

Thought for the Day – “So powerful is the light of unity that it can illuminate the whole earth.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Solicitor Lampl, Engineer Bove and Borough Manager Schaefer

Mrs. Rossi and Public Works Supervisor Trout were absent.

Vice-President Palmquist opened the meeting with a prayer.

Mrs. Klingensmith led the Pledge of Allegiance to the Flag.

Public Attendance – 10

PUBLIC HEARINGS – STORMWATER MANAGEMENT

None

Engineer Bove reported he is working with the Westmoreland County Conservation District on an MS4 ordinance for the County. A copy will be distributed to the Borough.

PUBLIC HEARINGS

1. Corporal McCutcheon of the Pennsylvania State Police was present. He reported Youngwood Borough has had 183 total incidents since June 1, 2017. He explained with the figures there is approximately one incident a day in the Borough.

2. Doug Cooper of Northeast Outdoor Advertising was present in regards to the proposed billboard located at the 360 North 3rd Street.

3. Mike Sarpolis of Hometown Barbershop was present regarding the proposed billboard. He stated the billboard was too big for the location.

4. Matt Maiers, owner of the Youngwood Eye Care property, stated major improvements were made to the building where they are located and this would be an eyesore.

5. Linda Marino of South 3rd Street was present and added the Borough has too many signs that are obnoxious and obsessive.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of November 6, 2017, as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended November 30, 2017; total remitted for 2017 taxes is \$4,533.63. She

distributed the report from Berkheimer Tax Administrator for month ended November 30, 2017, Earned Income Tax, \$47,190.65; Local Service Tax, \$11,636.15.

Report of permits issued 11/01/2017 through 11/30/2017.

Report of Realty Transfers 11/01/2017 through 11/30/2017, check remitted in the amount of \$1,710.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period October 31, 2017.

General Fund
Balance Sheet

Total Assets	\$ 1,994,506.87
Total Liabilities	25,749.84
Fund Balance Reserve	82,000.00
Retained Earnings	1,810,469.54
Income 10/31/2017	22,801.90
Total Liabilities & Equity	\$ 1,994,506.87
Total Revenues	\$ 124,630.23
Total Expenses	250,982.23
Total Deficit	\$ 126,352.00

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,710.76
Liquid Fuels Fund	30,031.48
Capital Improvement Fund - P & P	28,738.98
Fire Equipment & Apparatus	34,530.26
Act 13 Fund	15,177.39
Cemetery Fund	5,376.17
Cemetery Fund – Investment	5,849.47
Perpetual Care Fund	7,317.57
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,484.31
C.D.-Mellon Bank	4,303.80
Playground Fund	10,470.57
Building Fund	\$242,928.23

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated December 4, 2017, List 12-2017, General Fund - \$48,199.48.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the Bills List 11-2017 as presented.

Motion carried.

COMMUNICATIONS

1. Presented November Operations report submitted by Eric Trout.
2. Presented October Ordinance Enforcement report submitted by Anita Hoffman.
3. Received check in the amount of \$699.60 from Crown Communications for December rent.
4. Received letter from Greensburg Hempfield Library. Borough Manager Schaefer read the letter.
5. Received letter from the Pennsylvania Family Council. Borough Manager Schaefer read the letter.
6. Received letter of resignation from Rob Genard from the Park & Pool Board. Borough Manager Schaefer read the letter.
Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to accept the resignation.
Motion carried.

REPORT OF THE PUBLIC WORKS SUPERVISOR

In the absence of Mr. Trout, Austin Erhard gave the report.

Parklet Update

Reported AMPRO will be at the parklet on December 8th to install the lamps. In addition, he will have them look at the problematic timer.

Leaf Pick-Up

Reported this week, December 4th – 8th will be the last week for leaf pick-up.

REPORT OF THE ENGINEER

Public Works Building

Reported he will be meeting with Mr. Vastell in regards to the Public Works building renovations.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Variance Request – Northeast Outdoor Advertising - Billboard

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to deny the variance request at 360 North 3rd Street, as presented.

Motion carried.

REPORT OF MAYOR LONG

No report

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Announced the newsletter deadline is December 12th.

FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

Employee Gift Certificates

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to authorize the purchase of \$35.00 gift cards for the employees.

Motion carried.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

Snow Emergency Route

Announced the Snow Emergency Route is now in effect until March 31st.

RECREATION/WORKPLACE SAFETY – MRS. NAUGLE

No report

BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI

Absent

ORDINANCES/UCC – MRS. MAZUREK

Park & Pool Report

Reported the Park & Pool Board is working on various items in preparation for the upcoming season.

REPORT OF PRESIDENT CRAGO

Council Vacancy

Announced due to Mr. Lutz being elected to a four year term and a two year term on Council, an upcoming vacancy will occur.

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to authorize letters of interest be accepted for said two year vacancy.

Motion carried.

ADJOURNMENT

President Crago announced the following dates:

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|------------------|--------------------------------------|
| December 18 | - Agenda Meeting @ 7:00 P.M. |
| December 25 & 26 | - Christmas Holiday, OFFICE CLOSED |
| January 1 & 2 | - New Year's Holiday, OFFICE CLOSED |
| January 2 | - Reorganization Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 8:06 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL