

Thought for the Day – “Two things define you. Your patience when you have nothing and your attitude when you have everything!”
~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Cowherd, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Engineer Bove, Solicitor DiMascio and Administrative Assistant Moore

Mayor Long opened the meeting with a prayer.

Mr. Vastell led the Pledge of Allegiance to the Flag.

Public Attendance – 2

PUBLIC HEARINGS

None

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of April 2, 2018.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended April 27, 2018 for real estate tax collection; \$244,789.46. She distributed the report from Berkheimer Tax Administrator for month ended April 30, 2018, Earned Income Tax, \$15,406.68; Local Service Tax, \$2311.33.

Report of Realty Transfers 03/01/2018 through 03/31/2018 and check remitted in the amount of \$7830.00. Report of Realty Transfers 04/01/2018 through 04/30/2018 and check remitted in the amount of \$1539.50.

Report of permits issued 04/01/2018 through 04/30/2018.

TREASURERS REPORT

The Borough Manager presented the Treasurer's report March 31, 2018.

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,823.58
Liquid Fuels Fund	17,165.55
Capital Improvement Fund - P & P	17,941.79
Fire Equipment & Apparatus	36,205.93
Act 13 Fund	15,180.20
Cemetery Fund	4,783.60
Perpetual Care Fund	7,621.40
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,515.17
C.D.-Mellon Bank	4,267.10
Playground Fund	10,472.92
Building Fund	\$204,669.04

The Borough Manager presented the Budget Comparison as of March 31, 2018.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated May 7, 2018, List 05-2018, General Fund - \$58,654.37.

Motion by Mr. Vastell, seconded by Mr. Lutz, to approve the Bills List 05-2018 as presented.

Motion carried.

COMMUNICATIONS

1. Westmoreland County Boroughs Association will be holding a dinner and meeting on Thursday, May 24, 2018 at 7:00pm. The dinner and meeting will be held at Westmoreland Conservation District Office, Donohoe Center Education Building, 218 Donohoe Road, Greensburg. Speaker will be Chelsea Gross, West Nile Virus Program Technician, Westmoreland Conservation District. RSVP by May 21st.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- The catch basins located on Hillis Street, Avenue A and 3rd and Depot Streets have been fixed.
- The installation of the French Drain at Park n Pool has been completed.

REPORT OF THE ENGINEER

2018 Street Project

Discussion was held on the 2018 Street Project. Engineer Bove reported that New Stanton will be opening bids for their street project at their July Council meeting. Engineer Bove suggested that we wait to open our bids for the 2018 Street Project at our July Council meeting as well to save some money on advertising for bids for the street projects because New Stanton and Youngwood could be advertised at the same time. Council did not see a problem with this.

Mr. Crago suggest we focus on numbers 1, 2, 3, 4 and 6 on the 2018 Street Project list and put out bid requests for this. We should skip number 5 and 7. Mr. Palmquist suggests we bid out number 1 for only paving part of the street as well as the entire street to see what the cost difference will be as a backup. Engineer Bove will send letters to the Gas and Water Company to see what projects they may have planned.

Engineer Bove suggests not doing the ADA ramps with the paving project because the contractor would sub this job out. Engineer Bove would rather do a ramp project with CDBG or Liquid Fuels money to get a better price and project. We could possibly do a ramp project next year. Ramps do not require income surveys.

Engineer Bove and Austin Erhard discussed the line painting proposal and that they would like to work with Hempfield Township for painting intersections. It was suggested for them to try to get some numbers together from Hempfield for the next meeting.

REPORT OF THE SOLICITOR

Solicitor DiMascio reported that there is no update on the rental registrations. There are 18 rental properties that are not yet registered that are able to be taken to the magistrate. The average fee to file at the magistrate is \$200.00 and attorney fees are \$200.00.

Motion by Mrs. Naugle, seconded by Mrs. Mazurek to take the non-registered rental properties to the magistrate.

Motion carried.

Solicitor DiMascio reported that letters were sent out to the owners of the two burned houses on S. 3rd Street.

Solicitor DiMascio reported that we are still waiting on a copy of the most current Park n Pool Contract between previous board members and Youngwood Borough. Mrs. Mazurek requested a hard copy of the Park n Pool Contract that the Borough does have and a hard copy of the By-Laws.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

None

REPORT OF MAYOR LONG

Mayor Long announced the agenda for the G-16 Conference on May 18-19, 2018.

The conference dinner will be held on May 19th at 6:00pm. RSVP for the dinner is required.

Mayor Long reported the 147 bags of trash were collected during Earth Day Cleanup. In addition, he thanked all of those who volunteered.

FINANCE – VICE-PRESIDENT PALMQUIST

Route 119 Project Update

Vice President Palmquist announced that the Route 119 Project Meeting will be held on Wednesday, May 23, 2018 at the Youngwood Volunteer Fire Department from 3:00-4:00pm for public officials and from 5:00-7:00pm for the public.

Vice President Palmquist reported that he sent pictures of children writing on the Pergola and the sidewalks in the Parklet with chalk and the grandmother did not see a problem with this.

PERSONNEL/WORKPLACE SAFETY – MR. LUTZ

Public Works Fulltime Employee

Motion by Mr. Lutz, seconded by Mrs. Naugle, to hire Edward Perkins as a Public Works fulltime employee at an hourly pay rate of \$13.00 pending a background check.

Motion carried.

Clock for Parklet

Mr. Lutz reported that MaryAnn Klingensmith is asking for assistance from the Public Works Department and to work with Updegraff in locating the electrical lines for the clock.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

Mr. Vastell asked for clarification on the brush and grass recycling program. It was asked why we do not do an honor system and should we start to do the dumping on the honor system. Mr. Palmquist feels that we should raise the cost to dump yard waste at the maintenance building to \$100-\$150 per month.

Mr. Vastell reported that there will be garbage cans and another bench placed in the Parklet.

RECREATION/STORMWATER MANAGEMENT – MRS. NAUGLE

Mrs. Naugle reported that the Home Run Derby was held at the ballfields on Saturday, May 5th and went very well. The concrete was poured in the new bathroom for the recreation complex.

Mrs. Naugle and Mr. Cowherd attended the grand opening for Daily Grind. They will also have a fruit market in the summer and they are planning on having a rooftop patio sitting area as well.

DIGITAL MEDIA/BUILDING/GROUNDS – MR. COWHERD

Public Works Computer

Mr. Cowherd feels that we need to purchase a new computer for the Public Works Department whether it needs to be a laptop with a docking station or a desktop computer something needs to be done. Mr. Vastell expressed the same concern and mentioned that the purchase of a new computer is in the budget. Vice President Palmquist feels that we do not need to purchase a new computer for the Public Works Department and that they should be able to use the laptop that was purchased for Diane. President Crago said that there is \$1000.00 in the budget for the purchase of a new computer and to use that to get what is needed for the Public Works Department.

Hero Banners Part 4

Mr. Cowherd expressed that it was bothering him that everyone wants to hold off until next year to do anything with the hero banners. Mr. Cowherd feels that we do need to be working on the now and keep going with this so that we are ready for next year.

Grant Writing

Mr. Cowherd feels that we should have a grant portfolio that is available to everyone so that we can see what grants are being worked on. Right now Mr. Cowherd

is working on a camera grant for the public works department.

COMMUNITY DEVELOPMENT/ORDINANCES/ZONING – MRS. MAZUREK

Park & Pool Board Appointment

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to appoint Ashlea Lee to the Park n Pool Board.

Motion carried.

Ruth Love Award Nomination / Recommendation

Mrs. Mazurek feels that we need to bring back the Ruth Love Award to honor volunteers. The Park n Pool Board would like to present this award to Mr. Rob Genard at the Youngwood Community Picnic. President Crago feels that we need to come up with a new award. The Ruth Love Award has not been active for at least 19 years.

Mrs. Mazurek reported that there was a work weekend held at the Park n Pool. The slides are in and have been installed. The new chairs are in.

REPORT OF PRESIDENT CRAGO

Appointment – Hempfield/Greensburg Library

President Crago reported that we need to make a motion to appoint Shirley Pferrer to the Hempfield/Greensburg Library Board. Motion by Mr. Lutz, seconded by Mr. Cowherd to appoint Shirley Pferrer to the Hempfield/Greensburg Library Board.

Motion Carried

Appointment – PSAB Voting Delegate/Alternate

Motion by Mr. Lutz, seconded by Vice President Palmquist to appoint Mrs. Naugle as the PSAB Voting Delegate and Diane Schaefer as PSAB Voting Alternate.

Motion Carried.

President Crago feels that we need to replace the Ruth Love Award. He has suggested that we replace the Ruth Love Award with the Joan Derco Community Spirit Award. Each organization would give their nomination and why they feel their nomination deserves the award and council would make the final decision on who gets the award. Should start this new award next year.

ADJOURNMENT

President Crago announced the following dates:

- May 21 - Agenda Meeting @ 7:00 P.M.
- May 24 - WCBA Meeting @ 7:00 P.M.
- May 28 - Memorial Day, Holiday, Office Closed

Motion by Mr. Cowherd, seconded by Mr. Lutz, to adjourn the meeting.
Meeting adjourned at 8:38 P.M.

Respectfully submitted,

Shannon L. Moore

Shannon L. Moore
Administrative Assistant

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL