

Thought for the Day – “Try not to become a person of success, but rather try to become a person of value.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Mr. Crago, Mrs. Mazurek, Mrs. Naugle, Mayor Long, Solicitor DiMascio via telephone, and Borough Manager Schaefer

Mr. Lutz arrived at 7:31 PM.

Mr. Cowherd arrived at 8:03 PM.

Mr. Vastell and Engineer Bove were absent.

Mrs. Naugle opened the meeting with a prayer.

Mrs. Mazurek led the Pledge of Allegiance to the Flag.

Public Attendance – 10

PUBLIC COMMENT

1. Jeff Gilligan, owner of property located 619 North 5th Street, was present concerning flooding. He explained he has lost thousands of dollars. Stated the problem is the drain located at Overhead Bridge Road is undersized. In addition, he stated he had sewer back-up. President Palmquist directed the Stormwater Committee to meet and discuss flooding in this area, possible solutions and to see what is affordable to the Borough.

2. Zane Stout, representing Stout’s Discout Carpeting located at 465 Route 119, was present regarding flooding. He stated he has lost over \$150,000.00 each flood. He stated the issue is caused by the pipe at Overhead Bridge Road.

3. Charles Frye of 613 North 6th Street was present due to flooding issues on his property.

4. Robin Long of 123 South 6th Street was present regarding the lack of stop signs on Locust Street. President Palmquist stated a report showing that a stop sign is not justified was presented a few months ago. A copy of the report is to be given to Mrs. Long. In addition, Mrs. Long asked what is going to be done at the property located at 29 South 3rd Street and 302 Chestnut Street. It is a mess with weeds and trees growing everywhere.

5. Sarah Lombard of 616 North 6th Street was present regarding flooding.

6. Helen Dinkle of 618 North 6th Street was present regarding flooding. She also stated people are dumping grass clippings in the creek.

7. Andy Pelar of 504 South 9th Street was present to explain when the Borough installed a curb it created a water problem at his property and his neighbor’s property.

President Palmquist directed PWS Erhard to look at the issue.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the minutes of August 5, 2019 and August 26, 2019, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended August 31, 2019 for real estate tax collection at \$1,467.77. She distributed the report from Berkheimer Tax Administrator for month ended August 31, 2019 Earned Income Tax, \$55,403.14; Local Service Tax, \$9,964.80.

Report of permits issued 08/01/2019 through 08/31/2019.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending July 31, 2019.

General Fund Balance Sheet	
Total Assets	\$ 2,367,232.44
Total Liabilities	78,235.88
Fund Balance Reserve	82,000.00
Retained Earnings	1,973,950.11
Income 07/31/2019	233,046.45
Total Liabilities & Equity	\$ 2,367,232.44
Total Revenues	\$ 115,935.89
Total Expenses	117,495.24
Total Deficit	\$ 1,559.35

Treasurer's Report of Fund Balances as of July 31, 2019

Capital Improvement Fund – General	\$182,250.12
Liquid Fuels Fund	123,988.04
Capital Improvement Fund - P & P	22,917.00
Fire Equipment & Apparatus	13,113.85
Act 13 Fund	29,229.43
Cemetery Fund	20,530.02
Perpetual Care Fund	3,588.66
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,550.75
Building Fund	\$206,551.61

The Borough Manager presented the Budget Comparison as of July 31, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated September 3, 2019, List 09-2019, General Fund - \$122,981.32. Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to approve Bills for Approval List 09-2019.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Absent
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Reported \$\$6,467.62 was received for Act 13.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to allocate 100% of the 2018 Act 13 allocation to stormwater.

Motion carried.

2. Presented the 2020 minimum municipal obligation for pension plans reviewed at the agenda meeting on August 26, 2019 reporting the Borough general obligation for pension plans at \$6,251.00

3. Received check in the amount of \$699.60 from Crown Communications for September rent.

4. Received August Ordinance Enforcement Report as submitted by Mark

Cypher.

5. Received deposit in the amount of \$13,605.22 from Comcast for second quarter 2019 franchise fee.

6. Received Westmoreland County Borough’s Association meeting notice for September 26, 2019. Speaker will be Savvy Citizen. RSVP needed by September 20th. d.

REPORT OF PUBLIC WORKS SUPERVISOR

Public Works Update

PWS Erhard reported the following:

Presented the Operations Report

2019 Berming work has been completed prior to the seal coat project.

REPORT OF THE ENGINEER

CDBG Project

Motion by Mr. Lutz, seconded by Mr. Cowherd, to authorize the submission of the commitment letter for the 2020 CDBG program for ADA curb ramps.

Motion carried.

REPORT OF THE SOLICITOR

East Hillis Street Bridge Project

Motion by Mrs. Mazurek, seconded by Mr. Lutz, adopt Resolution No. 08-2019, that rescinds Resolution No. 07-2019 pertaining to the condemnation for the Bertha Hillis Estate property.

Motion carried.

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to escrow \$503.75 for the condemnation of the property owned by Bertha Hillis Estate.

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

East Hillis Street Bridge – Pennoni Invoice

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve payment to Pennoni in the amount of \$11,801.73.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

6 – Yes 0 – No

Motion carried.

Westmoreland County Zoning Ordinance

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to approve payment in the amount of \$5,000.00 to Westmoreland County for the third installment of the zoning agreement.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- No		

5 – Yes 1 – No

Motion carried.

Proctor Subdivision

Motion by Mrs. Mazurek, seconded by Lutz, to authorize the signatures on Proctor Subdivision for property located on Chestnut Street.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 1 – No

Motion carried.

Handicap Parking Request

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the request for a handicap parking space at 9 South 2nd Street.

Motion carried.

PSAB Conference Request

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the attendance for the PSAB Fall Leadership Conference at State College at a cost of \$597.38 for Rita Naugle.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Abstained
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

4 – Yes 1 – No

Motion carried.

REPORT OF MAYOR LONG

Mayor Long reported the following:

- He visited a house on South 3rd Street regarding a complaint – Situation addressed.
- Received complaints about car parked on South 10th Street that is tarped.
- Questioned when the Demolition of 312 North 4th Street would begin.
- Received invitation to attend the opening for the Youngwood Dog Club.

FINANCE/PARKS & RECREATION – MRS. NAUGLE

Budget Meeting

Motion by Mrs. Naugle, seconded by Mr. Lutz, to re-advertise the budget meeting for Monday, October 14th at 7:00 PM.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

5 – Yes 1 – No

Motion carried.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Public Works Employee

Announced interviews are being held. A name will be presented at the agenda meeting.

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA
BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

120th Anniversary

Announced the Borough will have a small celebration in the parklet on October 19th from 12:00 PM – 2:00 PM, in honor of celebrating 120 years.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Park & Pool

Volunteerism is declining. Discussion was held on Park & Pool maintenance to fall under the direction on PWS Erhard.

CDGB Funding – requesting the Borough help with the demolition to save on costs.

At this time, Mrs. Mazurek questioned why the Borough is not charging for advertising. Vice-President Cowherd stated businesses want color to advertise. Newsletter does not have color print.

Complaints

Mrs. Mazurek stated the property located on Sunny Terrace has extremely high grass/weeds.

She stated South 7th Street is in very poor condition. PWS Erhard did report that it was recommended on the 2019 Street Project.

REPORT OF PRESIDENT PALMQUIST

Wings Across Westmoreland

Announced there was an article in the Tribune Review regarding the Wings over Westmoreland.

ADJOURNMENT

President Palmquist announced the following dates:

September 30 - Agenda Meeting @ 7:00 PM
October 7 - Regular Meeting @ 7:00 PM

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to adjourn the meeting.

Meeting adjourned at 8:47 P.M.

Respectfully submitted,

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL