

Thought for the Day – “The highest reward for a person’s toil is not what he gets for it, but what he becomes by it.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Naugle, Mrs. Rossi, Mr. Vastell, Solicitor Lampl, Engineer Bove, Public Works Supervisor Trout and Borough Manager Schaefer

Mayor Long arrived at 7:02 P.M.

Mrs. Mazurek was absent.

President Crago opened the meeting with a prayer.

Mayor Long led the Pledge of Allegiance to the Flag.

Public Attendance – 13

PUBLIC HEARINGS – STORMWATER MANAGEMENT

1. Engineer Bove reported the MS4 permit has been submitted. The Borough will need to adopt a new ordinance by March 2018. The Borough has completed its Public Works education workshop. The public education workshop still needs scheduled and completed.

PUBLIC HEARINGS

1. Bob Coletta, President of the Youngwood Volunteer Fire Department, was present to discuss the fire siren. Mr. Coletta reviewed the history and operation of the siren. He explained the fire department does pay \$4,000/year to a third party to have a cell phone app to notify firefighters of a call but unfortunately modern technology isn’t always reliable. Mr. Coletta explained for those who complain about the siren that there are a couple solutions to solve the issue. First, the siren could be moved. This would be costly endeavor. Second, eliminate siren all together. As he stated above, modern technology is always reliable, so this option is not really feasible. He reported the Fire Department does respond to over 500 calls per year. Therefore, the siren blows more now than ten years ago. Third, there is a gear in the siren that would need to be specially made which could reduce the cycles. He is unsure of the cost of said gear. Mr. Coletta stated he would look into the cycles, timeframes and shutting the siren off at the station.

2. John Hajdukiewicz of 19 North 4th Street questioned that the siren at one time was reduced to 6 cycles and now its 10 so why can’t it be reduced again? He stated he understands the Fire Department needs to respond, however, the fire siren is not a true fire whistle, it’s something that was used during the wars. He would like to see the cycles reduced and for it not to sound during the hours between 12:00 P.M. and 5:00 A.M. He asked if there was an automatic shut-off for the siren?

3. Don Cramer of 4 South 2nd Street was present concerning the fire siren. He explained a lot of departments do not utilize sirens with all of the modern technology. He would like to see the siren discontinued.

4. Pauline Smith of North 4th Street was present concerning the fire siren. She explained everyone is there for a reason and she supports the Fire Department.

5. Delmar Austead of 313 North 4th Street was present concerning the siren. He stated he thinks it's a good idea to have the siren.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of September 5, 2017.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended August 31, 2017; total remitted for 2017 taxes is \$5,145.68. She distributed the report from Berkheimer Tax Administrator for month ended September 30, 2017, Earned Income Tax, \$16,719.26; Local Service Tax, \$702.36.

Report of permits issued 09/01/2017 through 09/30/2017.

Report of Realty Transfers 09/01/2017 through 09/30/2017, check remitted in the amount of \$1,906.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period August 31, 2017.

General Fund Balance Sheet

Total Assets	\$ 2,198,786.28
Total Liabilities	83,545.61
Fund Balance Reserve	82,000.00
Retained Earnings	1,810,469.54
Income 08/31/2017	222,771.13
Total Liabilities & Equity	\$ 2,198,786.28
Total Revenues	\$ 100,626.40
Total Expenses	89,927.69
Total Income	\$ 10,698.71

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,663.96
Liquid Fuels Fund	111,722.46
Capital Improvement Fund - P & P	26,638.13
Fire Equipment & Apparatus	34,527.66
Act 13 Fund	15,176.25

Cemetery Fund	2,105.90
Cemetery Fund – Investment	5,849.03
Perpetual Care Fund	7,317.02
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,484.31
C.D.-Mellon Bank	4,303.80
Playground Fund	10,469.39
Building Fund	\$242,889.67

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated October 2, 2017, List 10-2017, General Fund - \$58,778.83.

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to approve the Bills List 10-2017 as presented.

Motion carried.

COMMUNICATIONS

1. Presented September Operations report submitted by Eric Trout.
2. Received check in the amount of \$699.60 from Crown Communications for October rent.
3. Received meeting notice for the Westmoreland County Boroughs Association on October 26th at the Westmoreland County Conservation District office. Topic will be Community Development Block Grants. RSVP is necessary by October 20th.
4. Received deposit in the amount of \$14,714.67 for the Commonwealth allocation supporting the Volunteer Fire Relief Association in benefit of the Youngwood Volunteer Fire Department. The proceeds must be paid over within sixty (60) days.
5. Received deposit in the amount of \$8,771.12 for the 2017 Commonwealth allocation in benefit of the non-uniformed pension fund.
6. Received the limited procedures engagement report for the Youngwood Borough Non-Uniformed Pension Plan for the period January 1, 2013 to December 31, 2016.
7. Received check in the amount of \$5,632.67 from Westmoreland County for 3rd quarter delinquent tax collections.
8. Received letter from Ed Christofano of YABA requesting Depot Street between 3rd and 4th Streets to be closed on November 11th from 3:00 PM to 10:00 PM for the 11th annual Youngwood Light-up Night.

Motion by Mr. Vastell, seconded by Mrs. Naugle, to close Depot Street per the request of YABA for Light-Up Night on November 11th.

REPORT OF THE PUBLIC WORKS SUPERVISOR

No report

REPORT OF THE ENGINEER

2017 Street Project Update

Submitted payment#1 to Council.

Motion by Mr. Vastell, seconded by Vice-President Palmquist, to approve payment to Tresco Paving Corporation in the amount of \$161,942.61. 5% retainage is being withheld.

Motion carried.

Public Works Building

Reported a cost estimate of \$200,000.00 to upgrade the roof, windows and build a small addition. Engineering fees would be 10% of construction costs.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Spay/Neuter Ordinance

Mrs. Rossi recommended Council look into a spay/neuter ordinance. She will look into creating said ordinance.

REPORT OF MAYOR LONG

Halloween Parade

Reported the Halloween Parade will be held on Tuesday, October 31st beginning at 6:30 PM. Line-up will start at 6:00 PM at Christ United Methodist Church.

10th Street Water Runoff

Asked if the PW Department would look at the water runoff problem on South 10th Street.

Engineer Bove reported it was looked at. A French drain is needed. It will be considered when South 10th Street is placed on the paving schedule.

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

YARD

Reported an insert will be in the next newsletter regarding raising funds to purchase a clock for in the parklet.

FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

BNY Mellon

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve payment to BNY Mellon in the amount of \$85,410.00.

Motion carried.

WCTA Local Share Assessment

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to approve the Westmoreland County Transit Authority local share assessment for the fiscal year 2017-2018 in the amount of \$1,543.50.

Motion carried.

Hoffman Boarding Kennels

Motion to approve contract with Hoffman Boarding Kennels in the amount of \$110.00/month.

Motion carried.

Budget Meeting

Announced the Budget Meeting will be held on October 25th at 7:00 PM.

Trees

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to award the tree removal for Park & Pool, Borough Building, Burton Avenue, Alleyway by PW Building and Haller Avenue to Ansell Tree Service in the amount of \$6400.00.

Motion carried.

PUBLIC WORKS/EQUIPMENT – MR. VASTELL

Tots-N-Tikes Street Closure Request

Motion by Mr. Vastell, seconded by Vice-President Palmquist, to close South 8th Street between Depot and Chestnuts Streets from 9:00 AM to 12:30 PM on October 28th as requested by Tots-N-Tikes.

Motion carried.

Speed Alert

Motion by Mr. Vastell, seconded by Mrs. Naugle, to approve payment in the amount of \$1,500.00 to All Traffic Solutions for the app for the speed alert sign.

Motion carried.

RECREATION/WORKPLACE SAFETY – MRS. NAUGLE

No report

BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI

No report

ORDINANCES/UCC – MRS. MAZUREK

Absent

REPORT OF PRESIDENT CRAGO

No report

ADJOURNMENT

President Crago announced the following dates:

- | | |
|------------|--------------------------------|
| October 25 | - Budget Meeting @ 7:00 P.M. |
| October 26 | - WCBA Meeting @ 7:00 P.M. |
| October 30 | - Agenda Meeting @ 7:00 P.M. |
| October 31 | - Halloween Parade @ 6:30 P.M. |
| November 6 | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 9:11 P.M.

Respectfully submitted,
Diane M. Schaefer

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL

DRAFT