

Thought for the Day – “Life is about using the whole box of crayons!”
~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Cowherd, Mr. Lutz, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Long, Solicitor Lampl and Borough Manager Schaefer
Engineer Bove was absent.

Vice-President Palmquist opened the meeting with a prayer.

Mr. Cowherd led the Pledge of Allegiance to the Flag.

Public Attendance – 6

PUBLIC HEARINGS

1. John Hajdukiewicz of 19 North 4th Street was present to say “Thank You” to Council for their continuation of the improvements at the parklet.

2. Corporal Neid of the Pennsylvania State Police was present to give Council an update on the 2017 statistics for the Borough-11 burglaries, 46 thefts, 86 reportable crashes and a total of 619 incidents.

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Vastell, to approve the minutes of February 5, 2018 and February 24, 2018.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended January 31, 2018; \$16,001.42 in delinquent taxes was submitted to Westmoreland County for collection. She distributed the report from Berkheimer Tax Administrator for month ended February 28, 2018, Earned Income Tax, \$47,321.97; Local Service Tax, \$11,146.36.

Report of permits issued 02/01/2018 through 02/28/2018.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s report January 31, 2018.

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,781.11
Liquid Fuels Fund	23,625.47
Capital Improvement Fund - P & P	15,841.78
Fire Equipment & Apparatus	61,202.30
Act 13 Fund	15,179.11
Cemetery Fund	4,783.26
Perpetual Care Fund	7,621.00
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,515.17
C.D.-Mellon Bank	4,267.10
Playground Fund	10,471.74
Building Fund	\$204,638.15

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated March 5, 2018, List 03-2018, General Fund - \$39,689.63.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the Bills List 02-2018 as presented.

Motion carried.

COMMUNICATIONS

1. Presented the February Operations report submitted by the Public Works Department.
2. Received check in the amount of \$699.60 from Crown Communications for March rent.
3. Received letter from the Department of Labor and Industry regarding an audit of the Uniform Construction Code for the building inspections. Borough Manager Schaefer read the letter.
4. Received deposit in the amount of \$14,425.53 from Comcast for 4th quarter 2017 franchise fees.
5. Received meeting notice of the Westmoreland Count Boroughs Association on March 22nd at 7:00 PM at the Westmoreland Conservation District Office. Speaker is Chelsea Gross, West Nile Virus Program Technician. RSVP is necessary by March 19, 2018.
6. Received notice from Westmoreland Conservation District for the funding of \$22,246 awarded for the Wineman Road Project, specifically drainage.
7. Received notice that a field investigation and conference will be held at the East Hillis Street railroad crossing on March 7th at 10:00 AM.
8. Received deposit in the amount of \$106,377.26 for Act 655 and Act 44 allocations and deposit in the amount of \$6,520.00 for Act 32. Total amount deposited in Liquid Fuels account is \$112,897.26.
9. Presented the Library report.
10. Announced the Rotary Meeting on March 13th at Noon at Nobile's.
11. Announced the Co-Stars Salt Contract is due on March 15th. Discussion was held on the amount of salt being requested. 600 tons is the amount the Borough will request.

REPORT OF PUBLIC WORKS

Austin Erhard of the Public Works Department reported the following:

- The pipe on Silvis Farm Road has been patched.
- Christmas Lights were taken down.

REPORT OF THE ENGINEER

Absent

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Social Media Policies

The social media policies were reviewed and discussed. The social media policies address the purposes and posts for all social media sites representing the Borough of Youngwood and the administration of all social media venues created with the permission of Youngwood Borough Council.

Motion by Mr. Cowherd, seconded by Mrs. Naugle, to adopt the Social Media Policies.

Motion carried.

Tenant Registration

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to not include the addition of listing the tenant's names on the rental registration form.

Roll Call Vote:

Mrs. Naugle - No
Mr. Palmquist - Yes
Mrs. Mazurek - Yes
Mr. Lutz - No
Mr. Vastell - No
Mr. Cowherd - No
Mr. Crago - No
2 – Yes 4 – No
Motion defeated.

Motion by Mrs. Mazurek, seconded by Mr. Cowherd, to include the addition of listing the tenant's names on the rental registration form with the information only to be released to Police or the Fire Department.

Motion carried.

REPORT OF MAYOR LONG

Earth Day

Mayor Long announced Earth Day Clean-up will be held on April 21st, beginning at 8:00 AM at the Borough Building. Volunteers are asked to dress appropriately, wearing long sleeved shirts, pants and proper shoes. Lunch will be provided for the volunteers.

FINANCE – VICE-PRESIDENT PALMQUIST

Solicitor

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to appoint Cambest, Dodaro and Matta Attorneys at Law, specifically Krisha DiMascio, as Solicitor for the Borough of Youngwood, effective March 6, 2018.

Roll Call Vote:

Mrs. Naugle - Yes
Mr. Palmquist - Yes
Mrs. Mazurek - Yes
Mr. Lutz - Yes
Mr. Vastell - No
Mr. Cowherd - No
Mr. Crago - No
4 – Yes 3 – No
Motion carried.

PERSONNEL/WORKPLACE SAFETY – Mr. Lutz

PSAB Conference Registration

Motion by Mr. Lutz, seconded by Vice-President Palmquist, to authorize reservations for those wishing to attend the PSAB Conference, June 10th -13th in Hershey.

Motion carried.

WCBA Banquet Reservations

Motion by Mr. Lutz, seconded by Vice-President Palmquist, to authorize WCBA Banquet Reservations for those wishing to attend on April 27th at 6:30 PM at Lakeview.

Motion carried.

WCBA Banquet Ad

Motion by Mr. Lutz, seconded by Vice-President Palmquist, to approve the WCBA ad in the amount of \$45.00.

Motion carried.

PUBLIC WORKS/EQUIPMENT – Mr. Vastell

Alert Systems

Mr. Vastell reported he will be obtaining information and quotes for alert notification systems.

RECREATION/STORMWATER MANAGEMENT – MRS. NAUGLE

Recreation Update

Reported ball registration is completed. A work detail is being scheduled. The bathrooms are a work in progress.

DIGITAL MEDIA/BUILDING/GROUNDS – MR. COWHERD

Heroes Banners

Mr. Cowherd reviewed the TroopBanners Military Banner program. Discussion was held on the payment process.

Motion by Mr. Cowherd, seconded by Vice-President Palmquist, to beautify the Borough and celebrate our Soldiers by initiating the Heroes banner program for Veteran's and those presently serving in the Military and to investigate if there can be a direct payment to the TroopBanners.

Motion carried.

COMMUNITY DEVELOPMENT/ORDINANCES/ZONING – MRS. MAZUREK

Training Request

Motion by Mrs. Mazurek, seconded by Mr. Lutz, to approve the request of the Park & Pool and the Borough, to send Shannon Moore for the Swimming Pool Pesticide Applicator Training/Test in Reading on April 16, 2018.

Motion carried.

Park & Pool Board Appointment

Motion by Mrs. Mazurek, seconded by Mr. Vastell, to appoint Lynn Larsen to the Park & Pool Board. Term to expire December 31, 2020.

Motion carried.

REPORT OF PRESIDENT CRAGO

President Crago thanked outgoing Solicitor Elsie Lampl for her service and dedication to the Borough.

ADJOURNMENT

President Crago announced the following dates:

- | | |
|----------|-------------------------------|
| March 22 | - WCBA Meeting @ 7:00 P.M. |
| March 26 | - Agenda Meeting @ 7:00 P.M. |
| March 30 | - Holiday, Office Closed |
| April 2 | - Regular Meeting @ 7:00 P.M. |

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to adjourn the meeting.

Meeting adjourned at 8:23 P.M.

Respectfully submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Lloyd Crago, President

YOUNGWOOD BOROUGH COUNCIL