

Thought for the Day – “If you want to achieve greatness, stop asking for permission.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Solicitor DiMascio, Engineer Bove, and Borough Manager Schaefer

Mr. Lutz was absent.

Mr. Crago opened the meeting with a prayer.

Mr. Vastell led the Pledge of Allegiance to the Flag.

Public Attendance – 8

PUBLIC COMMENT – STORMWATER MANAGEMENT

None

Engineer Bove reported he is working on the Borough’s MS4 annual report. During the most recent rainfall, about two inches during the period, he did inspect the Borough and everything seemed to be working well. He explained during normal rainfalls, the system works. It’s during the flash flooding events that it does not.

PUBLIC COMMENT

1. Tom Miller of 611 South 5th Street was present concerning the traffic signal at Route 119 and Burton Avenue.

PWS Erhard is to contact PennDOT regarding the signal and set up a meeting.

2. Matt Peorio of 507 South 9th Street was present to follow-up on if the Borough pursued any further investigation on cameras on red lights or speed cameras.

3. John Hajdukiewicz of 19 North 4th Street was present to thank Council for appointing him to the arch committee. He would like to work on more committee’s in the future.

APPROVAL OF MINUTES

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the minutes of September 3, 2019, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager stated no report was received from Kenneth W. Reger for the period ended September 30, 2019 for real estate tax collection. She distributed the report from Berkheimer Tax Administrator for month ended September 30, 2019 Earned Income Tax, \$13,431.76; Local Service Tax, \$1,403.26.

Report of permits issued 09/01/2019 through 09/30/2019.

Report of Realty Transfer Fees 08/01/2019 through 08/31/2019, check remitted in the amount of \$3,224.92.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending August 31, 2019.

	General Fund Balance Sheet
Total Assets	\$ 2,353,265.08
Total Liabilities	75,446.42
Fund Balance Reserve	82,000.00

Retained Earnings	1,973,950.11
Income 08/31/2019	221,868.55
Total Liabilities & Equity	\$ 2,277,818.66
Total Revenues	\$ 141,079.30
Total Expenses	152,257.20
Total Deficit	\$ 11,177.90

Treasurer's Report of Fund Balances as of August 31, 2019

Capital Improvement Fund – General	\$182,474.82
Liquid Fuels Fund	120,828.30
Capital Improvement Fund - P & P	24,345.35
Fire Equipment & Apparatus	13,130.02
Act 13 Fund	29,265.46
Cemetery Fund	5,342.60
Perpetual Care Fund	3,588.66
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,550.75
Building Fund	\$206,806.27

The Borough Manager presented the Budget Comparison as of August 31, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated October 4, 2019, List 10-2019, General Fund - \$59,843.91. Motion by Mr. Vastell, seconded by Mrs. Mazurek, to approve Bills for Approval List 10-2019.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for October rent.
2. Received September Ordinance Enforcement report as submitted by Mark Cypher.
3. Received library report for September 17, 2019 as submitted by Shirley Peffer. Report was read.
4. Received Westmoreland County Borough's Association meeting notice for October 24, 2019. Speaker will be Jim Pillsbury from the Westmoreland Conservatoin District. He will be speaking on Municipal Responsibility in Stormwater Management. RSVP needed by October 21st.
5. Received deposit in the amount of \$8,051.29 for the 2019 Commonwealth allocation in benefit of the non-uniform pension fund.
6. Received deposit in the amount of \$14,565.22 for the Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The proceeds must be paid over within 60 days.
7. Received deposit in the amount of \$2,542.36 from the Westmoreland County Treasurer for 2019 3rd quarter delinquent tax collections.
8. Received audit of Tax Collector, Kenneth Reger, for the periods ended December 31, 2017 and December 31, 2018 as submitted by DeBlasio & DeBlasio.
9. Received invitation to a Municipal Leader's Workshop on flooding issues hosted by State Senator Kim Ward on Wednesday, November 20th at the WCCC

beginning at 6:00 PM. Registration is required.

10. Received letter from Jessica Gardner of the Ginger Bread Running Company requesting permission to hold the race for Autism again in September 2020. The race has been held the past two years. Certificates of insurance are provided to the Borough.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to grant permission for the race in 2020.

Motion carried.

11. Received email from Stantec regarding some questions on the Route 119 project regarding stormwater. Email was read. Secretary directed to schedule a meeting.

12. Received contract from Hoffman Boarding Kennels in the amount of \$125.00/month for the year 2020. This is a \$10.00 increase from 2019.

REPORT OF PUBLIC WORKS SUPERVISOR

Public Works Update

PWS Erhard reported the following:

- In regards to the tractor trailer accident that took place on October 1st, her reported the intersection will need completely rewired for the traffic signals.
- Leaf pick-up will begin October 21st.
- Clock in the parklet was serviced. He did ask about protecting the clock during the Route 119 project and was told to cover it with a plastic sheeting.

REPORT OF THE ENGINEER

Complaints

Reported he has been working on investigating several complaints relating to flooding, water and sewage.

REPORT OF THE SOLICITOR

Bond Refinance – Ordinances

Ordinance No. 525

The Solicitor reviewed the ordinance for Council.

Ordinance No. 525

AN ORDINANCE AMENDING ORDINANCE NO. 508 OF THE BOROUGH OF YOUNGWOOD ENACTED OCTOBER 24, 2012, IN ORDER TO AMEND THE DEFINITION OF THE PROJECT.

Motion by Vice-President Cowherd, seconded by Mrs. Mazurek, to adopt Ordinance No. 525.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 1 – No

Motion carried.

Ordinance No. 526

The Solicitor reviewed the ordinance for Council.

Ordinance No. 526

FORMAL ACTION CONSTITUTING A DEBT ORDINANCE UNDER THE LOCAL GOVERNMENT UNIT DEBT ACT.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to adopt Ordinance No. 526. To clarify this states that the Borough will take the lump sum of funds.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 1 – No

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

East Hillis Street Bridge – Pennoni Invoice

Motion by Vice-President Cowherd, seconded by Mr. Vastell, to approve payments to Pennoni in the amount of \$5,286.43, \$3,260.61 and \$2,995.97.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

6 – Yes 0 – No

Motion carried.

BNY Mellon

Motion by Mrs. Naugle, seconded by Vice-President Cowherd, to approve payment to BNY Mellon in the amount of \$60,000.00 for the principal and \$29,585.00 for interest.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

6 – Yes 0 – No

Motion carried.

Street Closure – Tots-N-Tikes

Motion by Mrs. Mazurek, seconded by Vice-President Cowherd, to approve the street closure for South 8th Street for Tots-N-Tikes on October 25th.

Motion carried.

Street Closure – YABA Light-Up Night

Motion by Mrs. Mazurek, seconded by Vice-President Cowherd, to approve the street closure for Depot Street for Light-Up Night on November 9th.

Motion carried.

Hoffman Boarding Kennels

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the contract with Hoffman Boarding Kennels at \$125.00/month.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- No
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 1 – No

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported the following:

- Halloween Parade will be on October 31st beginning at 6:30. Trick or Treat will follow the parade until 8:30 PM.
- He attended the Youngwood Dog Club ribbon cutting and the Holy Cross Church Festival.
- Thanked the Fire Department for their response for the accident on Locust Street.

FINANCE/PARKS & RECREATION – MRS. NAUGLE

Budget Meeting

Reported the budget meeting will be held on Monday, October 14th at 7:00 PM.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Absent

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA
BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

Newsletter

Announced the newsletter has been mailed. It is available on the website.

Wings Across Westmoreland

Announced the Cultural Committee has been working on the wings. In addition, it is their hope to establish other cultural items in the Borough.

120th Celebration

Motion by Vice-President Cowherd, seconded by Mrs. Mazurek, to spend up to \$150.00 for entertainment for the 120th Celebration at the parklet.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Absent	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

6 – Yes 0 – No

Motion carried.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Park & Pool

The Park & Pool has submitted a needs list. Volunteerism is declining. She will be meeting with the Public Works Committee to discuss the Public Works Supervisor overseeing the maintenance department for the grounds at the pool.

REPORT OF PRESIDENT PALMQUIST

Handicap Parking Request

The handicap parking request for 114 North 5th Street has been tabled. .

ADJOURNMENT

President Palmquist announced the following dates:

October 14	- Budget Meeting @ 7:00 PM
October 24	- WCBA Meeting @ 7:00 PM
October 28	- Agenda Meeting @ 7:00 PM
October 31	- Halloween Parad @ 6:30 PM
November 4	- Regular Meeting @ 7:00 PM

Motion by Mrs. Naugle, seconded by Vice-President Cowherd, to adjourn the meeting.

Meeting adjourned at 8:26 P.M.

Respectfully submitted,

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL