

Thought for the Day – “Never forget the hard times and the early days. Always remember where you came from.”
~ David Liederman

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Solicitor DiMascio, Engineer Bove and Borough Manager Schaefer

Mayor Long arrived at 7:10 P.M.

Mr. Vastell arrived at 7:22 P.M.

Mrs. Naugle opened the meeting with a prayer.

President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 9

PUBLIC HEARINGS

1. Valerie Crise was present to thank Council for allowing her to complete her 300 hour internship with the Borough.

2. Michael Kravetz and Natali Talarico of 518 South 5th Street were present regarding the Allied Waste trucks busing on the asphalt and damaging their property. They would like the damage repaired and smaller trucks be used in the alley.

Vice-President Cowherd will speak with Allied Waste.

3. John Hajdukiewicz of 19 North 4th Street was present to question when the street sweeper would be used.

4. Tom Miller of 611 South 5th Street was present regarding the traffic light at Route 119 and Burton Avenue. He explained the light cycles two times for changing.

5. Mike Bobnar of 171 Silvis Farm Road was present to thank Council for their efforts with speeding on Silvis Farm Road.

6. Mark Shastic of 151 Silvis Farm Road was present also to thank Council for their efforts. He stated PSP have been sitting on Silvis Farm Road.

7. Matt Peoria was present regarding the Borough using speed cameras to ticket violators. He said a police department is not needed. Violators would have a ticket electronically mailed to them.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the minutes of March 25, 2019 and April 1, 2019, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended April 22, 2019 for real estate tax collection at \$162,289.95. She distributed the report from Berkheimer Tax Administrator for month ended April 30, 2019, Earned Income Tax, \$19,000.93; Local Service Tax, \$2,315.83.

Report of permits issued 04/01/2019 through 04/30/2019.

Report of Realty Transfer Fees 03/01/2019 through 03/31/2019, check remitted in the amount of \$1,844.50. Report of Realty Transfer Fees 04/01/2019 through 04/30/2019, check remitted in the amount of \$7.50.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending March 31, 2019.

General Fund Balance Sheet

Total Assets	\$ 2,153,192.64
Total Liabilities	77,730.96
Fund Balance Reserve	82,000.00

Retained Earnings	1,973,950.11
Income 03/31/2019	19,511.57
Total Liabilities & Equity	\$ 2,153,192.64
Total Revenues	\$ 97,429.01
Total Expenses	93,430.04
Total Income	\$ 3,998.97

Treasurer's Report of Fund Balances as of March 31, 2019

Capital Improvement Fund – General	\$250,853.68
Liquid Fuels Fund	209,218.24
Capital Improvement Fund - P & P	20,007.61
Fire Equipment & Apparatus	38,001.08
Act 13 Fund	29,080.95
Cemetery Fund	8,655.30
Perpetual Care Fund	3,300.50
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,511.44
Building Fund	\$205,502.39

The Borough Manager presented the Budget Comparison as of March 31, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated May 6, 2019, List 05-2019, General Fund - \$111,888.96. Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve Bills for Approval List 05-2019.

Roll Call Vote:

Mr. Vastell	- Arrived late	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
6 – Yes	0 – No		

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for May rent.

2. Received April Ordinance Enforcement Report as submitted by Adam Hlad.

3. Received letter dated May 1st from Tots-N-Tikes requesting permission to utilize the playground and to have horseback riding during their event.

Motion by Mr. Lutz, seconded by Mrs. Naugle, to approve the request. In addition a certificate of insurance must be submitted prior to event.

Motion carried.

4. Reported MAWC requested a street opening permit to repair the sewage lines on South 6th Street prior to the Borough's paving of the street. Recommending fee be waived.

Motion by Mr. Lutz, seconded by Mrs. Naugle, to waive the street opening fee.

Roll Call Vote:

Mr. Vastell	- No	Mr. Cowherd	- Yes
Mr. Crago	- No	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
5 – Yes	2 – No		

Motion carried.

REPORT OF PUBLIC WORKS SUPERVISOR

Silvis Farm Road Speed Study

Mr. Erhard reviewed the data from the speed alert system that was placed on Silvis Farm Road. He reported the majority of traffic traveling in both directions are doing so above the 25 mph speed limit. He has shared the report with PSP.

REPORT OF THE ENGINEER

2018 Street Project

Reported the project is almost completed. The estimated cost of the project is \$195,000. Avenue B needs some drainage work and berming on both sides of the road to allow the water to run to flow off.

2019 Street Project

Presented estimates on seal coating for 2019, specifically Avenue A & Avenue B. He recommended portions of the following roads to be seal coated: Clawson Avenue, Overhead Bridge Road, Wagner Road, Depot Street and Silvis Farm Road. Line painting will needed too. Mr. Erhard will speak with the Five Star Trail for possible grant funding. Finance Committee will review the street list provided.

Sherwood Circle Storm Drain Project

Reported project is complete.

