

Thought for the Day – “No person was ever honored for what he received. Honor has been the reward for what he gave.”
~ Calvin Coolidge

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Solicitor DiMascio, Engineer Bove and Borough Manager Schaefer

Mayor Long and Mr. Vastell were absent.

Mr. Lutz opened the meeting with a prayer.

Vice-President Cowherd led the Pledge of Allegiance to the Flag.

Public Attendance – 10

PUBLIC HEARINGS – STORMWATER

Engineer Bove reported the Borough is still feeling the water problems created from the substantial amount of rain last year. He stated residents have been installing french drains. With the rain so far this year, the ground is still wet.

PWS Erhard reported the Borough will begin the yearly catch basin inspection process within the next few weeks.

PUBLIC HEARINGS

1. Adam Hlad, Ordinance Enforcement Officer for the Borough, was present to recommend and introduce Mark Cypher. Mr. Hlad will be leaving the Borough in the near future and recommends Mr. Cypher to take his place as Ordinance Enforcement Officer. Mr. Hlad will work with Mr. Cypher over the next month to bring him up to speed.

Motion by Mrs. Mazurek, seconded by Mr. Luta, to hire Mark Cypher as an additional Ordinance Enforcement Officer.

Roll Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No

Motion carried.

2. Vivian Rodgers of 605 North 8th Street was present regarding a water runoff problem on her property. Mrs. Rodgers stated a house was permitted to be built on property on a hill above her home. That owner excavated the growth along the hillside creating the problem.

3. Diane Konop of 609 North 8th Street was also present regarding a water runoff problem on her property.

4. Tom Miller of 611 South 5th Street was present regarding the traffic signal at Burton Avenue and Route 119.

5. John Hajdukiewicz of 19 South 4th Street was present to review some other thoughts about the arch.

6. Matt Peorio of 507 South 9th Street was present concerning the legalities of the Borough utilizing speed cameras.

Solicitor DiMascio will review.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Vice-President Cowherd Mrs. Mazurek, to approve the minutes of May 6, 2019, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 17, 2019 for real estate tax collection at \$182,584.29. She distributed the report from Berkheimer Tax Administrator for month ended May 31, 2019, Earned Income Tax, \$50,054.73; Local Service Tax, \$9,088.87.

Report of permits issued 05/01/2019 through 05/31/2019.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending April 30, 2019.

| General Fund Balance Sheet | |
|-------------------------------|-----------------|
| Total Assets | \$ 2,255,169.17 |
| Total Liabilities | 83,975.34 |
| Fund Balance Reserve | 82,000.00 |
| Retained Earnings | 1,973,950.11 |
| Income 04/30/2019 | 115,243.72 |
| Total Liabilities & Equity | \$ 2,255,169.17 |
| | |
| Total Revenues | \$ 225,552.85 |
| Total Expenses | 125,749.53 |
| Total Income | \$ 99,803.32 |

Treasurer's Report of Fund Balances as of April 30, 2019

| | |
|------------------------------------|--------------|
| Capital Improvement Fund – General | \$251,183.57 |
| Liquid Fuels Fund | 136,295.27 |
| Capital Improvement Fund - P & P | 20,734.39 |
| Fire Equipment & Apparatus | 38,051.06 |
| Act 13 Fund | 29,119.19 |
| Cemetery Fund | 11,653.12 |
| Perpetual Care Fund | 3,575.50 |
| Perpetual Care – C.D. | 5,978.52 |
| Perpetual Care – C.D. | 12,608.46 |
| C.D.-Mellon Bank | 4,267.10 |
| Playground Fund | 10,511.44 |
| Building Fund | \$205,772.64 |

The Borough Manager presented the Budget Comparison as of April 30, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 3, 2019, List 06-2019, General Fund - \$105,686.21. Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve Bills for Approval List 06-2019.

Roll Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for June rent.
2. Received May Ordinance Enforcement Report as submitted by Adam Hlad.

3. Received check in the amount of \$13,913.58 from Comcast for 1st quarter 2019 franchise fee.

4. Received the Borough's 2018 audit report as submitted by DeBlasio & DeBlasio.

Motion by Mrs. Naugle, seconded by Mr. Lutz to advertise a concise version of the 2018 audit.

Motion carried.

5. Received the 2018 Audit report of the Westmoreland County Land Bank.

6. Received a request from the Youngwood Fire Department to close Chestnut Street from 2nd Street to 1st Street for the Fireman's Carnival.

Motion carried.

7. Received request from the Youngwood Fire Department to submit to PennDOT for permission to place the carnival banner across Route 119 by the Dairy Queen.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to submit the request to PennDOT.

Motion carried.

8. Renewal of Handicap Sign

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to renew the handicap parking request at 24 South 5th Street.

Motion carried.

9. Buncher Ballfield-discussion was held on how the property could be utilized. Discussion tabled until next year.

10. Pennoni Invoice

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve payment to Pennoni in the amount of \$9,197.58 for the East Hillis Street Bridge Project. The Borough is reimbursed by PennDOT 95% of the invoice amount.

Role Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |
| 6 – Yes | 0 – No | | |

Motion carried.

11. D-419 Utility Clearance

Motion by Mr. Lutz, seconded by Mrs. Naugle, to authorize the Manager's signature on the D-419 Utility Clearance for the East Hillis Street Bridge Project.

Motion carried.

REPORT OF PUBLIC WORKS SUPERVISOR

Park & Pool Equipment Delivery & Training

Mr. Erhard reported he trained four seasonal employees on the Altoz Mower. He went through the safety video and took each individual out on the mower.

Mrs. Mazurek asked if the seasonal employees sign a paper stating they were trained on the proper use of the mower.

Mr. Erhard stated they did not but he would have them sign a paper stating the same.

Sherwood Circle Project

Reported the area where yard damage occurred was seeded. Weather and staff permitting, the ditch is on the public works list.

REPORT OF THE ENGINEER

2018 Street Project Invoice

Reported an invoice was received. The 5% retainage is not included. The Maintenance Bond was received. The total cost of project was \$189,545.64.

Motion by Vice-President Cowherd, seconded by Mr. Lutz, to approve payment in the amount of \$180,068.36 to Independent Enterprises.

Role Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No

Motion carried.

2019 Street Project

Engineer Bove discussed doing seal coating/line painting on Avenue A, Avenue B, Clawson Avenue from North 8th Street to Borough line, Overhead Bridge Road from 4th Street to Borough line, Wagner Road from Ridgeview Street to Racetrack Road, Depot Street from Oak Lane to Borough line and Silvis Farm Road from Depot Street to Borough line.

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to advertise the above 2019 Street Project with a project cap of \$230,000.00. Bids to be opened July 1, 2019.

Role Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No

Motion carried.

REPORT OF THE SOLICITOR

East Hillis Street Bridge

Resolution 07-2019

Solicitor DiMascio reviewed the resolution for Council.

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve Resolution No. 07-2019 for the condemnation of certain property located in the Borough for the public purpose of acquiring property upon which to construct a new public road.

Motion carried.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve payment in the amount of \$600.00 to Bruceton Farms Inc. for a construction easement for the East Hillis Street Bridge Project.

Roll Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No

Motion carried.

The Solicitor reported the cemetery cell tower is tentatively scheduled to come down the week of June 10, 2019.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Sun Life Financial

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve the proposal from Sun Life Financial for the Borough's short term disability and life insurance.

Roll Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No
Motion carried.

REPORT OF MAYOR LONG

Absent

FINANCE/PARKS & RECREATION – MRS. NAUGLE

No report.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Public Works Employee

Motion by Mr. Lutz, seconded by Mrs. Naugle, to hire Travis Conway as a seasonal part-time employee for the Public Works Department at a rate of \$9.25/hour.

Roll Call Vote:

| | | | |
|--------------|----------|---------------|-------|
| Mr. Vastell | - Absent | Mr. Cowherd | - Yes |
| Mr. Crago | - Yes | Mrs. Naugle | - Yes |
| Mr. Lutz | - Yes | Mr. Palmquist | - Yes |
| Mrs. Mazurek | - Yes | | |

6 – Yes 0 – No
Motion carried.

At this time, Borough Manager was requested to continue to obtain quotes from lawn service companies for maintaining various areas in the Borough.

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA
BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

Newsletter

Announced the newsletter will be ready at the end of June.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Saturday in Park

Announced the Saturday in the Park will be held on August 3rd at the Park & Pool. Postcards will be mailed out with a stub attached so residents may just drop the stub in for door prizes. She will be working with the committee for a menu. She requested a banner be run across the Borough website announcing the Saturday in the Park.

Park & Pool

Announced the Park & Pool opened on June 1st. She suggested to the Board that they write down job lists and the process for opening and closing of the pool. The Park & Pool will be having band nights and the paddle board again this year.

Ordinance

Reported a suggestion for the sidewalks that have been discussed would be for a property owner when selling a house, to place money in escrow before the closing on the house can occur.

REPORT OF PRESIDENT PALMQUIST

Library Report

Requested all Council to review the Library report as submitted by Shirley Pepper.

ADJOURNMENT

President Palmquist announced the following dates:

- June 24 - Agenda Meeting @ 7:00 PM
- July 1 - Regular Meeting @ 7:00 PM

Motion by Mr. Lutz, seconded by Mrs. Naugle, to adjourn the meeting.
Meeting adjourned at 8:40 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL