

Thought for the Day – “If you want to achieve greatness, stop asking for permission.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Mr. Crago, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mayor Long, Solicitor DiMascio, Engineer Bove, and Borough Manager Schaefer

Vice-President Cowherd and Mr. Vastell were absent.  
Mrs. Mazurek opened the meeting with a prayer.  
Mr. Crago led the Pledge of Allegiance to the Flag.

Public Attendance – 11

### **PUBLIC COMMENT**

1. Tom Miller of 611 South 5<sup>th</sup> Street was present concerning the traffic signal at Route 119 and Burton Avenue. He also was present concerning Allied Waste leaving garbage on the street.

PWS Erhard reported there is an open cycle that is detecting a vehicle. There may be a faulty loop sensor. Borough may work with MAWC as they will be tearing up the loop sensors and replacing with a camera type controller. The Borough's contractor is working on pricing. Whatever is repaired this year will be torn up next spring.

2. Dennis Rosatti was present regarding the Ward subdivision plan.

Mr. Bove explained the County did grant a waiver for the reduction in the size of the lot due to it not meeting the lot size requirements.

Motion by Mrs. Naugle to authorize the signing of the subdivision plan. Due to lack of second motion died.

Mrs. Mazurek expressed her concern that some of the lots in the Borough are small already.

Solicitor DiMascio explained that when/if zoning would occur, the owner would have to show a hardship for any request outside of the building setback requirements.

Motion by Mrs. Mazurek, seconded by Mr. Naugle, to authorize the signing of the Ward subdivision plan and in doing so it does not set a precedent for future subdivisions for smaller lots.

Motion carried.

3. Matt Poeria of 507 South 9<sup>th</sup> Street was present to follow-up on if the Borough pursued any further investigation on cameras on red lights or speed cameras. He explained if PennDOT can utilize these in construction zones, there is no reason they cannot be installed during the Route 119 project.

### **APPROVAL OF MINUTES**

Motion by Mr. Lutz, seconded by Mrs. Naugle, to approve the minutes of September 28, 2019 and October 7, 2019, as presented.

Motion carried.

### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger, for the period ended September 30, 2019 for real estate tax collection in the amount of \$1,372.02. She distributed the report from Berkheimer Tax Administrator for month ended October 31, 2019 Earned Income Tax, \$12,420.88; Local Service Tax, \$2,001.24.

Report of permits issued 10/01/2019 through 10/31/2019.

Report of Realty Transfer Fees 10/01/2019 through 10/31/2019, check remitted in the amount of \$4,712.50.

### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending September 30, 2019.

General Fund  
Balance Sheet

Total Assets	\$ 2,347,766.23
Total Liabilities	88,134.17
Fund Balance Reserve	82,000.00
Retained Earnings	1,973,950.11
Income 09/30/2019	203,681.95
Total Liabilities & Equity	\$ 2,347,766.23
Total Revenues	\$ 58,565.83
Total Expenses	76,399.47
Total Deficit	\$ 17,833.64

Treasurer's Report of Fund Balances as of September 30, 2019

Capital Improvement Fund – General	\$182,707.28
Liquid Fuels Fund	117,670.50
Capital Improvement Fund - P & P	24,376.36
Fire Equipment & Apparatus	13,146.75
Act 13 Fund	35,776.81
Cemetery Fund	9,805.41
Perpetual Care Fund	3,639.65
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,591.51
Building Fund	\$207,069.73

The Borough Manager presented the Budget Comparison as of September 30, 2019.

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated November 4, 2019, List 11-2019, General Fund - \$184,250.89. Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve Bills for Approval List 11-2019.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
5 – Yes	0 – No		

Motion carried.

**COMMUNICATIONS**

1. Received check in the amount of \$699.60 from Crown Communications for November rent.

2. Received October Ordinance Enforcement report as submitted by Mark Cypher.

3. Received check in the amount of \$798.96 from the PA Department of Revenue for the 2019 PURTA distribution.

4. Received the 4<sup>th</sup> invoice for the Cooperation Agreement with Westmoreland County pertaining to work on creating zoning in the amount of \$5,000.00.

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to authorize approval of payment #4 to Westmoreland County in the amount of \$5,000.00.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes

Mrs. Mazurek - Yes  
5 – Yes 0 – No  
Motion carried.

### **REPORT OF PUBLIC WORKS SUPERVISOR**

#### Public Works Update

PWS Erhard reported the following:

- Farm Lane – received complaints regarding patching, plowing and a water problem on Farm Lane. Through research it was found that Farm Lane was opened when the Sherwood Plan was developed. The Borough never took over the Lane. The Borough has not done any maintenance on it. It is considered a private lane.

At this time, PWS Erhard read and submitted his resignation letter with an effective date of November 18, 2019.

Motion by Mr. Lutz, seconded by Mrs. Naugle, to accept Mr. Erhard's resignation letter.

Motion carried.

### **REPORT OF THE ENGINEER**

#### Updates

Reported the following updates:

- During the MAWC utility relocation, he explained the traffic loops will be removed and replaced with traffic cameras that will become the property of the Borough upon project completion. He has been working with MAWC regarding the signals. He stated it is necessary to bring up at the next PennDOT meeting the importance of the timing on the side streets.

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to accept the traffic signals from MAWC upon completion of project.

Motion carried.

- Reported MAWC will be doing camera work on 1<sup>st</sup> Street for further investigation of the problem.

### **REPORT OF THE SOLICITOR**

#### Escrow Payment

Reported an escrow payment will be necessary in the next week or so to complete the condemnation of the property needed for the East Hillis Street Bridge project.

### **NEW BUSINESS – COMMITTEE REPORTS**

#### **NEW BUSINESS**

#### East Hillis Street Bridge – Pennoni Invoice

Motion by Mr. Lutz, seconded by Mrs. Naugle, to approve payment to Pennoni in the amount of \$497.78.

#### Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 0 – No

Motion carried.

#### WCTA 2019-2020 Agreement

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the 2019-2020 agreement with the Westmoreland County Transit Authority in the amount of \$1543.50.

#### Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes

Mr. Lutz - Yes                      Mr. Palmquist - Yes  
Mrs. Mazurek - Yes  
5 – Yes            0 – No  
Motion carried.

Baker Variance

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the variance request for Jeffrey and Laura Baker of 601 Burton Avenue.  
Motion carried.

Savvy Citizen

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the annual agreement with Savvy Citizen.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

4 – Yes            1 – No  
Motion carried.

Resolution No. 09-2019

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve Resolution 09-2019 in support of HB 1775 and SB 101 regarding stormwater facilities on State highways.  
Motion carried.

G Conference

Announced a G Conference meeting will be held on November 7<sup>th</sup> at South Greensburg Borough office beginning at 6:00 PM. If the Borough would like to continue in the conference, a representative will need to attend.

**REPORT OF MAYOR LONG**

Mayor Long reported the following:

- Election Day in on November 5<sup>th</sup> at the Youngwood Fire Hall.
- YABA Light-Up Night is on November 9<sup>th</sup> beginning at 6:00 PM.
- Attended various meetings and community events.
- YARD is working on replacing the entrance sign for the Park. YARD is recommending the sign be replaced and renamed for Mayor Joan Derco.

Motion by Mr. Lutz, seconded by Mrs. Naugle, to replace the sign and rename the park as recommended by YARD.

Motion carried.

- Youngwood Ministerial will hold the lighting/blessing of the Nativity Scene on December 1<sup>st</sup> at 7:30 PM.

**FINANCE/PARKS & RECREATION – MRS. NAUGLE**

2020 Proposed Budget

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to adopt the 2020 proposed budget and advertise the same available to the public. Tax mills will remain at 17.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

4 – Yes            1 – No  
Motion carried.

**PERSONNEL/WORKPLACE SAFETY – MR. LUTZ**

Public Works

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to advertise for the position of a public works lead employee.

Motion carried.

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

Absent

Wings Across Westmoreland

President Palmquist reported the Cultural Committee met and reviewed the rendition for the wings. The artist is working on some minor changes.

**COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK**

Park & Pool

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to issue \$35,000.00 of the bond money to the Park & Pool Capital Improvement Fund to be used exclusively for bath house renovations.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes      0 – No

Motion carried.

**REPORT OF PRESIDENT PALMQUIST**

Handicap Parking Request

President Palmquist brought up the handicap parking request for 114 North 5<sup>th</sup> Street again. He explained in the Borough's policy has been one space per block. He called for a motion. No motion was made.

**ADJOURNMENT**

President Palmquist announced the following dates:

November 25	- Agenda Meeting @ 7:00 PM
November 28 & 29	- Holiday, Thanksgiving, OFFICE CLOSED
December 2	- Regular Meeting @ 7:00 PM

Motion by Mrs. Naugle, seconded by Mr. Lutz, to adjourn the meeting.

Meeting adjourned at 8:15 PM.

Respectfully submitted,

Diane M. Schaefer  
Borough Manager

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Scott Palmquist, President  
YOUNGWOOD BOROUGH COUNCIL