Motion by Mr. Lutz, seconded by Mrs. Naugle, to pay Nagy Construction, in the amount of \$5,000.00 for the completion of the project.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

REPORT OF THE SOLICITOR

East Hillis Street Bridge Project

Reported the Borough will need to approve and pay for right-of-ways needed for the East Hillis Street Bridge Project. PennDOT will reimburse the Borough for 95%. Legal fees are not reimbursable. A condemnation of one property will be needed. At this time, PennDOT has approved the acquisition for Teda J. and DME for a right-of-way.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve payment in the amount of \$1200 to Teda J. for a construction easement for the East Hillis Street Bridge Project.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve payment in the amount of \$7500 to DME for an easement for the East Hillis Street Bridge Project.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Westmoreland County – Zoning Invoice

Motion by Vice-President Cowherd, seconded by Mr. Vastell, to approve payment in the amount of \$5000 to Westmoreland County for the first installment of the zoning agreement.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

Fire Department Release of Funds

Motion by Mrs. Mazurek, seconded by Vice-President Cowherd, to approve the request of the Youngwood Volunteer Fire Department for release of \$25,000 from the Fire Equipment and Apparatus Fund for the rescue truck payment.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

Energy Rates

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the electricity supply agreement for Constellation NewEnergy Inc at a fixed price of \$.04989 for period beginning December 13, 2019 through December 11, 2023.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

Recreation Facility Roof

Motion by Mrs. Naugle, seconded by Mr. Lutz, to approve the quote from Ex Amish Metal Roofing LLC in the amount of \$7200 for installation of a metal roof at the Recreation Facility.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes
Mr. Lutz	- Yes	Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes		
7 – Yes	0 – No		

Motion carried.

Park & Pool Pavilion Roof

Motion by Mrs. Mazurek, seconded by Mr. Vastell, to approve the quote from Ex Amish Metal Roofing LLC in the amount of \$2800 for installation of a metal roof on Pavilion #3 at the Youngwood Area Park & Pool.

Roll Call Vote:

Mr. Vastell	- Yes	Mr. Cowherd	- Yes
Mr. Crago	- Yes	Mrs. Naugle	- Yes

Mr. Lutz - Yes Mr. Palmquist - Yes
Mrs. Mazurek - Yes
7 – Yes 0 – No
Motion carried.

REPORT OF MAYOR LONG

Announced Memorial Day parade on May 27th at 9:30 A.M.

Announced YABA 5k on May 19th at 9:00 A.M.

Reported information for quotes on the reconstruction of the Youngwood High School arch have been sent out. Mayor explained they are looking for someone to take the pieces and assemble them creatively. Discussion was held on Council looking for options and trying to get different artistic ideas on how the pieces could be assembled and arch could be built.

FINANCE/PARKS & RECREATION – MRS. NAUGLE

Recreation Appointments

Motion by Mrs. Naugle, seconded by Mr. Lutz, to appoint Sean Noschese and Brandon Gerst to the Youngwood Recreation Board. Term to expire December 31, 2020. Motion carried.

Recreation Maintenance Employees

Motion by Mrs. Naugle, seconded by Mr. Lutz, to hire Ian Swartz as the Recreation maintenance employee at a rate of \$9.25/hour and to hire Ava Fox, Emma Saltzgeber and Garrett Harvey as concession stand employees at a rate of \$7.25/hour. Motion carried.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Public Works Employee

Motion by Mr. Lutz, seconded by Mrs. Naugle, to hire Andrew Mulhereen as a fulltime public works employee at a rate of \$13.00/hour contingent upon completion of all pre-employment testing. Motion carried.

PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD

Wine Road Update

Announced a meeting is scheduled for Thursday.

Request to attend seminar

Motion by Vice-President Cowherd, seconded by Mr. Lutz, to authorize Austin Erhard to attend the Public Works Management training on May 30th from 9:00 A.M. to 3:30 P.M. in Greensburg at a cost of \$135.00.

Roll Call Vote:

Mr. Vastell - No Mr. Cowherd - Yes
Mr. Crago - No Mrs. Naugle - Yes
Mr. Lutz - Yes Mr. Palmquist - Yes
Mrs. Mazurek - Yes
5 – Yes 2 – No

Motion carried.

Junior Councilperson

Reported letters will be sent to the schools, notification on Facebook and the website that the Borough is looking for a Junior Councilperson. Letters of interest must be received by June 17th.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Ordinance Committee

Reported the committee will meet on May 9th.

REPORT OF THE PRESIDENT PALMQUIST

PSAB Voting Delegate/Alternate

President Palmquist asked Mrs. Naugle and Mrs. Schaefer to serve as the PSAB Voting Delegate and Alternate.

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to appoint Mrs. Naugle and Mrs. Schaefer as the voting delegate and alternate.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:

- | | |
|--------|--|
| May 27 | - Holiday, Memorial Day, Office Closed |
| May 28 | - Agenda Meeting @ 7:00 PM |
| June 3 | - Regular Meeting @ 7:00PM |

Motion by Mr. Lutz, seconded by Mrs. Naugle, to adjourn the meeting.
Meeting adjourned at 9:15 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL