

Thought for the Day – “Our attitude toward life determines life’s attitude towards us.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Engineer Bove, Solicitor Hammond and Borough Manager Schaefer

Mr. Cowherd was absent.

Mrs. Naugle opened the meeting with a prayer.

Mr. Lutz led the Pledge of Allegiance to the Flag.

Public Attendance – 6

BID OPENING – 2019 Refuse Contract

At this time, bids were opened and publicly read for the 2019 Street Project. See Attachment “A”.

President Crago directed the Solicitor and Committee to review the bids.

PUBLIC HEARINGS – STORMWATER MANAGEMENT

Mrs. Schaefer reported Shirley Peffer won the rain barrel at the community picnic that was donated by Bove Engineering.

Mr. Erhard reported he is continuously checking the catch basins for cleaning, repairs etc. In addition, the Public Works Department completed repairs to a storm water line on Wagner Road.

Mrs. Mazurek reported the Borough included storm water information on the postcard that was mailed to all residents notifying them of the Saturday in the Park.

PUBLIC HEARINGS

1. Peter McKeating of County Hauling was present regarding the refuse bids. He stated he was told the bids were to be advertised late July or early August when he called in May. He called today and was made aware that the bids were due today. Solicitor Hammond stated the bids were properly advertised in July per the requirements.

2. John Hajdukiewicz of 19 North 4th Street was present to commend Council on a beautiful Saturday in the Park. He explained it was his first time attending. In addition, he asked Council how the Borough is going to continue to get storefronts on 3rd and 4th streets. He also asked for an update regarding the fire siren. He stated Bob Coletta was at a meeting a while back and was going to see if any changes could be made to the fire siren.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Vastell, to approve the minutes of June 25, 2018 and July 2, 2018.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 30, 2018 for real estate tax collection; \$24,654.76. She distributed the report from Berkheimer Tax Administrator for month ended July 31, 2018, Earned Income Tax, \$14,906.89; Local Service Tax, \$2,903.94.

Report of permits issued 07/01/2018 through 07/31/2018.

Report of realty transfer for 06/01/2018 through 06/30/2018 and check remitted in the amount of \$2,015.56.

Report of realty transfer for 07/01/2018 through 07/31/2018 and check remitted in the amount of 2,818.22.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending June 30, 2018.

General Fund Balance Sheet	
Total Assets	\$ 2,370,334.37
Total Liabilities	85,993.79
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,587.86
Income 06/30/2018	324,752.72
Total Liabilities & Equity	\$ 2,370,334.37
Total Revenues	\$ 68,520.58
Total Expenses	80,008.54
Total Deficit	\$ 148,529.12

Treasurer's Report of Fund Balances as of June 30, 2018

Capital Improvement Fund – General	\$245,397.85
Liquid Fuels Fund	117,122.81
Capital Improvement Fund - P & P	18,642.79
Fire Equipment & Apparatus	36,209.99
Act 13 Fund	23,952.71
Cemetery Fund	7,104.33
Perpetual Care Fund	2,621.69
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,515.17
C.D.-Mellon Bank	4,267.10
Playground Fund	10,474.09
Building Fund	\$204,717.52

The Borough Manager presented the Budget Comparison as of June 30, 2018.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated August 6, 2018, List 08-2018, General Fund - \$129,922.94.

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the Bills List 08-2018 as presented.

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for August rent.
2. Received \$5,025.29 from the Commonwealth of PA for 2017 Act 13 funds. Council will need to decide how they wish to allocate the funds. .
3. Received audit of Tax Collector, Kenneth Reger for periods ending December 31, 2016 and December 31, 2017 as submitted by DeBlasio and DeBlasio.
4. Presented July Ordinance Enforcement Report.
5. Received certified letter from the DEP regarding the in-transit storage PPC plan for Dart Trucking Company pertaining to the transporting of hazardous waste from the railcars to MAX Environmental Technologies in Yukon. Manager Schaefer read the letter.
6. Received thank you letter from Susan Adamson and Pamela Greenwalt. Manager Schaefer read the letter.
7. Received attestation engagement letter from the Department of Auditor General pertaining to the Liquid Fuels Tax Fund for period January 1, 2016 to December 31, 2016.
8. Received and read letter from First Energy/West Penn Power pertaining to its

temporary banner attachment policy. Manger Schaefer read the letter. In addition, she reported she shared the letter with the Fire Department, Recreation Board, Park & Pool Board and YABA.

9. Reported she received three invoices from Pennoni for the East Hillis Street Bridge Project.

Motion by Mr. Palmquist, seconded by Mr. Lutz, to ratify payment of the Pennoni invoices in the amounts of \$5,096.82, \$34,040.66 and \$23,221.61. PennDOT reimburses the Borough for 95% of the invoice.

Motion carried.

10. Reported she received a Section 4(f) Non-Applicability/No Use form from PennDOT for the Route 119 Project as it pertains to the Parklet located at 4th/Depot Streets. Manager Schaefer reviewed the form.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to authorize the Manager to sign the form.

Motion carried.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- The first pipe has been installed on Wineman Road. He is waiting on the Conservation District to check the installation before continuing the project.

REPORT OF THE ENGINEER

2018 Street Project

Reported he is waiting for the Contractor to return the contracts and bonds.

REPORT OF THE SOLICITOR

No report.

President Crago asked the Solicitor where the Borough was at with the abandoned/burned houses on 3rd Street.

Solicitor Hammond reported the hearing was held and the home at 222 South 3rd Street cannot be demolished until after October 2nd due to other hearings pertaining to the property owner.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to begin the demolition process for the home located at 220 South 3rd Street and have it removed ASAP.

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Dissolution of Borough Authority Ordinance

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to authorize the Solicitor to prepare and advertise the ordinance needed for dissolving the Borough Authority.

Motion carried.

REPORT OF MAYOR LONG

Mayor Long thanked all of the volunteers who helped with the Saturday in the Park. In addition, he has been receiving complaints about people riding ATV's and dirt bikes on the streets.

FINANCE – VICE-PRESIDENT PALMQUIST

Garbage Contract

Reported his Committee and the Solicitor will review the bids.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

No report.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

No report

RECREATION/STORMWATER MANAGEMENT – MRS. NAUGLE

Announced fall ball will be starting at the end of August.

DIGITAL MEDIA/BUILDING/GROUNDS – MR. COWHERD

Absent

COMMUNITY DEVELOPMENT/ORDINANCES/ZONING – MRS. MAZUREK

Park & Pool

Motion by Mrs. Mazurek, seconded by Mr. Vastell, to appoint Patrick Karnash to the Youngwood Area Park & Pool Board as recommended by the Park & Pool Board.

Motion carried.

Saturday in the Park

Mrs. Mazurek reported she felt the Saturday in the Park was successful. She thanked everyone who helped.

REPORT OF PRESIDENT CRAGO

Handicap Parking

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the handicap parking space request of C. Dennis Houck at 109 North 5th Street.

Motion carried.

ADJOURNMENT

President Crago announced the following dates:

- | | |
|-------------|---|
| August 27 | - Agenda Meeting @ 7:00 P.M. |
| September 3 | - Labor Day, Holiday, Office Closed |
| September 4 | - Regular Meeting @ 7:00 P.M. (Tuesday) |

Motion by Mrs. Naugle, seconded by Mr. Vastell, to adjourn the meeting.

Meeting adjourned at 8:22 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL