

Thought for the Day – “I can give you a six-word formula for success: Think things through-then follow through.”
~ Eddie Rickenbacker

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Palmquist, Vice-President Cowherd, Mr. Crago, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Solicitor DiMascio, Engineer Bove and Borough Manager Schaefer

Mrs. Mazurek opened the meeting with a prayer.
Mr. Crago the Pledge of Allegiance to the Flag.

Public Attendance – 13

PUBLIC HEARINGS

1. Mike Bobnar of 171 Silvis Farm Road was present concerning the speeding on Silvis Farm Road. He is concerned with the Route 119 Project there will be an influx of vehicles speeding. He offered his yard as an area to have the speed trailer placed.
2. Lori Harr of 175 Silvis Farm Road was also present concerning the speeding on Silvis Farm Road.
3. Linda Marino of 104 South 3rd Street was present regarding sump pumps.
4. Robin Long of 123 South 6th Street was present requesting a stop sign or speed limit sign at the intersection of Locust and 6th Streets.

APPROVAL OF MINUTES

Motion by Mrs. Mazurek, seconded by Vice-President Cowherd, to approve the minutes of February 4, 2019, as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended February 28, 2019 for real estate tax collection; Delinquent taxes submitted to Westmoreland County. She distributed the report from Berkheimer Tax Administrator for month ended February 28, 2019, Earned Income Tax, \$48,029.72; Local Service Tax, \$9,955.55.

Report of permits issued 02/01/2019 through 02/28/2019.

Report of Realty Transfer Fees 01/01/2019 through 01/31/2019, check remitted in the amount of \$2,830.00. Report of Realty Transfer Fees 02/01/2019 through 02/28/2019, check remitted in the amount of \$3,370.01.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending January 31, 2019.

General Fund Balance Sheet	
Total Assets	\$ 2,142,589.26
Total Liabilities	91,934.74
Fund Balance Reserve	82,000.00
Retained Earnings	1,973,478.06
Deficit 01/31/2019	4,823.54
Total Liabilities & Equity	\$ 2,142,589.26
Total Revenues	\$ 73,732.61
Total Expenses	78,556.15
Total Deficit	\$ 4,823.54

Treasurer's Report of Fund Balances as of January 31, 2019

Capital Improvement Fund – General	\$250,267.09
Liquid Fuels Fund	98,106.50
Capital Improvement Fund - P & P	18,562.43
Fire Equipment & Apparatus	37,912.22
Act 13 Fund	29,012.95
Cemetery Fund	8,285.45
Perpetual Care Fund	3,289.53
Perpetual Care – C.D.	5,978.52
Perpetual Care – C.D.	12,608.46
C.D.-Mellon Bank	4,267.10
Playground Fund	10,476.48
Building Fund	\$205,021.86

The Borough Manager presented the Budget Comparison as of January 31, 2019.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated March 4, 2019, List 03-2019, General Fund - \$83,086.29. Motion by Mr. Lutz, seconded by Mrs. Naugle to approve Bills for Approval List 03-2019.

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for March rent.

2. Received February Ordinance Enforcement Report as submitted by Adam Hlad.

3. Received notice from Westmoreland Cleanways and Recycling regarding membership renewal in the amount of \$25.00.

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to approve the membership renewal.

Motion carried.

4. Received deposit in the amount of \$110,592.29 for Act 655 and Act 44 allocations and deposit in the amount of \$6,520.00 for Act 32. Total amount deposited in Liquid Fuels account is \$117,112.29.

5. Received notice from the Westmoreland County Boroughs Association announcing the next meeting on Thursday, March 28th at 7:00 PM at the Westmoreland Conservation District office. Program is PennDOT Connects. RSVP needed by March 22nd.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- The Public Works Department is continuously cold patching throughout the Borough.

REPORT OF THE ENGINEER

PennDOT Core Drilling

Reported PennDOT will start core drilling on Route 119

REPORT OF THE SOLICITOR

Lien – 220 South 3rd Street

Reported the lien has been satisfied.

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to remove the lien on the property at 220 South 3rd Street.

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Resolution No. 05-2019

Motion by Mrs. Naugle, seconded by Mr. Lutz, to adopt Resolution No. 05-2019 pertaining to pension request for proposals.

Motion carried.

Resolution No. 06-2019

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to adopt Resolution No. 06-2019 approving the transfer of restaurant liquor license no. R-209000 from East Huntingdon Township to the Borough of Youngwood.

Roll Call Vote:

Mr. Vastell - Yes
Mr. Cowherd - Yes
Mr. Crago - Yes
Mrs. Naugle - Yes
Mr. Lutz - Yes
Mr. Palmquist - Yes
Mrs. Mazurek - Yes
7 – Yes 0 – No

Motion carried.

Buncher Field Rental Request

Motion by Mr. Crago, seconded by Mr. Vastell, to approve the request of Jim McVay to rent Buncher Field for a showcase of upcoming bands.

Roll Call Vote:

Mr. Vastell - Yes
Mr. Cowherd - No
Mr. Crago - Yes
Mrs. Naugle - No
Mr. Lutz - No
Mr. Palmquist - No
Mrs. Mazurek - No
2 – Yes 5 – No

Motion defeated.

ROW Acquisitions – East Hillis Street Bridge Replacement Project

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, authorizing the signatures and distribution of the Right-of-Way acquisition letters per the East Hillis Street Bridge replacement project.

Motion carried.

REPORT OF MAYOR LONG

Announced Earth Day Clean-up is scheduled for April 27th from 8:00 AM to 11:30 AM.

FINANCE/PARKS & RECREATION – MRS. NAUGLE

Recreation Update

Announced as of present date, there are 149 children signed up for the ball season.

WCBA Banquet Ad

Motion by Mrs. Naugle, seconded by Vice-President Cowherd, to approve the WCBA Banquet Ad in the amount of \$45.00.

Motion carried.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

PSAB Conference Registration

Motion by Mr. Lutz, seconded by Mrs. Naugle, to approve the reservations for those attending the PSAB Conference June 9th – 12th.

Motion carried.

WCBA Banquet Reservations

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to approve the reservations for those attending the WCBA Banquet on April 26th.

Motion carried.

Employee Resignation

Motion by Mr. Lutz, seconded by Vice-President Cowherd, to accept the resignation of employee # 6 effective March 13, 2019.

Motion carried.

Advertise for Employee

Motion by Mr. Lutz, seconded by Mrs. Naugle, to authorize the advertisement of the public works position.

Motion carried.

**PUBLIC WORKS/EQUIPMENT/STORMWATER/DIGITAL MEDIA
BUILDINGS & GROUNDS – VICE-PRESIDENT COWHERD**

Lawn Mower Replacement Recommendation

Motion by Vice-President Cowherd, seconded by Mr. Lutz, to purchase an Althoz riding tractor to be used at the Public Works Building in the amount of \$17,209.00 each.

Roll Call Vote:

Mr. Vastell - No
Mr. Cowherd - Yes
Mr. Crago - No
Mrs. Naugle - Yes
Mr. Lutz - Yes
Mr. Palmquist - Yes
Mrs. Mazurek - Yes
5 – Yes 2 – No

Motion carried.

Motion by Vice-President Cowherd, seconded by Mrs. Mazurek, to purchase an Althoz riding tractor to be used at the Park & Pool and by the Public Works Department in the amount of \$17,209.00.

Roll Call Vote:

Mr. Vastell - No
Mr. Cowherd - Yes
Mr. Crago - No
Mrs. Naugle - Yes
Mr. Lutz - Yes
Mr. Palmquist - Yes
Mrs. Mazurek - Yes
5 – Yes 2 – No

Motion carried.

COMMUNITY DEVELOPMENT/ORDINANCE/ZONING – MRS. MAZUREK

Reported the committee is still in the process of reviewing ordinances.

Announced the Park & Pool will hold a Trout Derby on April 8th from 9:00 AM to Noon.

REPORT OF THE PRESIDENT PALMQUIST

Appoint Zoning Committee

President Palmquist announced the appointment of MaryAnn Klingensmith, Chuck Lutz, Greg Philips and Kris Feliciani to the Zoning Committee.

Handicap Parking Request

Motion by Mr. Lutz, seconded by Mrs. Mazurek, to approve the handicap parking space requested at 10 North 3rd Street.

Motion carried.

ADJOURNMENT

President Palmquist announced the following dates:
March 25 - Agenda Meeting @ 7:00 PM
March 28 - WCBA Meeting @ 7:00 PM
April 1 - Regular Meeting @ 7:00PM

Motion by Mr. Lutz, seconded by Mrs. Naugle, to adjourn the meeting.
Meeting adjourned at 8:41 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL