

Thought for the Day – “Strength does not come from physical capacity. It comes from indomitable will.”

~ Mahatma Ghandi

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mr. Vastell, Mayor Long, Solicitor DiMascio, Engineer Bove, Public Works Crew Leader Derco and Borough Manager Schaefer

Mr. Lutz opened the meeting with a prayer.

Mr. Cowherd led the Pledge of Allegiance to the Flag.

Public Attendance – 6

PUBLIC COMMENT

1. John Hajdukiewicz of 19 North 4th Street was present regarding speeding on Route 119. He stated he lived there and the speeding is more dangerous than what the Route 119 project will be. He expressed his concern of the soot/rocks/dirt on the streets and questioned when the street sweeper would be operational.

APPROVAL OF MINUTES

Motion by Mr. Vastell, seconded by Mr. Lutz, to approve the minutes of February 3, 2020, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended January 31, 2020, \$17,583.78 was submitted to Westmoreland County for delinquent tax collection. She distributed the report from Berkheimer Tax Administrator for month ended February 29, 2020, Earned Income Tax, \$50,777.96; Local Service Tax, \$10,896.30.

Report of permits issued 02/01/2020 through 02/29/2020.

Report of Realty Transfers from 01/01/2020 through 01/31/2020, deposit remitted in the amount of \$1,191.62.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report, for the period ending January 31, 2020.

<u>Treasurer's Report of Fund Balances as of January 31, 2020</u>	
Capital Improvement Fund – General	\$183,632.58
Liquid Fuels Fund	105,427.50
Capital Improvement Fund - P & P	28,006.74
Fire Equipment & Apparatus	39,920.89
Act 13 Fund	23,938.00
Cemetery Fund	8,840.74
Perpetual Care Fund	3,857.00
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,631.56
Building Fund	\$208,118.41

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated March 2, 2020, List 03-2020, General Fund - \$118,000.50. Motion by Mr. Lutz, seconded by Mr. Vastell, to approve Bills for Approval List 03-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No
Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for March rent.
2. Received deposit in the amount of \$13,698.53 from Comcast for 4th quarter 2019 franchise fees.
3. Received letter from PennDOT regarding traffic count on local roads. Letter was read.
4. Received letter dated February 25, 2020 from Pat McDevitt regarding Green Hill Veterinary. Letter was read.
5. Received notice of WCBA meeting on March 26th at 7:00 PM at the Westmoreland Conservation District. John Turack, Director of Smart Growth, Westmoreland County. RSVP needed by March 20th.
6. Received letter dated March 1, 2020 from John and Paula Mazurek. Letter was read.
7. Received amendment to demolition fund agreement. Letter was read.
8. Received letter from Tom Homan. Letter was read.

REPORT OF PUBLIC WORKS

Updates

- Continuous working on keeping the potholes patched.
- Continuous work on cleaning catch basins.

REPORT OF THE ENGINEER

Updates

Reported the following updates:

- 2020 Street Project – presented a list and estimates of recommended streets to be paved.
List and estimates were turned over to the Finance/Public Works Committee.
- Reported two drainage projects are needed: Racetrack Road and Sherwood Circle. Additional catch basins and lines are needed. Racetrack Road will require grading.

REPORT OF THE SOLICITOR

PMRS

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to advertise the PMRS Ordinance.

Motion carried.

Zoning Ordinance

Reported she reviewed the proposed zoning ordinance. Definitions need tightened up.

Cemetery Cell Tower

Reported the tower is down. No real damage occurred.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

WCBA Banquet Reservations

Motion by Mr. Lutz, seconded by Mrs. Long, to approve reservations for the WCBA Banquet.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
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Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- No		

6 – Yes 1 – No
Motion carried.

WCBA Banquet Ad

Motion by Mrs. Mazurek, seconded by Mr. Cowherd, to authorize payment of \$45.00 for the WCBA Banquet Ad.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No
Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported he changed the parklet sign. He will be attending the G-17 meeting and the WCBA meeting.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

No report.

Mr. Vastell asked the Public Works Department to look at the culvert on the Route 119 near Hillis Street. PennDOT will be contacted.

PUBLIC SAFETY – MR. CRAGO

No report. Announced he did speak with Senator Ward regarding Route 119. After more discussion, he will meet with Mr. Peorio.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

Employee Handbook

Motion by Mr. Cowherd, seconded by Mrs. Mazurek, to adopt the revised employee handbook.

Motion carried.

Fulltime Public Works Employee

Motion by Mr. Cowherd, seconded by Mrs. Mazurek, to hire Robert Rosenbaum as a fulltime public works employee at a rate of \$13.00/hour pending all pre-employment requirements are met.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Yes	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

7 – Yes 0 – No
Motion carried.

WCCC Grant

Reported the grant was submitted. It will entail bike racks and the building of a digital information kiosk near the Five Star Trail.

Newsletter

Reported the newsletter will be in digital format only. Some copies will be available at the Borough office.

RECREATION – MRS. LONG

Rec Report

Reported there is a group interested in a field rental.

ORDINANCE/ZONING – MRS. MAZUREK

Park & Pool Update

Reported a job fair was held for lifeguards and concession stand employees. The maintenance employees will follow the direction of the Public Works Crew Leader. A meeting was had with Vo-Tech regarding projects

PUBLIC WORKS – MR. LUTZ

Playground Arch

Reported the plaque for the arch is completed.

REPORT OF PRESIDENT PALMQUIST

No report. Announced he would like the Committee to make sure the Park & Pool Board and the Engineer are on the same page regarding the CDBG project.

EXECUTIVE SESSION

An executive session was called for to discuss litigation. 8:22 PM – 8:34 PM

ADJOURNMENT

President Palmquist announced the following dates:

March 30 - Agenda Meeting @ 7:00 PM

April 6 - Regular Meeting @ 7:00 PM

Motion by Mrs. Long, seconded by Mr. Lutz, to adjourn the meeting.

Meeting adjourned at 8:35 PM.

Respectfully submitted,

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL