improvement Fund - P & P	29,469.11
Fire Equipment & Apparatus	40,009.73
Act 13 Fund	36,038.02
Cemetery Fund	8,850.97
Perpetual Care Fund	3,870.12
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,667.70
Building Fund	\$208,581.57

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 1, 2020, List 06-2020, General Fund - \$84,364.84. Motion by Mrs. Mazurek, seconded by Mrs. Long, to approve Bills for Approval List 06-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for June rent.
2. Received code enforcement reports from Mark Cypher for May.
3. Received notice of the WCBA Banquet rescheduled for June has been cancelled.
4. Received audit of the Liquid Fuels Tax Fund for period January 1, 2018 to December 31, 2018. There were no findings.
5. Received request from the Gingerbread Man Running Company asking if they still have permission to utilize the Borough streets for the Race for Autism in September. Motion by Mr. Crago, seconded by Mrs. Mazurek, to grant permission for the Race for Autism but they must follow all CDC guidelines related to Covid-19. Motion carried.

REPORT OF PUBLIC WORKS

Updates

- Worked diligently to get roads for the 2019 Street Project prepped for seal coating.
- Working on materials list for the stormwater projects. Academy Street will be started first.

REPORT OF THE ENGINEER

2020 Street Project

Reported Tresco will be reminded that the project will not start until after September 1, 2020.

2019 Street Project

Reported the project is scheduled to begin on June 4th, weather depending.

CDBG Project

Reported he sent the final plans for the pool project including sidewalk and handicap parking area to Mike Stack for his review.

REPORT OF THE SOLICITOR

Updates

- Sent an email to Council regarding meetings during the green phase.
- Continuing the title search on property requested by Council.
- Needs to give Mr. Vastell the stormwater ordinance and the County ordinance to see how it will fit in with the Borough's. Mrs. Mazurek requested Engineer Bove to review the ordinance too for comments.
- Possibly consider moving forward with some of the summer ordinances and then add to codification later.

Mrs. Mazurek reported the Committee completed their portion. The office has been working on updating the changes.

- Pertaining to abandoned vehicles, recommending to contract with a towing company for removal and to impound. Ordinance will be needed.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

None

REPORT OF MAYOR LONG

Mayor Long reported on reopening in the green phase and following CDC guidelines.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

Community Picnic

Motion by Mr. Vastell, seconded by Mrs. Long, to cancel the community picnic for 2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- No	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 1 – No

Motion carried.

Mrs. Mazurek suggested the Borough still should do something for the community. Mr. Vastell will reach out to Mr. Christofano regarding Light-Up Night.

PUBLIC SAFETY – MR. CRAGO

No report.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR.

COWHERD

At this time, Mr. Cowherd questioned Mr. Vastell about a Facebook post. President Palmquist requested the issue to be handled in another manner.

RECREATION – MRS. LONG

Rec Report

Reported ball practice will begin in about two weeks. If concession stand will be opened, employees may need to be hired.

ORDINANCE/ZONING – MRS. MAZUREK

Park & Pool Update

Reported the Park & Pool Board will be opening on June 3rd. A Covid-19 plan has been established. The Board is working on a grant through Scott Electric.

Red X Ordinance

Reported she would like to have someone from Greensburg come to discuss with the Council the Red X program prior to the Borough moving forward.

PUBLIC WORKS – MR. LUTZ

Absent

REPORT OF PRESIDENT PALMQUIST

Announced all of Council is invited to the Youngwood Dog Club's meeting on June 9th at 6:30 as new officers will be installed.

The employees are to work with the Committee regarding following CDC guidelines.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|---------|---|
| June 29 | - Agenda Meeting @ 7:00 PM |
| July 3 | - Holiday, Independence Day – Office Closed |
| July 6 | - Regular Meeting @ 7:00 PM |

Motion by Mrs. Long, seconded by Mr. Vastell, to adjourn the meeting.

Meeting adjourned at 8:05 PM.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL