

Thought for the Day – “Set a goal that makes you want to jump out of bed in the morning!”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Engineer Bove, Solicitor DiMascio and Borough Manager Schaefer

Mr. Cowherd arrived at 7:11 P.M.

Mr. Vastell opened the meeting with a prayer.

Mayor Long led the Pledge of Allegiance to the Flag.

Public Attendance – 2

PUBLIC HEARINGS – STORMWATER MANAGEMENT

1. None

Public Works Lead Austin Erhard reported the Public Works Department is working on catch basin repairs. He reported as of date the Department repaired 10, with 17 remaining.

PUBLIC HEARINGS

1. Nancy Bashioum of 101 South 2nd Street was present concerning an ordinance violation she received for insufficient sidewalks. Mrs. Bashioum explained she is on a fixed income and cannot endure the costs for repairs. She requested permission to plant grass or to install patio stones.

Council will review request.

EXECUTIVE SESSION

An executive session was called for to discuss litigation. 7:11 P.M. – 7:35 P.M.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mr. Cowherd, to approve the minutes of May 7, 2018.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended April 30, 2018 for real estate tax collection; \$119,973.83. She distributed the report from Berkheimer Tax Administrator for month ended May 31, 2018, Earned Income Tax, \$49,873.62; Local Service Tax, \$11,269.72.

Report of permits issued 05/01/2018 through 05/31/2018.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the periods, January 31, 2018, February 28, 2018, March 31, 2018 and April 30, 2018.

	General Fund Balance Sheet
Total Assets	\$ 2,006,304.42
Total Liabilities	91,842.97
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,586.69
Deficit 01/31/2018	45,125.24
Total Liabilities & Equity	\$ 2,006,304.42
Total Revenues	\$ 41,394.50
Total Expenses	86,519.74
Total Deficit	\$ 45,125.24

General Fund
Balance Sheet

Total Assets	\$ 2,048,048.32
Total Liabilities	89,645.23
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,586.69
Deficit 02/28/2018	1,183.60
Total Liabilities & Equity	\$ 2,048,048.32
Total Revenues	\$ 79,565.77
Total Expenses	35,624.13
Total Income	\$ 43,941.64

General Fund
Balance Sheet

Total Assets	\$ 2,137,455.07
Total Liabilities	74,618.45
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,586.69
Income 03/31/2018	103,249.93
Total Liabilities & Equity	\$ 2,137,455.07
Total Revenues	\$ 155,902.04
Total Expenses	51,468.51
Total Income	\$ 104,433.53

General Fund
Balance Sheet

Total Assets	\$ 2,280,230.28
Total Liabilities	68,274.63
Fund Balance Reserve	82,000.00
Retained Earnings	1,877,586.69
Income 04/30/2018	252,368.96
Total Liabilities & Equity	\$ 2,280,230.28
Total Revenues	\$ 216,223.46
Total Expenses	67,104.43
Total Income	\$ 149,119.03

Treasurer's Report of Fund Balances as of April 30, 2018

Capital Improvement Fund – General	\$245,360.09
Liquid Fuels Fund	123,579.57
Capital Improvement Fund - P & P	17,942.47
Fire Equipment & Apparatus	36,207.32
Act 13 Fund	23,950.93
Cemetery Fund	6,671.82
Perpetual Care Fund	2,621.50
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,515.17
C.D.-Mellon Bank	4,267.10
Playground Fund	10,472.92
Building Fund	\$204,685.56

The Borough Manager presented the Budget Comparison as of April 30, 2018.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 4, 2018, List 06-2018, General Fund - \$25,893.66.

Motion by Vice-President Palmquist, seconded by Mr. Lutz, to approve the Bills List 06-2018 as presented.

Motion carried.

COMMUNICATIONS

1. Received check in the amount of \$699.60 from Crown Communications for June rent.

2. Received \$14,191.58 from Comcast for 1st quarter 2018 franchise fees.

3. Received letter from Comcast regarding the commencement of renewal process. Copy of letter was presented to all of Council

4. Received letter from Westmoreland Conservation District regarding its application for a baseline water quality data grant. Borough Manager Schaefer read the letter.

5. Announced the possibility of participating with Hempfield Township on a line painting project. Discussion was held on what streets need possibly completed and what can be completed in house.

Motion to participate with Hempfield Township on a line painting project not exceed \$10,000.00.

Motion carried.

6. Presented the April report of the Ordinance Enforcement Department.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- Reported the directional signs for the Youngwood Commons Plaza have been installed.
- The installation of the benches and trash cans has been completed at the parklet. In addition, the pergola has been stained.
- In regards to the clock, he spoke with PennDOT and they will not be encroaching the parklet area.

REPORT OF THE ENGINEER

2018 Street Project

Reported bids will be opened on July 2, 2018.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

None

REPORT OF MAYOR LONG

Mayor Long announced the Memorial Day festivities were perfect from the parade to the memorial at the cemetery. He thanked all who were involved.

He reported the Lions Club strawberry festival was successful with \$2,000 being donated to the Library.

FINANCE – VICE-PRESIDENT PALMQUIST

Route 119 Project Update

Vice President Palmquist announced that the Route 119 Project Committee Meeting will be held on Wednesday, June 12th at 1:00 P.M.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Community/YARD Sale

Announced the Community/YARD Sale on June 9, 2018.

Employee Vision Plan

Motion by Mr. Lutz, seconded by Mr. Vastell, to renew the Vision Plan with Highmark.

Motion carried.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

Firemen's Carnival

Motion by Mr. Vastell, seconded by Vice-President Palmquist, to close Chestnut Street from Second Street to First Street and make Second Street one-way heading north after 6:00 P.M. during the week of July 9th – 14th for the Firemen's Carnival and approve submitting the banner request to PennDOT for approval.

Motion carried.

RECREATION/STORMWATER MANAGEMENT – MRS. NAUGLE

No report

DIGITAL MEDIA/BUILDING/GROUNDS – MR. COWHERD

Newsletter

Announced the deadline for submitting information in the newsletter is June 10th.

COMMUNITY DEVELOPMENT/ORDINANCES/ZONING – MRS. MAZUREK

Community Picnic

Announced the "Saturday in the Park" will be held on August 4th from 12:00 P.M. – 4:00 P.M.

REPORT OF PRESIDENT CRAGO

Garbage Complaints

President Crago reported he has been receiving many complaints regarding the collection of garbage. He directed Borough Manager Schaefer to contact Allied Waste.

ADJOURNMENT

President Crago announced the following dates:

- June 25 - Agenda Meeting @ 7:00 P.M.
- July 2 - Regular Meeting @ 7:00 P.M.
- July 4 - Independence Day, Holiday, Office Closed

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to adjourn the meeting.
Meeting adjourned at 8:51 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL

