

Thought for the Day – “Do not worry about holding high position; worry rather about playing your proper role.”
~ Confucius

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mayor Long, Solicitor Dalfonso, Engineer Bove and Borough Manager Schaefer

Mr. Vastell arrived at 7:15 P.M.

Mayor Long Lutz opened the meeting with a prayer.

Mrs. Naugle led the Pledge of Allegiance to the Flag.

Public Attendance – 10

BID OPENING – 2019 Street Project

At this time, bids were opened and publicly read for the 2019 Street Project. The 2019 street project entails the seal coating of various streets. See Attachment “A”.

Motion by Mrs. Naugle, seconded by Mr. Lutz, to award the bid to Russell-Standard Corporation in the amount of \$165,538.00 contingent upon review of the Solicitor and Engineer and provided they are the lowest responsible bid.

Roll Call Vote:

Mr. Vastell	- Absent	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
5 – Yes	1 – No		

Motion carried.

PUBLIC HEARINGS

1. MaryAnn Klingensmith, representative for the Playground Arch Committee, was present to provide Council with a new revised design. The next step will be to obtain quotes.

2. Catherine Chapman of 228 South 6th Street was present in regards to the deplorable atmosphere in her neighborhood. Sheds have animals living in them and are a fire hazard. In addition, she stated another neighbor is painting cars without an exhaust system. Ms. Chapman also stated lifeguards at the PNP should be tested and trained on how to handle the public.

3. Robin Long of 123 South 6th Street was present concerning the condition of the properties located at 302 Chestnut Street and 29 South 3rd Street. She also expressed her concern with the amount of trash located next on the property at 212 South 5th Street.

4. Corey Stinedurf of 213 North 4th Street was present regarding an ongoing trash issue. He would like to see tighter enforcement guidelines when it is a public health concern. Mr. Stinedurf is willing to work with Council on this matter.

5. Tom Miller of 611 South 5th Street was present regarding the traffic signal at Burton Avenue. Mr. Erhard reported Schultheis Electric looked at the signal and it is operating according to PennDOT’s specifications.

At this time, President Palmquist stated he looked into the accusation that an alley was promised to be paved due to a political deal. He spoke with the property owner and that was not what was discussed. Therefore, there was no proof in the accusation.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to approve the minutes of June 3, 2019, June 13, 2019 and June 24, 2019, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 31, 2019 for real estate tax collection at \$928.54. She distributed the report from Berkheimer Tax Administrator for month ended June 30, 2019, Earned Income Tax, \$15,011.52; Local Service Tax, \$2,467.53.

Report of permits issued 06/01/2019 through 06/30/2019.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2019.

General Fund Balance Sheet	
Total Assets	\$ 2,502,450.60
Total Liabilities	64,799.99
Fund Balance Reserve	82,000.00
Retained Earnings	1,973,950.11
Income 05/31/2019	381,700.50
Total Liabilities & Equity	\$ 2,502,450.60
Total Revenues	\$ 361,019.59
Total Expenses	94,562.81
Total Income	\$ 266,456.78

Treasurer's Report of Fund Balances as of May 31, 2019

Capital Improvement Fund – General	\$181,794.11
Liquid Fuels Fund	196,613.98
Capital Improvement Fund - P & P	22,160.92
Fire Equipment & Apparatus	13,081.04
Act 13 Fund	29,156.29
Cemetery Fund	18,502.81
Perpetual Care Fund	3,575.50
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,511.44
Building Fund	\$206,034.79

The Borough Manager presented the Budget Comparison as of May 31, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated July 1, 2019, List 07-2019, General Fund - \$155,255.17. Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to approve Bills for Approval List 07-2019.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

7 – Yes 0 – No

Motion carried.

WORKERS' COMPENSATION

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to approve the workers' compensation insurance coverage with AmTrust North America in the amount of \$18,552.00 effective August 1, 2019.

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for July rent.
2. Received June Ordinance Enforcement Report as submitted by Adam Hlad.
3. Received 2018 annual report for the Westmoreland Conservation District.
4. Received deposit in the amount of \$7,277.90 from Westmoreland County Treasurer for 2nd quarter 2019 delinquent taxes.
5. Announced no letters of interest were received for the Junior Councilperson program.

REPORT OF PUBLIC WORKS SUPERVISOR

Berming

Mr. Erhard reported the Department has begun some berming on Clawson Avenue to address drainage issues prior to the seal coating.

Mr. Vastell asked about the concrete slab that still needs replaced on the Depot Street Bridge.

Sherwood Circle Project

Reported the PA One Call was submitted. It will be completed during the legal start date weather permitting.

REPORT OF THE ENGINEER

2018 Street Project Invoice

Reported the final invoice in the amount of \$9,477.28 was received.

Motion by Vice-President Cowherd, seconded by Mr. Lutz, to approve payment in the amount of \$9,477.28 to Independent Enterprises.

Role Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		

7 – Yes 0 – No

Motion carried.

REPORT OF THE SOLICITOR

Route 119 Project Temporary Construction Easements

Solicitor DiMascio reviewed the Route 119 Project temporary construction easements.

Motion by Mr. Lutz, seconded by Mrs Naugle, to accept the ROW easement amount of \$2,300.00 for Hillis Street and Depot Street and to authorize letter accepting the same.

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

PennDOT Section 4(F) applicability form

Motion by Vice-President Cowherd, seconded by Mr. Vastell, to approve and ratify the signature of the Borough Manager on the PennDOT Section 4(F) applicability form.

Motion carried.

Street Closure Request

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to approve the street closure request of the Fire Department to make Second Street one way heading north during the week of July 8th – 13th.

Motion carried.

Emergency Preemption Signal

Motion by Mr. Vastell, seconded by Mr. Lutz, to forego the emergency preemption signal on Route 119 North at Chestnut Street based on recommendation from the Fire Department.

Motion carried.

CDBG Acceptance Letter

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve and ratify the signature of the Borough Manager on the CDBG acceptance letter for the ADA renovations at the Park & Pool.

Motion carried.

Westmoreland County Zoning Ordinance

Motion by Vice-President Cowherd, seconded by Mr. Lutz, to approve payment in the amount of \$5,000.00 to Westmoreland County for the second installment of the zoning agreement.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

REPORT OF MAYOR LONG

Mayor Long congratulated Rita Naugle and Diane Schaefer for receiving awards at the PSAB conference.

Mrs. Naugle added Mrs. Schaefer received the Thomas F. Chrostwaite Award for twenty or more years of dedicated service and the Anthony J. DeFilippi Government Affairs Service Award.

FINANCE/PARKS & RECREATION – MRS. NAUGLE

PSAB Conference

Mrs. Naugle thanked Council for the opportunity to attend the PSAB Conference. She stated some excellent sessions were held. She announced how important the 2020 Census is for local government as it helps with obtaining funding for the Borough.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Public Works Employee

Announced applications are still being accepted for a fulltime employee in the Public Works Department.

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA
BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

Public Works

Reported he had a chance to go out for a short period with Public Works Employees.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Saturday in Park

Announced the Saturday in the Park will be held on August 3rd at the Park & Pool. Postcards will be mailed out soon with a stub attached so residents may just drop the stub in for door prizes.

Park & Pool

Announced the Park & Pool Board will be excited about receiving the CDBG Funds for the ADA renovation project. On Wednesday evenings, bands will be playing at the pool.

Ordinance

Reported she will be researching an ordinance pertaining to fireworks. Requested Mr. Bove to review the stormwater ordinance.

REPORT OF PRESIDENT PALMQUIST

Savvy Citizen

Requested all Council to review the Savvy Citizen information that was presented for discussion at the next agenda meeting.

At this time, President Palmquist also congratulated Mrs. Naugle and Mrs. Schaefer for receiving awards at the PSAB Conference. He announced Mrs. Naugle received the status of Certified Borough Official. He added only three people have received such status.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|-------------|--|
| July 4 | - Holiday, Independence Day, Office Closed |
| July 8 – 13 | - Fireman's Carnival |
| July 29 | - Agenda Meeting @ 7:00 PM |
| August 3 | - Saturday in the Park |
| August 5 | - Regular Meeting @ 7:00 PM |

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to adjourn the meeting.

Meeting adjourned at 8:33 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL