

Thought for the Day – “I make the most of all that comes and the least of all that goes.”

~ Sara Teasdale

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Long, Mr. Lutz, Mrs. Mazurek, Mayor Long, Solicitor DiMascio, Engineer Bove, and Borough Manager Schaefer

President Palmquist opened the meeting with a prayer.
Mr. Crago led the Pledge of Allegiance to the Flag.

Mr. Vastell was absent.

Public Attendance – 7

PUBLIC COMMENT – STORMWATER MANAGEMENT

None

PUBLIC COMMENT

1. Matt Peoria of 507 South 9th Street was present to offer a realistic solution to speeding in the Borough. He explained speed in only managed through effective enforcement. He is recommending the Borough write an ordinance pertaining to the use of speed enforcement cameras.

President Palmquist requested the Public Safety Committee to work with Mr. Peoria.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Long, to approve the minutes of January 6, 2020, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended December 31, 2019 for real estate tax collection in the amount of \$7,910.85. She distributed the report from Berkheimer Tax Administrator for month ended January 31, 2020, Earned Income Tax, \$15,340.13; Local Service Tax, \$2,484.59.

Report of permits issued 01/01/2020 through 01/31/2020.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report, for the period ending December 31, 2019.

Treasurer's Report of Fund Balances as of December 31, 2020

Capital Improvement Fund – General	\$183,398.94
Liquid Fuels Fund	108,147.41
Capital Improvement Fund - P & P	26,572.79
Fire Equipment & Apparatus	39,870.09
Act 13 Fund	35,912.25
Cemetery Fund	4,760.72
Perpetual Care Fund	3,857.00
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10

Playground Fund	10,631.56
Building Fund	\$207,853.61

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated February 3, 2020, List 02-2020, General Fund - \$88,569.03. Motion by Mr. Cowherd, seconded by Mr. Lutz, to approve Bills for Approval List 02-2020.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for February rent.
2. Received January Ordinance Enforcement report as submitted by Mark Cypher.
3. Audit for Liquid Fuels Fund was held on January 14, 2020, Examination engagement letter was distributed to Council.
4. Received Library report as submitted by Shirley Pepper.
5. Received donation in the amount of \$1500.00 from Gerry Nasiatka Welch for the cemetery. Letter was read.
6. Received 2019 Youngwood Fire Report as submitted by Fire Chief Lloyd Crago.
7. Received letter regarding DCNR grants. Letter was distributed to Council.

REPORT OF PUBLIC WORKS

Updates

- Working on keeping the potholes patched
- Working at Park & Pool on some items that were on a list submitted by the Pool Board.

REPORT OF THE ENGINEER

Updates

Reported the following updates:

- Drainage work is needed on the high side of the Racetrack Road from Depot Street to Borough line. Water is the main issue on the Borough's side of the road.
Directed to meet with Committee to determine some estimates for in-house work or contract.
- Meet with Mike Stack regarding the Park & Pool CDBG project. Some of the issues have been resolved. He is waiting to hear back from the County to see if bids may be split in the spring and fall. Two handicap spots will be needed at the Park & Pool. He explained the Public Works Department could prepare the site and the paving could be bid out with the Borough's paving project. The Park & Pool bathhouse roof is proposed to be cut for the project. Funding for that portion has not been discussed.
Mrs. Mazurek reported Mr. Christofano did speak with the roofer and cutting the roof would not void the warranty. This is be requested to be in writing.

REPORT OF THE SOLICITOR

Zoning

Reported she will be meeting with Brian Lawrence from the Westmoreland County Planning Department to discuss the Borough's proposed zoning ordinance.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Vacancy Board Appointment

Motion by Mr. Cowherd, seconded by Mrs. Mazurek to appoint John Moore to the Vacancy Board.

Roll Call Vote:

Mrs. Long	- No	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- No		
4 – Yes	2 – No		

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported he attended the joint meeting between Hempfield Township and Hempfield Area School Board. He gave an update on the meeting. He spoke with President Palmquist about assisting with the newsletter.

STORMWATER MANAGEMENT/COMMUNITY DEVELOPMENT – MR. VASTELL

Absent

At this time, President Palmquist requested Mr. Cowherd to give his stormwater information to Mr. Vastell so the Committee has an idea of what's been done, etc.

PUBLIC SAFETY – MR. CRAGO

No report.

FINANCE/PERSONNEL/DIGITAL MEDIA/BUILDING & GROUNDS/GRANTS - MR. COWHERD

At this time, Mr. Cowherd requested an executive session to discuss personnel. Executive Session was held from 7:46 PM to 7:51 PM

Motion by Mr. Cowherd, seconded by Mrs. Mazurek to increase the salary of the Public Works Crew Leader to \$35,570.00 effective January 1, 2020 to comply with Federal overtime regulations.

Roll Call Vote:

Mrs. Long	- Yes	Mr. Lutz	- Yes
Mr. Vastell	- Absent	Mrs. Mazurek	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Crago	- Yes		
6 – Yes	0 – No		

Motion carried.

WCCC Grant

Mr. Cowherd reported he will be working with WCCC on a grant to beautify the Borough. It will be the beginning of a partnership with WCCC.

RECREATION – MRS. LONG

Rec Report

Reported she was presented a list of meeting dates. Rec will hold registration on Saturday, February 8th from 9:00 AM – 2:00 PM at the Borough building.

ORDINANCE/ZONING – MRS. MAZUREK

Ordinances

Requested any feedback from Council by February 17th pertaining to the ordinance revisions.

Park & Pool Update

Requested the Engineer to have a design for the Park & Pool CDBG project by February 24th.

Meeting was held with Mr. Christofano regarding the Borough helping the Park & Pool with the area outside of the fence. The Borough will share some duties of maintaining and managing the employees. The Public Works Crew Leader will oversee the hiring and work of the laborers.

PUBLIC WORKS – MR. LUTZ

Bobcat Replacement

Mr. Lutz requested the Public Works Crew Leader to look into replacement of the Bobcat in regards to leasing or purchasing, other brands and co-star pricing.

REPORT OF PRESIDENT PALMQUIST

MAWC Meeting

President Palmquist announced the MAWC meeting regarding the Route 119 project of replacement of water and sewage lines at the Firehall on February 12th at 6:00 PM.

ADJOURNMENT

President Palmquist announced the following dates:

February 24	- Agenda Meeting @ 7:00 PM
March 2	- Regular Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mr. Cowherd, to adjourn the meeting.

Meeting adjourned at 8:19 PM.

Respectfully submitted,

Diane M. Schaefer
Secretary

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL