

Due to Covid-19, the Youngwood Borough Council meeting is being held as a virtual meeting to conduct official business. Directions to participate and submit public comment were available on the Borough's website at www.youngwood.org.

Thought for the Day – “If you can find a path with no obstacles, it probably doesn't lead anywhere!”
~ Frank A. Clark

The Youngwood Borough Council held its regular session on the above date as a virtual meeting with the following members present:
President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Vastell was absent.
Mrs. Long opened the meeting with a prayer.
President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 1

PUBLIC COMMENT

1. Linda Marino of 104 South 3rd Street sent in an email pertaining to a discussion in a previous meeting. She wanted Council to know that in Blairsville there are stop signs with flashing red lights around the perimeter that are solar powered. She thought perhaps this might be something to look in to for problems at intersections.

APPROVAL OF MINUTES

Motion by Mrs. Long, seconded by Mr. Cowherd, to approve the minutes of April 6, 2020, as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended April 26, 2020, for real estate tax collection in the amount of \$182,610.96 was collected was submitted to Westmoreland County for delinquent tax collection. She distributed the report from Berkheimer Tax Administrator for month ended April 30, 2020, Earned Income Tax, \$12,198.21; Local Service Tax, \$1,488.27.

No permits were issued 04/01/2020 through 04/30/2020 due to Covid-19.

Report of Realty Transfers from 03/01/2020 through 03/31/2020, deposit remitted in the amount of \$1,684.50. Report of Realty Transfer from 04/01/2020 through 04/30/2020, deposit remitted in the amount of \$1,730.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period ending March 31, 2020.

General Fund Balance Sheet	
Total Assets	\$2,197,006.32
Total Liabilities	81,371.08
Fund Balance Reserve	82,000.00
Retained Earnings	1,934,928.51
Income 03/31/2020	98,706.73
Total Liabilities & Equity	\$2,197,006.32

The Borough Manager presented the Treasurer's Report, for the period ending March 31, 2020.

<u>Treasurer's Report of Fund Balances as of March 31, 2020</u>	
Capital Improvement Fund – General	\$184,023.10
Liquid Fuels Fund	217,639.48
Capital Improvement Fund - P & P	28,766.61
Fire Equipment & Apparatus	40,005.78
Act 13 Fund	36,034.37
Cemetery Fund	8,850.10
Perpetual Care Fund	3,870.12
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,667.70
Building Fund	\$208,561.00

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated May 4, 2020, List 05-2020, General Fund - \$50,264.22. Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve Bills for Approval List 05-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for March rent.
2. Received code enforcement reports from Mark Cypher for April.

REPORT OF PUBLIC WORKS

Updates

- Bobcat was delivered.
- Spread 6 ton of hot patch on Depot, OHB and Wagner to get the roads ready for seal coating.

REPORT OF THE ENGINEER

Updates

Reported the following updates:

- Submitted completion report for removal of cemetery tower.
 - Sent the PNP CDBG plan to Mike Stack for comment.
- Mrs. Mazurek asked if Mr. Bove knew the ball park of his cost to date. Mr. Bove stated it is a percentage of the total cost of project.

REPORT OF THE SOLICITOR

East Hillis Street Bridge

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to ratify the approval of the execution of the construction contract for the East Hillis Street Bridge.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
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Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

Red X Program/Vacant Property

Recommended having the Ordinance Enforcement Department review the two proposed programs/ordinances for their input.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Ordinance No. 527

AN ORDINANCE ELECTING TO AMEND THE NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to adopt Ordinance No. 527.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

Ordinance No. 528

AN ORDINANCE ELECTING TO AMEND THE POLICE PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM

Motion by Mrs. Mazurek, seconded by Mr. Long, to adopt Ordinance No. 528.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

Resolution No. 07-2020

Resolution to extend the discount period and face value payment deadlines for real estate taxes due to Covid-19.

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to adopt Resolution No. 07-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported he is seeing businesses being supported and an outpouring of good faith during the pandemic.

Memorial Day activities are cancelled.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

Absent

Mr. Cowherd suggested to wait and see what the new normal will be in regards to the Community Picnic. Mrs. Long will discuss with Mr. Vastell regarding options.

PUBLIC SAFETY – MR. CRAGO

No report.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

Hero Banners

Mr. Cowherd stated he will be looking into the hero banners for the Borough.

RECREATION – MRS. LONG

Rec Report

Reported there is a group interested in a field rental.

ORDINANCE/ZONING – MRS. MAZUREK

Park & Pool Update

Reported the Park & Pool Board is still preparing for opening in June.

PUBLIC WORKS – MR. LUTZ

2019 Street Project

Reported the 2019 Street Project will be completed this year due to weather last year. The streets to be seal coated are Clawson Avenue, Overhead Bridge Road, Avenue A, Avenue B, Silvis Farm Road, Depot Street and Wagner Road.

2020 Street Project

Motion by Mr. Lutz, seconded by Mr. Cowherd to spend up to \$250,000.00 for the 2020 Street Project. Streets for the project are South 7th Street from the Deadend to Burton Avenue – drainage/paving, portion of Academy – drainage/paving and a portion of Sherwood Circle – drainage/paving. What is not completed in Sherwood Circle will be part of the 2021 street project.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

REPORT OF PRESIDENT PALMQUIST

Bells Across Pennsylvania – Stated he hoped that people participated.

Asked Council if anyone was interested in donating a month's salary to help people in need in the Borough. He is trying to get communication from the church leaders.

ADJOURNMENT

President Palmquist announced the following dates:

May 25	- Memorial Day, Holiday, Office Closed
May 27	- Agenda Meeting @ 7:00 PM
June 1	- Regular Meeting @ 7:00 PM

Motion by Mrs. Long, seconded by Mrs. Mazurek, to adjourn the meeting.

Meeting adjourned at 7:57 PM.

Respectfully submitted,

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL