

Thought for the Day – “We must be free not because we claim freedom, but because we practice it.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Engineer Bove, Solicitor DiMascio and Borough Manager Schaefer

Mr. Vastell was absent.

President Crago opened the meeting with a prayer.

Mrs. Naugle led the Pledge of Allegiance to the Flag.

Public Attendance – 2

BID OPENING – 2018 Street Project

At this time, bids were opened and publicly read for the 2018 Street Project. See Attachment “A”.

Motion by Mrs. Naugle, seconded by Vice-President Palmquist, to award the bid to Independent Enterprises in the amount of \$170,046.00 contingent upon review of the Solicitor and Engineer and provided they are the lowest responsible bid.

Motion carried.

EXECUTIVE SESSION

An Executive session was called for to discuss litigation. (7:09 P.M. – 7:31 P.M.)

PUBLIC HEARINGS

1. MaryAnn Klingensmith of YARD was present to give an update on the fundraising activities for the clock at the Parklet.

2. Cait Zakutney of 30 South 2nd Street was present regarding the ordinance violation she received pertaining to her two pet pigs. Ms. Zakutney read a prepared letter regarding the circumstance. Ms. Zakutney stated if she is granted an extension, she will be sure the pigs are no longer in the residence even if she has to take them to her parents’ home in Cherry Creek until she finds a new home.

Solicitor DiMascio explained Ms. Zakutney is in violation as she is not meeting the requirements of the Borough’s ordinance.

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to grant an extension to Ms. Zakutney until August 20, 2018 with the understanding that no additional extensions will be given.

Roll Call Vote:

Mrs. Naugle	- No
Mr. Palmquist	- Yes
Mrs. Mazurek	- Yes
Mr. Lutz	- Yes
Mr. Vastell	Absent
Mr. Cowherd	- Yes
Mr. Crago	- No

4 – Yes 2 – No

Motion carried.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mr. Lutz, to approve the minutes of June 4, 2018.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 31, 2018 for real estate tax collection; \$8,182.61. She distributed the report from Berkheimer Tax Administrator for month ended June 30, 2018, Earned Income Tax, \$15,718.60; Local Service Tax, \$1,408.82.

Report of permits issued 06/01/2018 through 06/30/2018.

Report of realty transfer for 05/01/2018 through 05/31/2018 and check remitted in the amount of \$1,310.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period ending May 31, 2018.

General Fund Balance Sheet	
Total Assets	\$ 2,501,715.73
Total Liabilities	68,931.20
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,586.69
Income 05/31/2018	473,197.84
Total Liabilities & Equity	\$ 2,501,715.73
Total Revenues	\$ 267,462.31
Total Expenses	46,633.43
Total Income	\$ 220,828.88

Treasurer's Report of Fund Balances as of May 31, 2018

Capital Improvement Fund – General	\$245,379.60
Liquid Fuels Fund	120,356.79
Capital Improvement Fund - P & P	18,642.79
Fire Equipment & Apparatus	36,208.70
Act 13 Fund	23,951.85
Cemetery Fund	7,104.08
Perpetual Care Fund	2,621.60
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,515.17
C.D.-Mellon Bank	4,267.10
Playground Fund	10,472.92
Building Fund	\$204,702.07

The Borough Manager presented the Budget Comparison as of May 31, 2018.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated July 2, 2018, List 07-2018, General Fund - \$43,569.60.

Motion by Vice-President Palmquist, seconded by Mr. Cowherd, to approve the Bills List 07-2018 as presented.

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for July rent.

2. Received \$9,314.05 from Westmoreland County Treasurer for 2018 2nd quarter delinquent taxes.

3. Received two refund requests for real estate taxes as submitted by Tax Collector Ken Reger due to a change in assessment.

Motion by Vice-President Palmquist, seconded by Mr. Lutz, to approve the refund to the Buncher Company in the amount of \$6,805.44 and the refund to Bryce Bompiani in the amount of \$73.78 as requested by the Tax Collector.

Motion carried.

4. Presented June Ordinance Enforcement Report.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- Reported as of date, 16 catch basins have been rebuilt with 13 remaining to be repaired.
- 61 tons of compost has been collected
- 21.1 tons of brush has been chipped and recycled
- 580 electronic items have been recycled

REPORT OF THE ENGINEER

2018 Street Project

He will review the lowest bid.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Internship

Motion by Mr. Lutz, seconded by Mrs. Naugle, to approve the internship request of Valerie Crise through the Laurel Business Institute. It will be a non-paid internship and all required clearances must be submitted prior to start date.

Motion carried.

REPORT OF MAYOR LONG

Mayor Long announced he will be scheduling a meeting with the neighbors of the South 6th Street playground to discuss some issues that have been occurring and possible solutions to said issues.

FINANCE – VICE-PRESIDENT PALMQUIST

Garbage Contract

Motion by Vice President Palmquist, seconded by Mrs. Mazurek, to prepare and advertise bid specifications for garbage removal in the Borough with bids to be received by 3:00 P.M. on Monday, August 6, 2018. Bids will be opened at the Council meeting that evening at 7:00 P.M.

Motion carried.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

No report.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

Absent

RECREATION/STORMWATER MANAGEMENT – MRS. NAUGLE

No report

DIGITAL MEDIA/BUILDING/GROUNDS – MR. COWHERD

No report

COMMUNITY DEVELOPMENT/ORDINANCES/ZONING – MRS. MAZUREK

Park & Pool

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to appoint Dylan Shaler to the Youngwood Area Park & Pool Board as recommended by the Park & Pool Board.

Motion carried.

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to release \$5,700.00 from the Park & Pool Capital Improvement Fund to the Park & Pool Board as requested for the purpose of pavilion #4 inside roof repair and the pump house roof.

Motion carried.

Saturday in the Park

Announced the "Saturday in the Park" will be held on August 4th from 12:00 P.M. – 4:00 P.M.

REPORT OF PRESIDENT CRAGO

Handicap Parking

Motion by Vice-President Palmquist, seconded by Mr. Lutz, to approve the handicap parking space request of Brad Jaquette of 201 North 5th Street to have a space on the Lincoln Street.

Motion carried.

ADJOURNMENT

President Crago announced the following dates:

July 4	- Independence Day, Holiday, Office Closed
July 9 -14	- Firemen's Carnival
July 30	- Agenda Meeting

Motion by Mrs. Naugle, seconded by Mr. Lutz, to adjourn the meeting.
Meeting adjourned at 8:53 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL

Attachment A

BOROUGH OF YOUNGWOOD
2018
STREET IMPROVEMENT PROJECT
USING
LIQUID FUEL AND BOROUGH FUNDS

BID TABULATION
 (Bids Opened July 2, 2018)

Item	Description	Qty.	Units	1st Independent Enterprises		2nd Morgan Excavating LP		3rd El Grande Industries		4th Dery Construction		5th Ligonier Construction	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Milling 3-5" Average Depth	6040	SY	\$2.40	\$14,496.00	\$4.85	\$29,294.00	\$3.55	\$21,442.00	\$5.25	\$31,710.00	\$8.00	\$48,320.00
2	Soft Area Repair under Milled Areas	1,000	SY	\$34.00	\$34,000.00	\$23.50	\$23,500.00	\$26.00	\$26,000.00	\$39.75	\$39,750.00	\$27.00	\$27,000.00
3	Soft Area Treatment	100	SY	\$30.00	\$3,000.00	\$43.00	\$4,300.00	\$47.00	\$4,700.00	\$50.00	\$5,000.00	\$45.00	\$4,500.00
4	Manhole Adjustment	2	EA	\$250.00	\$500.00	\$250.00	\$500.00	\$250.00	\$500.00	\$250.00	\$500.00	\$750.00	\$1,500.00
5	Lamp Hole Adjustment	1	EA	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$350.00	\$350.00	\$75.00	\$75.00
6	19mm Binder Course	1,155	TN	\$76.00	\$87,780.00	\$77.64	\$89,674.20	\$84.90	\$98,059.50	\$79.00	\$91,245.00	\$100.00	\$115,500.00
7	Wearing Course	380	TN	\$79.00	\$30,020.00	\$97.66	\$37,110.80	\$92.50	\$35,150.00	\$113.00	\$42,940.00	\$110.00	\$41,800.00
TOTAL COST OF PROJECT:					\$170,046.00		\$184,629.00		\$186,101.50		\$211,495.00		\$238,695.00

Item	Description	Qty.	Units	6th Victor Paving	
				Unit Price	Cost
1	Milling 3-5" Average Depth	6040	SY	\$9.00	\$54,360.00
2	Soft Area Repair under Milled Area	1,000	SY	\$27.50	\$27,500.00
3	Soft Area Treatment	100	SY	\$45.00	\$4,500.00
4	Manhole Adjustment	2	EA	\$200.00	\$400.00
5	Lamp Hole Adjustment	1	EA	\$200.00	\$200.00
6	19mm Binder Course	1,155	TN	\$94.00	\$108,570.00
7	Wearing Course	380	TN	\$135.00	\$51,300.00
TOTAL COST OF PROJECT:					\$246,830.00

Please note: No bids were received from A. Liberoni, Inc. or Tresco Paving